

**Governing Board Minutes**  
**04/17/2018**

**Board Attendees:** Angela Funya, Jennifer Campbell, Wrenn Heisler, Catherine Grube, Adam Malisch, Pam McLeod, Merrie Beth Nauman, Colby Nelson, Jessie Taylor, Karenan Smart, Karen Antonacio

**Board Members Absent:** Christina Allee, Roberta Sola, Sandi Imbriale, Daniel Morris

**Committee Attendees:** Shannon Norris,

**Community Attendees:** Kevin

Agenda Item	Action
<b>Convened at 7:31 PM</b>	None
<b>PUBLIC COMMENT:</b> No Public Comment	DISCUSSION
<b>MOTION:</b> Approve March Meeting Minutes	Approved 11-0 Absent: Christina, Roberta, Sandi, Daniel
<p><b>BOARD DEVELOPMENT</b></p> <ul style="list-style-type: none"> <li>● Discussed the Parent Survey, Ange and board members that expressed interest reviewed. Would be sent out to all board for trial run prior to distribution to get a sense of timing. Discussed possibility of putting place at end for name if they would like to be contacted.</li> </ul>	Send out to Board for trial Possible paper version available
<p><b>Director's Report:</b></p> <ul style="list-style-type: none"> <li>● The 2018-2019 calendar was approved. Last day of 2018 was going to be 6/8/2018 but due to be extended one day due to the snow day on 3/21/2018. Since the next day would be a Monday there was a ruling that the last day would stay as is. Currently awaiting final word.</li> <li>● Still waiting on Charter School grant money to be awarded in June/July. RFP coming out. Kelly Hall is the liaison. Letter of intent was submitted. The recent expansion approval and our track record shows promising but wait and see.</li> <li>● There was a meeting regarding facilities and the strategic plan. The Smart Boards continue to be a strain due to their expense to keep operating. There is a technology refresh being issued from the county for the middle school which may result in laptops for the school.</li> <li>● Conducting interviews for next year's personnel openings. Transfers are being considered internally. More will be known in May.</li> </ul>	Be prepared next meeting to possibly vote on building services and cleaning responsibilities

<ul style="list-style-type: none"> <li>● Currently considering building service responsibilities. Would like to create a hybrid position within the county for cleaning and fixing/light maintenance but it would be a new position. Ange is evaluating needs and will make a recommendation to the board at the next meeting to be considered and voted on.</li> <li>● PARCC testing has begun.</li> </ul>	
<p><b>OLD Business:</b></p> <ul style="list-style-type: none"> <li>● Board elections are coming up. There are 3 3-year positions open. Christina Allee is due to roll off but has only served one term so will be reapplying. 2 other people are rolling off as well and will be open. Currently there are 2 1 year applicants.</li> <li>● Confirmed that due to the financial situation we will not sponsor someone to attend the Charter School Conference this year but will instead consider classes on an as requested bases by board members. Jessie sent out a few links to a website with options. We will consider also using funds towards other goals including those listed in the Better Giving Group proposal.</li> </ul>	DISCUSSION
<p><b>COMMITTEES:</b></p> <p>Financial:</p> <ul style="list-style-type: none"> <li>● Financial – see committee submitted report and budget. It is recommended that we maintain more structure around the reserve amount as in the past it was just decided ad hoc annually. We should consider risk and exposure including rental exposure. We should also consider investing the reserve, but consider how long the limitations on using the funds. It might be best to split the funds based on those limitations/investment possibility. A follow up financial work session was discussed and Wrenn indicated she would set it up. The question whether there would be expansion costs was asked but there should be no renovation necessary for next year.</li> </ul> <p>Fundraising</p> <ul style="list-style-type: none"> <li>● After expenses projecting to raise \$70,000 this fiscal year. Craft fair currently has 35 vendors. There will be signage on the road. Quarter Auction is Sunday. We are currently running a shoe drive. Box Tops are always being collected.</li> </ul> <p>Community:</p> <ul style="list-style-type: none"> <li>● Town Hall meeting is planned and will be the same format as last time with pizza, water and popcorn provided at \$1 each. Families will be asked to RSVP.</li> </ul>	Wrenn to schedule financial worksession

<ul style="list-style-type: none"> <li>● Critical components include school safety in anticipation of parents and financial situation and security.</li> </ul> <p>Public Relations and Outreach:</p> <ul style="list-style-type: none"> <li>● Partnering with Department of Social Services in an attempt to get more new families informed about CPCS school option.</li> </ul> <p>Facilities:</p> <ul style="list-style-type: none"> <li>● Waiting to be informed of grant decision and details</li> <li>● Looking at budget and planning for Summer 2019 renovations. Money will need to be in FY2020 budget</li> <li>● LED lights installed in parking lot</li> <li>● New renter - Personalized Therapy</li> <li>● MedStar had 3 year lease that they will continue to pay for</li> <li>● Still researching glass enclosure for school admin area to help with noise and protect button that allows entry to the school, 2 bids out</li> <li>● Lighting project is in the process of being implemented</li> </ul> <p>Whole Child</p> <ul style="list-style-type: none"> <li>● Looking to create school motto/creed</li> <li>● Wellness policy being developed</li> </ul> <p>Charitable Giving Committee:</p> <ul style="list-style-type: none"> <li>● Met via phone with Chuck Longfield who is multi-million dollar supporter of charter schools. He reviewed our budget and shared concerns regarding long term financial stability given increased expenses not covered by income especially for long term.</li> <li>● Recommended looking at increasing class size, negotiate teacher contracts or consider being under charter school umbrella.</li> <li>● Charitable giving will take on New Parent Orientation, Alliance Membership, Direct Appeal and Giving Tuesday next year.</li> <li>● Financial situation will be communicated at Town Hall. Fall appeal will reference financial situation.</li> <li>● Working on researching grants, CFC campaign, matching gifts</li> </ul>	
<p><b>Future Meeting Dates:</b></p> <ul style="list-style-type: none"> <li>● April Town Hall</li> <li>● May 15,2018 – 5:30 PM</li> </ul>	
<p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1. Survey to be sent out to board for review then to school population</li> <li>2. Ange to provide recommendation regarding facilities, maintenance, cleaning plan for next year</li> <li>3. Wrenn to schedule financial worksession (May due date)</li> </ol>	
<p><b>Adjourn at 7:06 PM</b></p>	

