

**Governing Board Minutes**  
**June 9, 2020**

**Board Attendees:** Christina Allee, Carrie Campbell, Richard Carey, John Cook, Angela Funya, Mike Kantor, Adam Malisch, Pam McLeod, Merrie Beth Nauman, Shannon Norris, Colby Nelson, Roberta Sola

**Board Members Absent:** Karen Antonacio, Kevin Emerson, Sandi Imbriale, Donna Poudrier,

**Committee Attendees:** N/A

**Community Attendees:** N/A

<b>Agenda Item</b>	<b>Action</b>
<b>Convened Via ZOOM at 05:37 PM</b> Discussed ZOOM rules and chime in.	None
<b>PUBLIC Comment:</b> Closed Zoom Meeting during 3 <sup>rd</sup> Virtual Board Meeting due to COV-19	Discussion
<b>MOTION:</b> Elect Roberta Sola, Mike Kantor, Colby Nelson as returning board members for the 2020-2021 school year.	VOTE 9-0
<b>Board Development:</b> <b>EXECUTIVE SLATE:</b> <ul style="list-style-type: none"><li>Executive Slate understanding that we want to do things slightly different going forward. Want to have a neutral path going forward so looking to get nominations to Roberta Sola by 6/12. (<b>ACTION</b>) Anyone can nominate yourself or someone else. If you are going to nominate someone else please make sure you discuss that nomination before nominating someone else.</li><li>Allow opportunities for succession plan and explore different opportunities on the board.</li></ul> <b>POSITION DESCRIPTIONS</b> <ul style="list-style-type: none"><li>Asking people to submit position description and looking to pull all of the pieces together.</li><li>Looking to make sure that it is clear what the roles are.</li><li>If you have inputs on what the roles should be, please provide feedback to Christina to work into the descriptions. (<b>ACTION</b>)</li><li>Will keep this document over time to keep the documents live.</li><li>Especially appreciate the committee descriptions and will be helpful for those looking forward for the committees going forward.</li><li>Fully support allowing non-board members to be chairs.</li><li>There is a lot of great talent throughout this group and throughout the school and looking for getting as much talent as possible supporting the</li></ul>	DISCUSSION

<p>school in its future endeavors. Looking to make sure that we don't over commit ourselves.</p> <p>Executive committee nominations would go to Roberta on 6/12 and then would look to see how this plays out and see how this goes forward. If only one person nominates for each position, then we could discuss email vote, otherwise we would vote in July</p>	
<p><b>Director's Report</b></p> <ul style="list-style-type: none"> <li>• Today was first day back since we entered stage 2. Next week we are coordinating parents and older children to pick up their stuff. Teachers are packing up kids stuff and their own stuff. Then teachers will return to teleworking.</li> <li>• Everyone followed guidelines and required CDC guidance. Return for students to pick up belongings. We are working with middle school and then a parent for younger children to walk through and get folks their stuff. Dates will go out tomorrow. Wednesday/ Thursday with Friday as a make up day for those that can't make their assigned time.</li> <li>• Last day is advertised as Friday and teachers are advertising last day of graded work as Wednesday. Usually on the last days we are working on outdoor and end of year activities so families should wrap up and learn the most that they can. Teachers are going to work the last parts of the narrative templates. They will be emailed on the 12<sup>th</sup>.</li> <li>• Working on closing out the year and working on the next thing/</li> <li>• What do things look like for next year. How do we craft a better plan for next year based on survey results. There have been almost 200 responses. General consensus is that families want face to face time.</li> <li>• 60-70% of the responses were positive. Still working on the digesting the responses. Molly (Social/ Emotional Counselor) and Ms. Gascon are working collecting and digesting all of the responses. Want to make sure to take into account children in social and emotional needs.</li> <li>• There is a lot that needs to be thought of going forward.</li> <li>• The details are over whelming.</li> <li>• They need help getting through the responses.</li> <li>• Need more stakeholder voices in a systematic way to help and make recommendations for August.</li> <li>• Health and safety of the students and staff is the number one factor in the driving process.</li> <li>• Not waiting on the BOE and working on their own plan.</li> <li>• New online system for next year options. Schoology. It is a learning management system. It encompasses all things, HR, and all things school related. Within Schoology, there is more online robust presence. There will be able to have some synchronous and asynchronous platform. Even with return to school these tools will be useful for teachers.</li> </ul>	<p>DISCUSSION</p>

- There is a small team of teachers that are going to be taking on the functions of creating those courses. Bridges math – in sync with what the school system does so no need to duplicate efforts from the county. How do we embed these things like social/emotional and social justice. Things most important to us as a school. Creating our own program which aligns to our objectives. This allows us more autonomous efforts that we would have wanted, but it is overwhelming going forward.
- Staff are ready for kids to come back and the staff is working with Molly on how the school moves forward. Team of 28 teachers who are engaged in this building process. Some of them are writing the courses for the curriculum for the system.
- There are a few that we are worried about with teachers that have high risk issues. How do we support the parents better in supporting your kids. How do we ensure that we support the staff better in these scenarios as well.
- Majority of staff members wants to be back in the building.
- MB Comments: There is a ton of work to do, and there is an opportunity for the board to be a help to the school and the amount of effort, talent, and thought that is being put into the children's education and working to outlay all of the needs from the voice of the student, safety, parents and the community as a whole. Looking at the continuity of the board and how we make sure that we take advantage of the opportunities. We are looking for folks to jump in where they are passionate about the opportunities.
- There are opportunities for board members to assist in planning going forward. There are opportunities for folks to get involved into committees of return to school and create best practices and moving forward.
- For the sake of what is needed and using the autonomy, look at the work groups that are created for return and see if there is a path forward.
- Need to look through things with a different lens and how we move forward. Social emotional piece and figure out how to plan it into the skeleton of the schools return.
- Looking at the strategic planning and how do we grow the school during this situation. How do we want it to look in the future. We will learn as we go and make adjustments.
- Looking at the process and how we merge that into a strategic plan.
- For folks to get involved. Review the groups and communicate with MB on what group you want to be involved in. **(ACTION)**
- Looking to see what the parents need from the school.
- No one has told us that we can't move forward with our traditional calendar and still open on 6 August. Staying on the plan with the planned opening in August. Will be open to what the research is and

<p>what we need to do going forward based on the best way possible and guidance from BOE if they interject.</p> <ul style="list-style-type: none"> <li>• We are still on contract with the strategic company, but need to figure out if that strategic company is the right path. Original plan was an all-day retreat, looking for options for including the strategic company for moving forward. Will circle back with them on the right path for moving forward. <b>(ACTION)</b></li> <li>• Open to input no engaging them on the reality of where we are at and being supportive of the school as a whole. Adjusting the scope of the contract is an option.</li> <li>• If Molly has some better way for the board to be able to support the school would be interesting in here those items.</li> <li>• Molly's grant funds are going to run out. We are looking for other financial dollars to keep Molly on the books. We might need to talk about some of the positions we have and are not really supporting the school right now especially if we don't come back then we should plan to have that conversation. <b>(ACTION)</b></li> <li>• Plan to vote on the budget in July, so need to look at those things before we vote on the budget. Carrie and Shannon are looking at the budget pieces and see the areas that the boards that need to be aware of and what are the decisions that need to be made to make sure that we are supporting the school. Before the next meeting the budget will be communicated and everyone needs to review it.</li> <li>• By the 19<sup>th</sup> of June please look at any of the committees and by the end of the week identify if you want to participate in any of the committees.</li> <li>• Some of that is overlap into the normal committees.</li> <li>• If you want to be on a committee there is no need for a board member to chair it. Those committees need members and folks willing to fill those needs.</li> </ul>	
<p><b>AGENDA ITEMS</b></p> <ul style="list-style-type: none"> <li>• Returning to spaces for next board meeting. July could plan on the 14<sup>th</sup> and could be in the media center with mask and 6 feet apart.</li> <li>• More conversation on return to school plan</li> <li>• Voting on the budget – stuff should be coming out in the next few weeks.</li> <li>• Fundraising plan has been passed around – looking to set up some goals for each of those events and allow us to cross check on those plans throughout the year.</li> <li>• Retreat plans and generally before the opening of school to really set the goals for the following year. And talk about strategic plan for the board</li> <li>• Possibly break the retreat up into some hours and get through some of the topics.</li> <li>• Need to support the return to school.</li> <li>• Do we have to do this before school returns?</li> <li>• August sounds like it is going to be busy, and support having the retreat after the return to school</li> <li>• Address the needs of the groups then maybe the board needs to have longer discussions on those agendas and pass on the retreat areas.</li> </ul>	

<ul style="list-style-type: none"> <li>• Pencil in some dates and possible timeframes to have a balance and plan around it. Put in a chunk of time to address the key things that come up and can use the time in another way, or cancel the unneeded meeting time.</li> <li>• Will send out some dates and hold those times as sacred (<b>ACTION</b>), maybe the end of July or the beginning of August to be supportive of the school.</li> <li>• Need to come up with an August date after return to school. Target 18 August as the next board meeting.</li> </ul>	
<b>Future Meeting Dates:</b> <ul style="list-style-type: none"> <li>• July 14, 2020 (FY2020-2021 First Board Meeting)</li> <li>• August 18, 2020</li> </ul>	
<b>Action Items:</b> <ol style="list-style-type: none"> <li>1. Submit executive slate nominations to Roberta (12 June)</li> <li>2. Submit comments to roles and responsibilities or provide committee nominations (1 July)</li> <li>3. Submit names for charter school return to school teams (12 June)</li> <li>4. Strategic planning company circle back on path forward (1 July) Retreat and larger times set aside to address return to work need to be put out as a placeholder for folks to plan around (1 July).</li> <li>5. Evaluate in our budget the right positions for Alliance continuation based on the possible return to school dates. (7 July)</li> </ol>	
<b>Adjourn at 6:44 PM</b>	
<b>ADDENDUM VOTE:</b> Email vote of June Board Meeting to enable community to have access to minutes due to closed session.	VOTE: 7-0