

Governing Board Minutes
May 12, 2020

Board Attendees: Christina Allee, Karen Antonacio, Richard Carey, John Cook, Kevin Emerson, Angela Funya, Sandi Imbriale, Mike Kantor, Adam Malisch, Pam McLeod, Merrie Beth Nauman, Shannon Norris, Colby Nelson, Donna Poudrier, Roberta Sola

Board Members Absent: Carrie Campbell, ,

Committee Attendees: N/A

Community Attendees: N/A

Agenda Item	Action
<p>Convened Via ZOOM at 05:32 PM Discussed ZOOM rules and chime in.</p>	None
<p>PUBLIC Comment: None: Zoom Meeting during due to COVID-19</p>	Discussion
<p>Board Development: Chesapeake Alliance Capital Seminar (Merrie Beth/ Mike Kantor/ John Cook)</p> <ul style="list-style-type: none"> • National Public Charter School Group • Sales pitch for one of the organizations that was putting it on for charter school loans available. • Slide on what can charter schools do this is around money and funding. • Understanding the financial funding of our state and understand how we are funded. There are some things we can not do or influence. PPA is one of those areas. • We should access all different kind of funding streams • Looking at Grants for certain things like technology for the years to come. • Considering the funding streams and now that small businesses might not be able to support us as they have in the past • Look at cutting costs now where possible • Budget flexibility – what happens if we need to cut certain percentages of the budget, can we think of ways to be financially • There are some areas that we are saving money with electricity and some other operational expenses that are being saved. • Hopefully our substitute costs are leveling since we don't need substitutes • But teachers are using more educational costs for classes while they are teleworking 	

- We need to look at ways to step up in committees and looking at the future since this upcoming year isn't going to be the issue it is the years to come.
- From the Director: Staff feedback and making sure that we keep in the loop with the staff. Working different meetings with all different teams and all of the employees. They are giving feedback on the here and now and also getting updates as they become available.
- From the Director: Need to really work closely with the school system and understanding on opening appropriately with respect to with and who comes back and if there are modifications that need to be made based on higher level conversations. We would like to be involved in those conversations and make sure it applies to who we are in this equation.
- From the Director: The January 2021 is the dates that keep popping up about when we would be allowed to fully go back into schools.
- Fundraising impact to the situation: There were 2 fundraisers that were missed but there were field trips that didn't happen that should balance out the plan. What are the impacts in the next year.
- Finance committee meeting this week and we are going to be looking at the Alliance budget and look at the operating budget and see where some of the items can be shifted. We need to look at all of the revenue stream and how do we own that. Are there other opportunities? Look at both saving and raising money options.
- Other areas to look at is expansion – are there thoughts of stopping expansion or should we take advantage of the time we are out of the building for construction. May also look at what things we need to build to go back to school. Looking at the board to help and see what money is out there for relief and other areas that we might be able to use for construction money or relief of mortgage so that we can use mortgage money to support construction.
- Possible money from county to support CPCS: If the BOE is working applications for technology, or relief then we have requested to be included in the proposal. We should also be looking at Charter specific relief.
- Per this seminar that in 2008 the lesson learned was to keep what you have and try not to compromise the program based on the finance situation.

<ul style="list-style-type: none"> • There were several that volunteered to go to the upcoming Thursday seminar. Will discuss at the next meeting. • Everyone who thinks of an idea for cost savings should make sure to put it forward. 	
<p>Director's Report</p> <ul style="list-style-type: none"> • A lot of uncertainty, but believe that they have hit a stride with the online learning platform. • Looking to get teachers as much face time as possible. • Teachers are not doing live version of interfaces based on concerns with controlling those platforms. Looking at options for the fall if we come back in a virtual situation • The County commissioners are not supportive of the technology for schools, but the BOE is supportive of getting that technology to families. • Only a few families have required support for the electronic systems and we are hoping to have the platforms and support from the county. • We have e school for keeping track of performing • We have online process • Power School was procured by the county. It will be more one stop shopping with that system. There will be a lot of training and conversations in getting that up and running. There will be a little more coming at the school by fall. • Will still work through school online through June 12th. • Narratives will come home after the 12th • Virtual online graduation and there was a lot of that layed out before going out of school. • We are still working on figuring out the going back plan. And also communicating to the families what the plan is. Need to be careful about communicating and then needing to change the plan. Better to wait and make sure we are clear on where we are going with school. • We want to be as open as possible. Need to look at what we are putting out in the weekly outlook as much as possible. • Looking at putting out the transportation piece in a couple of weeks once we know some more information. • Actively hiring and interviewing people. Transfer process is in full swing. Starting to see some movement and we are in a good place for the potential of school returning. • For donations of electronics or dollars to the IT situation it is better do so in a financial way so that they can be loaded in the appropriate way. <ul style="list-style-type: none"> ○ Direct them to the school directly and the school will work with the IT department to get the purchases and them loaded correctly. 	<p>DISCUSSION</p>

<ul style="list-style-type: none"> • For those that have gotten spots in the lottery, we are communicating with them that we are just on a hold and that we are just waiting to get back in the building to get them <p>BUILDING UPDATE</p> <ul style="list-style-type: none"> • Working through the insurance company on the Geothermal issues and how we are going to bypass the issue. • Issue is in the maker space and working to go around that. • Continental has really been working with us on finding the problem and working through our options. • TN Bowes was the second proposal received as part of our financial requirements to have a second proposal. • Continental was 30K and TN Bowes was a little over 26K • Based on the experience of working up to the estimates and the pre-work that was done the facilities committee recommends going with Continental for this repair. • CONVERSATION: Neither company really has an understanding of what they are getting into based on the repair needed. • We could go back and look at other possible contractors but there really aren't other contractors in the areas supporting geothermal. • There is a risk with the TN Bowes proposal are the unknown costs and the experience with the systems. • Understanding that the work will get done appropriately we need to consider the actual lowest bidder vs the known end cost and getting the repair completely correctly. • Continuing to go the building once a week and making sure we are getting inspections completed • Found graffiti on the building yesterday and the camera guy is to work with police report was filed. • Not taking it down for now while we work through the police process. 	
<p>MOTION: Approve the continental bid for the geothermal repair</p>	<p>VOTE: 10-0-1 1 abstained from voting</p>
<p>AGENDA ITEMS</p> <p>ROLE in the state of the school:</p> <ul style="list-style-type: none"> • We are here to be in support of the school and making decisions for the operations <p>FACILITIES</p> <ul style="list-style-type: none"> • Covered above <p>FINANCE</p> <ul style="list-style-type: none"> • Covered above in COVID discussions • Need to be reviewing budgets and there needs to be some shifting based on the funding comes out • Looking to do a Funding 101 	

- Still sitting with the numbers at the beginning of April.
- Included the money from the Kerwin pot. 2 year plan and that was omitted in our PPA then it was put back in.
- Kerwin money is an additional 30K
- Budget is now balanced.
- If the commissioners come back and give more money it would be helpful to the overall outlook.
- Commissioner

ROLE DESCRIPTIONS NEXT STEPS

- Asked for folks to provide roles on the board: Exec, Committee Chairs and special positions.
- Asked that those get submitted to Christina, asked for end of April but if you haven't submitted please still submit
- Will put those descriptions on a share folder and send the link out to those participating in review.

BOARD ELECTIONS UPDATE:

- For the staff board member, Mr. Carey will be staying on a second year
- For the board member elections: Carrie Harney, Jennifer Campbell, the Exec Committee (Norris/ Nauman/ Allee), and the directors will support (Ms. Funya, Ms. A, Ms. Imbriale)
- Need to possibly look for one last member to make odd number
- There are 3 slots open: Nelson/ Sola/ Kantor
- Interviews should be done in May – requested responses by 8 May
- No responses to date to that call
- We also need to coordinate the vote on the parent representative. Will be an email vote from the general membership.
- New executive committee will be voted in June
- Full member of board members for a second term
- Have the ability to add new members if we have applicants
- Need to determine voting for the parent representatives.
- Looking at other options for parent representative.
- Put out last call for interested applicants across the board
- There were a couple of people interested recently and need to possibly reach out to them.
- Will coordinate if interviews will be required based on applicants

EXECUTIVE COMMITTEE:

- Nominations for executive will be written to Pam
- If they are nominated then people need to confirm interest

STRATEGIC PLAN

- Had one meeting with them already and working on a path forward on meeting with them.

PATH FORWARD

- Need to consider at the next meeting what a retreat would look in a virtual world
- Also need to look at new dates for 20-21 school year.

Future Meeting Dates:

<ul style="list-style-type: none"> • June 9, 2020 (Membership/ Executive Membership Vote) • July 14, 2020 (FY2020-2021 First Board Meeting) 	
<p>Action Items:</p> <ol style="list-style-type: none"> 1. Updates for the board chair 	
<p>Adjourn at 7:06 PM</p>	
<p>ADDENDUM VOTE: Email vote of April Board Meeting to enable community to have access to minutes due to closed session.</p>	<p>VOTE: 8-0</p>