

**Chesapeake Charter School Alliance Board  
March 16, 2021 Meeting Minutes**

**Board Attendees:** Richard Carey, Angela Funya, Sandy Imbriale, Adam Malisch, Merrie Beth Nauman, Shannon Norris, Colby Nelson, Rebecca Waters, Karen Antonacio, Roberta Sola, Kevin Emerson, Carrie Campbell, Pam McLeod, Christina Allee

**Board Members Absent:** Mike Kantor

**Committee Attendees:** N/A

**Community Attendees:** N/A

**Convened with quorum present via Zoom at 5:33 PM**

AGENDA ITEMS:	Action:
<ul style="list-style-type: none"> <li>• Public Comment: Closed Zoom Meeting during 12<sup>th</sup> Virtual Board Meeting due to COVID</li> </ul>	N/A
<ul style="list-style-type: none"> <li>• <b><u>Educational Director’s Report</u></b> <ul style="list-style-type: none"> <li>- The 4<sup>th</sup> quarter of the school year will start soon, with several additional students returning to school as part of the hybrid option. Approx. 10% of students appear to be remaining all virtual.</li> <li>- Admin and staff are working on logistics for summer assistance for selected students that may benefit from additional support.</li> <li>- As any additional guidance comes out from the CDC, State of MD, St. Mary’s Co, etc. admin will continue to consider additional changes to virtual and in-person learning.</li> </ul> </li> <li>• <b><u>Board Development</u></b> <ul style="list-style-type: none"> <li>- Board member Sola led the board through a risk management presentation and discussion regarding how to move forward with identifying risks to the school, an assessment of those risks, development of risk mitigation plans, and how to more intentionally make risk management part of a recurring, iterative process.</li> <li>- Board development topics in the near future should include discussion regarding improving committee functionality and representation of our community’s diversity within the Chesapeake Charter School Alliance and CCSA board.</li> </ul> </li> <li>• <b><u>Updates</u></b> <ul style="list-style-type: none"> <li>- Please fill out your surveys for the long-term strategic plan by March 22.</li> <li>- It’s time to begin considering replacements for exiting board members and officers. The board discussed creating a one-page document to hand out to interested individuals that explained what serving on the board entails, as well as the idea of setting up a Zoom</li> </ul> </li> </ul>	Discussion

<p>meeting to offer to interested individuals where current and past board members can describe what being on the board entails and answer any questions.</p> <ul style="list-style-type: none"> <li>- The board discussed the pros and cons of whether to continue board meetings via Zoom or return to in-person meetings. The conclusion was that we'd remain virtual at least until all board members have had the opportunity to be fully vaccinated and that even after we return to having some in-person meetings, we might still hold some meeting virtually due to increased efficiencies of travel, etc. To facilitate transparency and potential input from parents and the community, the board will re-examine the logistical considerations for opening board meetings to the public.</li> </ul> <ul style="list-style-type: none"> <li>• <b><u>Property Manager's Report</u></b> <ul style="list-style-type: none"> <li>- Staff are working on the next phase of expansion, including renovating two areas on the business side of the building.</li> <li>- UV lights have been installed and a dehumidifier will be installed.</li> </ul> </li> </ul>	
<b>MOTIONS:</b>	None
<b>VOTES:</b>	None
<p><b>ACTION ITEMS:</b></p> <ol style="list-style-type: none"> <li>1. Respond to long-term strategic plan consultant's survey by March 22</li> <li>2. Contribute to Initial List of Issues to Consider for CCSA Risk Assessment Google doc by March 31</li> <li>3. Update progress towards action items in committee goals document (ongoing)</li> <li>4. Plan additional future Town Halls, and/or similar parent discussion groups to get feedback once students return via hybrid instruction (ongoing)</li> </ol>	
<p><b>ADDENDUM VOTE:</b> Email vote of March Board Meeting minutes to enable community to have access to minutes due to closed session.</p>	<p style="text-align: right;"><b>VOTE:</b> 6 – 0 approve</p>

**Adjourned at 7:00 PM**

**Next Meeting Date: 4/13/21**