

**Governing Board Minutes**  
**01/14/2020**

**Board Attendees:** Christina Allee, Karen Antonacio, John Cook, Kevin Emerson, Angela Funya, Sandi Imbriale, Mike Kantor, Adam Malisch, Pam McLeod, Shannon Norris, Donna Poudrier, Roberta Sola

**Board Members Absent:** Carrie Campbell, Richard Carey, Merrie Beth Nauman, Colby Nelson,

**Committee Attendees:** N/A

**Community Attendees:** Ms. Gascon

<b>Agenda Item</b>	<b>Action</b>
<b>Convened at 05:33 PM</b>	None
<b>PUBLIC Comment:</b> None	Discussion
<b>MOTION:</b> Approve the Nov and Dec Minutes	<b>VOTE</b> 8-0 Absent: Carey, Nauman, Nelson
<b>AGENDA ITEMS</b> <ul style="list-style-type: none"> <li>• Bylaws <ul style="list-style-type: none"> <li>○ Some sections need discussions</li> </ul> </li> <li>• Geothermal <ul style="list-style-type: none"> <li>○ Discussed the fact that the waterbill was discovered to be increasing over the last 2 months and the last bill was in the 600 range.</li> <li>○ Had someone come out and look at the system and discovered that the Geothermal system was leaking somewhere outside of the school. To save all of the water that was leaking, the system was turned off. There is still heat in parts of the system and the temperatures are not bad to keep the school at normal temperatures.</li> <li>○ Working with the company on Friday to start looking for the leak, but there are no drawings of the system installation anywhere including at the county.</li> </ul> </li> <li>• Renovations <ul style="list-style-type: none"> <li>○ Have the Use and Occupancy certificate. Working on the bathrooms with the locksmith.</li> <li>○ Run the electricity to the desk and IT is coming in to get the Wi-Fi in the library</li> <li>○ Working on the bookcases and hoping to have them installed by the end of the month.</li> <li>○ Working wireless with guest account for the board during meetings</li> </ul> </li> <li>• Board of Education – annual review is at 0900 on Wednesday.</li> </ul>	<b>DISCUSSION</b>

<ul style="list-style-type: none"> <li>○ 1<sup>st</sup> reading of the calendar</li> <li>○ Reading of the Annual evaluation by Ms. Hall</li> <li>○ BOE has copies of the annual audit and there were no material weakness in either audit. (FY18 and FY19)</li> <li>○ Will review academic achievement</li> <li>○ As well as the board operations</li> <li>● MSDE Grant <ul style="list-style-type: none"> <li>○ Just starting year 2 of the grant</li> <li>○ MSDE is being audited for this particular grant so we are responding to requests for information.</li> <li>○ Working with state to start year 3 in August to support the additional bus service that was in the grant.</li> </ul> </li> <li>● Demographics and Lottery <ul style="list-style-type: none"> <li>○ Increase in low income and special education</li> <li>○ Lottery closed and there were 407 applications</li> <li>○ People are still calling to be put on the waiting list, but will not be put into the lottery.</li> <li>○ 131 applications were kindergarten</li> <li>○ 30 open spaces for K and there will be 24 siblings</li> <li>○ There will also be 6 open 1<sup>st</sup> grade spots</li> <li>○ Because of new updates on low income, the lottery will not be weighted as much as originally thought</li> <li>○ February will be expected notification, planning on running lotter on Feb 4rd, but need to confirm the Free and Reduced meal applications.</li> </ul> </li> <li>● RFP for strategic Planning <ul style="list-style-type: none"> <li>○ Looking at making changes to the mission and vision to the school</li> <li>○ Used grant money for strategic planning board consulting RFP</li> <li>○ RFP will remain open until it is filled.</li> </ul> </li> <li>● Board Elections: <ul style="list-style-type: none"> <li>○ Roberta is up for reelection so would like to move up the timeframe.</li> <li>○ Thought to vote one month early to have a month of transition</li> <li>○ Vote for new members in May with executive committee vote in June</li> <li>○ Increase the number of board members</li> <li>○ Need to look at the strength that the board is looking for.</li> </ul> </li> </ul>	
<p><b>Director's Report</b></p> <ul style="list-style-type: none"> <li>● Lease <ul style="list-style-type: none"> <li>○ In discussions with the BOE we need to think about putting a lease with ourselves back in place.</li> <li>○ Cleaner from a financial standpoint</li> <li>○ Need to draft a lease with ourselves to have a paper trail of the money and that it went to a nonprofit.</li> <li>○ Need to coordinate this with a lawyer to start drafting.</li> </ul> </li> </ul>	<p><b>DISCUSSION</b></p>

**AGENDA ITEMS**

- Follow up for November expectations for involvement and board strategic plan
  - Succession plan were started and not finished, need to figure out path
  - Have discussion on transitioning positions possibly to have executive director for the non-profit and then director for the school.
  - What is realistic and desirable needs to be discussed as part of budget planning for FY21
  - Look at possible director for non-profits that could engage for advocacy, committees, and other areas for the non-profit side of the school
  - What makes the positions different
  - Need to keep interest in the non-profit part to keep the school financially stable.
  - How do you reward involvement
- Town Hall
  - Next town hall is 21 April
  - Looking at strategic planning
  - Bus discussions – can at least discuss the boundaries at this point
  - Vote for parent representative
  - Look at things like mathnasium again to keep parent involvement for the town hall.
- Chili Bingo – 31 Jan
  - Students will be giving a CRABs aligned discussion
- Penny Wars starting week prior to Chili Bingo
- Grant Discussion
  - Brian Crosby’s office has contacted with application for Bond Bill
  - Online application
  - Still looking at 100K
  - Following up with Brian shortly
- Possible look for queen of hearts fundraiser – need to find partnering organization to host.

**Future Meeting Dates:**

- March 10, 2020
- April 21, 2020 (5:00 PM Start)
- April 21, 2020 (Second Town Hall – Parent Representative Vote)
- May 12, 2020 (2020-2021 Membership Vote)
- June 9, 2020 (Executive Membership Vote)
- July 14, 2020 (FY2020-2021 First Board Meeting)

<b>Action Items:</b> <ol style="list-style-type: none"><li>1. Need to review the talking points and adjust to when things are released (Exec discussion)</li><li>2. Possible Board Development Topics</li><li>3. Determine path for reviewing standing and annual goals</li><li>4. Remainder of sections of the bylaws</li><li>5. Send copies of RFP to Board (Jan 2020 added)</li><li>6. Engage with Lawyer for draft lease (Jan 2020 added)</li><li>7. Queen of Hearts fundraiser (Jan 2020 added)</li><li>8. Bond Bill Follow-up (Jan 2020 added)</li></ol>	
<b>Adjourn at 7:04 PM</b>	