

**Governing Board Minutes**  
**Virtual Meeting via Zoom**  
**April 14, 2020**

**Board Attendees:** Christina Allee, Karen Antonacio, Richard Carey, Kevin Emerson, Angela Funya, Sandi Imbriale, Mike Kantor, Adam Malisch, Pam McLeod, Merrie Beth Nauman, Shannon Norris, Colby Nelson, Donna Poudrier, Roberta Sola

**Board Members Absent:** Carrie Campbell, John Cook

**Committee Attendees:** N/A

**Community Attendees:** N/A

<b>Agenda Item</b>	<b>Action</b>
<b>Convened Via ZOOM at 05:35 PM</b> Discussed ZOOM rules and chime in.	None
<b>PUBLIC Comment:</b> Closed Zoom Meeting during 1 <sup>st</sup> Virtual Board Meeting due to COV-19	Discussion
<b>MOTION:</b> Approve the March Minutes	VOTE 10-0
<b>Board Development:</b> Review of the video that was put out last month, <ul style="list-style-type: none"><li>• Areas that were discussed academic excellence, and how we cover accessing the students. What should a dashboard look like for this board. Being supportive of those metrics.</li><li>• This is something that new board members should look at</li><li>• Nothing earth shattering but some good information was included in the video: <a href="https://zoom.us/webinar/register/WN_QXPmTj1fTiajuiSt-pVV9A">https://zoom.us/webinar/register/WN_QXPmTj1fTiajuiSt-pVV9A</a></li></ul>	
<b>MOTION</b> <ul style="list-style-type: none"><li>• Motion to approve the MOU for the between BOE and CCA (Motion Passes</li></ul>	VOTE 10-0
<b>Director's Report</b> <ul style="list-style-type: none"><li>• Budget discussion from the BOE deficit from the County Commissioners. There is a 3.7M deficit between what was requested and what was approved at the meeting. <a href="https://m.youtube.com/watch?feature=youtu.be&amp;t=3m30s&amp;v=2JiMFCz3rUE&amp;fbclid=IwAR0JkPnlh9hc43Q_XfXkYWank9L2lf_E7N0TTIMZIQdB8Hg3_038x2OsanE">https://m.youtube.com/watch?feature=youtu.be&amp;t=3m30s&amp;v=2JiMFCz3rUE&amp;fbclid=IwAR0JkPnlh9hc43Q_XfXkYWank9L2lf_E7N0TTIMZIQdB8Hg3_038x2OsanE</a></li><li>• Hoping to end up in the middle, and need to budget with what is front of us. Scrubbed what we could and that will potentially impact the staffing. Not sure what it will look like, but wont be the way we want to give it. The Special Ed positions will not be where we want. Still</li></ul>	DISCUSSION

44K short and will need to figure that out somewhere. Hesitate to make final decisions now, waiting for final decision of county commissioners.

- For FY21 we are pretty much set, and not sure what is going to push down from the state, but not sure what is going to push down after that. It is only going to get worse.
- Draft budget for the Alliance and look for opportunities to scrub and at the next board meetings, we might know about what this is going to look at. What is the timeline for our operating budget? Last week of May/ 1<sup>st</sup> week of June is when the commissioners are supposed to finalize it. Suggest that the finance committee meet and make some recommendations to the budget in tandem with both budgets. Possible virtual meeting for the finance committee.
- Money that was being requested to tax us last year is not put in to the plan. The update to the budget is only from the state and county level changes in funding.
- Is there anything we can do to influence the county commissioners? Looking for options and waiting from direction for the BOE on how to handle the deficit of the BOE
- For the deficits, there is a tab for each time the budget is adjusted and some notes on what was adjusted. At this point, the budget is balanced within 44K.
- Need to coordinate a time to get the alliance budget in line with the school budget.
- MSDE meeting with the grant on how to make sure during this situation how we work the execution of the grant under these constraints
- As far as we know this money is not impacted with the current constraints of the situation

### Building Report

- Secure and stopping in at least once a week
- Making sure that there are no surprises in every room
- Majority of cleaning continued until March 24<sup>th</sup> when all of the stop occurred
- Everything is on hold as far as cleaning goes with the
- Air quality test results are still waiting for the 3<sup>rd</sup> floor, hoping to get updates tomorrow. Dumping the dehumidifiers during the weekly trip
- Having caulk and stucco and awning work completed during this time. All that is left is paint.
- Landscaping started including the grass maintenance, trying to prevent it from growing out of control
- The businesses area in the common areas seem to not be there, so services in the common areas have been put on hold other than the grass keeping.
- Will work with Carrie on the facilities building

<ul style="list-style-type: none"> <li>• Meeting the contractor on the GEO thermal on the connection of where the PVC meets the GEO thermal system. It seems that the connection is under Mr. Clapps' classroom. Coming up with a plan and see what the options are and see if we can get another bid for. Checking to make sure that the repair, it is what we need.</li> <li>• Looking to schedule a virtual facilities meeting to discuss the repair. We might as well take the time that we have and see if we can do the repair now or wait until this summer. Looking to see if we can involve insurance.</li> <li>• Merrie Beth reached out to insurance and it appears that it might be ok to put the claim in to see if it can help cover the costs of the repairs.</li> </ul>	
<p><b>AGENDA ITEMS</b></p> <p><b>ROLES</b></p> <ul style="list-style-type: none"> <li>• Committee chair or executive position, please send your position description to Christina.</li> <li>• Anything specific to your position would be appreciated even if just a summary of the position as you see it.</li> <li>• Helpful with the strategic planning and elections</li> <li>• Clear of expectations</li> <li>• Information will go into share folder for everyone to look at.</li> <li>• Executive committee to meet and discuss</li> <li>• These documents will be works in progress.</li> <li>• Will be helpful for new members to understand what they are signing up for.</li> </ul> <p><b>TOWN HALL</b></p> <ul style="list-style-type: none"> <li>• How do we want to proceed for with town hall as well as the parent representative pieces?</li> <li>• Something more formal to go out to the community.</li> <li>• Make a video of what is normally going out at town hall and send out to the community</li> <li>• Format for applicants to complete short BIO</li> <li>• Link of information for the town hall</li> <li>• Is there a form for applying for the parent representative? There is no form for the parent representative, there is for the official board. Under these circumstances.</li> <li>• Could we use a form and have applicants from submitting a video and then use a google doc to support voting?</li> <li>• Get applications back and doing google survey is the important</li> <li>• It is a lot of information for parents to process.</li> <li>• Try and make a one stop shop for information and not overwhelm parents.</li> <li>• Parents have a lot of questions and is there a forum to answer those questions. As a board we should be communicating them.</li> <li>• School needs to handle certain questions and parents need to understand that the alliance is still working.</li> </ul>	

- School has been careful about not putting anything other than Superintendent is putting out and want to stay in step on with what the county is putting out.
- Most of the comments that the school is getting is based technology connections. Weekly email is to send out to answer those questions.
- Best way is to email the school directly.
- Staff created a google survey and ask questions on a daily basis to support the overall responses. It is updated every day with the answers. Could consider doing something like for parents as well. At the top of the survey are links to the variety of resources to get their answers before they type their questions in.
- That might be a nice way to handle those questions that are coming in.
- Would like to keep the communication to a minimum. Ange can help pull something together with some collaborators from the alliance to support answering these questions. We can help get that going and Ange will coordinate with that. Will include Ms. A and Sandi Imbriale as well.
- A lot of these answers go back to the governor, the county and BOE.
- If there are a lot of the same questions, lets not wait to get it again, lets add that to the current FAQ?
- Make a call out and see if we get parent representative and have people put in for the parent representative. Try as much as possible to follow a routine. Can move forward with an email vote. If not, then Donna is willing to stay in the role until we are able to support an in person Town Hall and Vote.
- Merrie Beth to send the form to the Board Election form to adjust to the parent representative.

#### Board Elections

- Parent Representative is in April
- New Board Members looking to vote in May
- Roberta interested on stay on the board and move to a normal board role
- Someone else is interested in an executive role
- Could make the virtual call out for interested in parties.
- Even though we were talking about expanding the number of people, we said we would wait until strategic planning is involved.
- Would like to also push the executive slate review in June. If all of it comes together such that we can't get folks in line for vote in May, would like to do both slate and executive votes in June to support the new new board in July.

#### STRATEGIC PLANNING:

- What does the process look like and the agreement that we have with them. We did extend the length of the contract.
- Will need to let them talk to groups of people
- They were looking to attend the town hall be we will need to adjust.

<ul style="list-style-type: none"> <li>• We will need to look at how to keep ourselves aligned to the needs and support the initiative.</li> <li>• Think about things that we should be focusing on as we move forward and keep a log of notes</li> </ul> <p><b>ASSESSMENT OF THE BOARD</b></p> <ul style="list-style-type: none"> <li>• Table this and get it out eventually</li> <li>• Need to pull this together and be ready to send when the situation improves.</li> </ul> <p><b>FUTURE VIRTUAL MEETINGS:</b></p> <ul style="list-style-type: none"> <li>• Made the decision to make this a closed meeting while we figured out how to make this forum and process flow.</li> <li>• Concerned about Zoom and the media about zoom drop ins</li> <li>• Looking for ways to host the meeting move forward.</li> <li>• Don't post the password, but if someone is interested in joining they need to request meeting information.</li> <li>• Use the waiting room and Christina would need to know that they are planning on joining.</li> <li>• Lock the room after a certain time so that we don't need to monitor the waiting room after the meeting is going.</li> <li>• Looking for inputs and can offer and different forum and offer up to the community.</li> <li>• In Pam's email if you are interested please notify us by a certain date and get the information by a certain date.</li> <li>• Look into a cohost so that someone else can help approving people into the waiting room.</li> <li>• Need to set up the waiting room.</li> <li>• Set up a welcome message while they are waiting for people to join the meeting to address public comment.</li> <li>• Will send this month's minutes out for email approval of these minutes to release on the site for voting.</li> <li>• Need to get preliminary information out on the transportation and broadening the district for buses. Will need to juggle some of the budget to support and will be looking into that more tomorrow.</li> </ul> <p><b>GRANT</b></p> <ul style="list-style-type: none"> <li>• Bond Bill update – no update at this point since the second week of March, looking to at least get some feedback. Given the situation not expecting to hear anything.</li> <li>• Ange reached out to the Charter School network and got a response that she will forward on based on our eligibility for the bond bill.</li> <li>• Are we able to apply for any of the non-profit pandemic funding? It might be quite the process, but should be looking at all kinds of funding options to support the alliance for relief.</li> <li>• There is also payroll protection that we might be eligible for</li> <li>• Merrie Beth will bring Mike into the conversations with Carrie Campbell</li> </ul>	
<p><b>Future Meeting Dates:</b></p> <ul style="list-style-type: none"> <li>• May 12, 2020 (2020-2021 Membership Vote)</li> <li>• June 9, 2020 (Executive Membership Vote)</li> <li>• July 14, 2020 (FY2020-2021 First Board Meeting)</li> </ul>	

<b>Action Items:</b> 1. Position descriptions for both executive committee and committee chairs due by 30 April	
<b>Adjourn at 7:05 PM</b>	
<b>ADDENDUM VOTE:</b> Email vote of April Board Meeting to enable community to have access to minutes due to closed session.	VOTE: 9-0