

**Governing Board Minutes
02/20/2018**

Board Attendees: Christina Allee, Jennifer Campbell, Angela Funya, Wrenn Heisler, Catherine Grube, Sandi Imbriale, Adam Malisch, Pam McLeod, Daniel Morris, Merrie Beth Nauman, Colby Nelson, Karenan Smart, Roberta Sola, Jessie Taylor

Board Members Absent:

Committee Attendees: Shannon Norris, Eric Jackson

Community Attendees:

Agenda Item	Action
Convened at 5:32 PM	None
PUBLIC COMMENT: No Public Comment	DISCUSSION
MOTION: Approve October Meeting Minutes	Approved 10-0 Absent: Colby Nelson
MOTION: Approve January Meeting Minutes	Approved 10-0 Absent: Colby Nelson
BOARD DEVELOPMENT <ul style="list-style-type: none"> • Discussed articles related to Charter School Board Alliance for the staff and families to reflect on the board • Discussed timing of possible surveys and those articles say it is best to send these out between December and March so that folks are not focused on the holidays and the upcoming summer break to get the right picture. • We discussed establishing a team to create questions to bring back to the overall board for review and discussing timing of releasing a survey at a future meeting. (ACTION) 	DISCUSSION
Director's Report: <ul style="list-style-type: none"> • Calendar was approved at the Board of Education • Waiting on the state Board of Education for the waiver before it becomes final • Invites from the lottery will be going out on Friday. • Only K and 1st grade will get invitations, all other grades need to wait till slots open. • For Kindergarten results <ul style="list-style-type: none"> ○ 27 siblings coming in next year • For the Weighted portion of the lottery: 	DISCUSSION

<ul style="list-style-type: none"> ○ 12 from Kindergarten ○ 4 from 1st Grade ● Weighting the lottery is showing that there may be a sibling issue with the weighted approach, since all of the incoming students that were selected from the weighted portion of the lottery have older siblings now on the weight list. ● There is now a high potential that families will turn these spots down because of the sibling issues. ● Need to look at how we are weighting and review the strategy to see if there is something that we could be doing better moving forward. ● How do we get more of the families that are being accepted to stay ● This is part of keeping with our charter, for staying within the county demographics so need to look at the process hard (Create a team to review for next year’s lottery cycle (ACTION)) ● There were several FARM forms that returned with the member not qualifying. ● Grant Update: <ul style="list-style-type: none"> ○ RFP expected to come out in June with grants being awarded in September. ○ No construction approved as part of this grant, however minor improvements to get ready for expansion are approved. ○ Approves things that you can walk away with. Some of the funds for infrastructure. ○ MAX \$900,000 over 3 years. ○ 5 selections for the 1st year with an average \$700,000 award. ● Need to pull the strategic planning and facilities as one team to start working proposals for the grant RFP. (ACTION) ● USDA Grant Application was submitted last Monday, it may be until June that we hear on the grant. 	
<p>FINANCIAL WORK SESSION OUTBRIEF:</p> <ul style="list-style-type: none"> ● The financial work session talked about 3 year projections. ● Updated projections that are being discussed tonight have been updated since the review session. ● A narrative was created for reviewing the actual projections. ● For the PPA there is a law preventing the board from decreasing our funding, but there is no requirement for them to increase our funding. ● But our overall costs continue to grow. ● Some areas that we can look at making changes that are allowed within our contract are : <ul style="list-style-type: none"> ○ Building services (We need more than just building services, we really need maintenance services as well since we own the building) 	DISCUSSION

<ul style="list-style-type: none"> • Other non-teacher like services that we buy back are food services and buses. • We now have an official teacher contract so we are able to put actuals in the projections. • Those actuals include increase for teacher salaries based on additional education. • Areas that we can't control but are large amounts are substitutes, changes in insurance costs as well as guaranteed educational benefits. • Need to come up with a way to get out of constant concern mode moving forward for the school. • Need to look at strategic plan which is what the Charitable Giving Committee is trying to do. <ul style="list-style-type: none"> ○ Need to make sure that everyone is sure and giving consistent message that the school is fine moving forward. ○ Need to work off the fact that we are confident in our program and get larger charitable donors based on that. ○ Need to also look at increasing our fundraising budget for next year, we can't change the message mid year this year. ○ Have started conversations with a group called the better giving group to see if they have some strategies and she is going to get some ideas together and come back talk with the board. 	
<p>ENERGY SELECTION DISCUSSION:</p> <ul style="list-style-type: none"> • Talking with the company – they are willing to make a one year payment plan for us. • We have applied for the USDA Grant for this particular project and it requires matching. • We are going to have to work with the USDA Grant team to figure out the following: <ul style="list-style-type: none"> ○ Does the contract date need to be after the award? ○ Can there be invoices for the work prior to the award of the grant if we were to get it? • We don't want to lose the grant because we move forward too fast. • We need to make sure that the work is complete prior to June to make sure that we get the incentives discussed. • Board decided to wait to vote until we hear back from USDA on the grant award or answers to questions. We can do an e-mail vote if we hear back from the USDA quickly. 	DISCUSSION
<p>NEW BUSINESS:</p> <ul style="list-style-type: none"> • Town hall needs to discuss financial situation. <ul style="list-style-type: none"> ○ Board decided to leave town hall planned for April ○ Need to have another working session or two prior to the town hall to strategize and work on materials for town hall. 	

<ul style="list-style-type: none"> • National Charter Convention is June 17-20th in Austin Texas. Need to determine attendance soon. • Need to start recruiting new board members have 3 open spots (2 – 3 year term spots and 1 parent position). 	
<p>COMMITTEES:</p> <p>Financial:</p> <ul style="list-style-type: none"> • Loaded on the Drive – not briefed other than in above financial work session discussion. <p>Fundraising</p> <ul style="list-style-type: none"> • Vintage Affair Coming on 2 March <p>Community:</p> <ul style="list-style-type: none"> • Loaded on the Drive <p>PR/Outreach:</p> <ul style="list-style-type: none"> • Loaded on Drive <p>Facilities:</p> <ul style="list-style-type: none"> • Met tonight- Report Loaded on Drive <p>Whole Child</p> <ul style="list-style-type: none"> • Loaded on Drive <p>Charitable Giving Committee:</p> <ul style="list-style-type: none"> • Discussed during Financial Discussion Above 	DISCUSSION
<p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • March 20th, 2018 – 5:30 PM • April Town Hall 	
<p>Actions:</p> <ol style="list-style-type: none"> 1. Need to create a team to review lottery procedures for next lottery cycle. (Summer Due Date) 2. Need to create a meeting for Facilities and Strategic Planning to start looking at RFP proposal. (March Due Date) 3. Need to create a team to create questions for a survey for reviewing the Alliance and bring back to the Board. (April Due Date) 4. Vote on Budget for LED Light Conversion (March Board Meeting) 5. Need more work sessions to prepare for upcoming Town Hall (April Due Date) 	
<p>Adjourn at 7:15 PM</p>	