

**Governing Board Minutes**  
**02/19/15**

**Board Attendees:**, Robyn Baney, Denise Breckon, Ben Click, Anne Marie Dailey, Tara Duarte, Angela Funya, Robert Hicks, Eric Jackson, Brent Johnson and Takiesha Waites-Thierry

**Board Members Absent:** Karen Antonacio

**Committee Attendees:** None

**Staff Attendees:** Pamela McLeod

Agenda Item	Action
Convened at 5:36 PM	None
Approve January Minutes	Vote Approved 8-0 Ben absent (arrived at 5:39pm)
<b>Director's Report (Angela Funya)</b> <ul style="list-style-type: none"> <li>• <b>Advocacy</b> <ul style="list-style-type: none"> <li>○ <b>Public Charter School Expansion and Improvement Act of 2015</b> <ul style="list-style-type: none"> <li>▪ House Bill 486</li> <li>▪ State Senator Steve Waugh sponsored Senate Bill 595</li> <li>▪ Legislative hearings 2/26/15 and 3/4/15</li> </ul> </li> </ul> </li> <li>• <b>Lottery</b> <ul style="list-style-type: none"> <li>○ Families already notified</li> <li>○ Waitlist will NOT be published on website</li> </ul> </li> </ul>	Discussion
<b>Strategic Planning Report (Pam McCleod)</b> <ul style="list-style-type: none"> <li>• Property Assessment (PCA) <ul style="list-style-type: none"> <li>○ Comprehensive</li> <li>○ Verbal report</li> <li>○ Written Report 2-3 weeks after assessment is conducted</li> <li>○ \$2700-\$4200</li> </ul> </li> </ul>	Discussion
<b>Board Development (Ben Click)</b> <ul style="list-style-type: none"> <li>• Review of standing Goals</li> </ul>	Discussion
<b>VOTE:</b> <ul style="list-style-type: none"> <li>• Resolution of Members and Stockholders 1942-8</li> <li>• Loan Resolution Security Agreement 1942-9</li> </ul>	Vote Approved 9-0 Approved 9-0
<b>Committee Reports</b> <ul style="list-style-type: none"> <li>• <b>Treasurer (Anne Marie Dailey)</b> <ul style="list-style-type: none"> <li>○ Fundraising total is \$37, 269.51</li> <li>○ Building Campaign \$ \$16,760 collected (\$17,910 pledged)</li> </ul> </li> <li>• <b>Fundraising (Anne Marie Dailey)</b></li> </ul>	Discussion

- Met 27 January 2015 to continue planning Vintage.
  - A Night at the Museum  
7 March from 7-10pm
  - Yard Sale: 18 April (possibly mulch sale too)
  - Spring 5K: Possibly May
  - A Family Affair: May
- **Community (Takesha Waites-Thierry)**
  - Spirit Wear has been ordered and will be back in a few weeks
- **PR/Outreach (Robert Hicks)**
  - Met 27 December 2014, Lexington Park Library
  - Meeting Agenda items:
    - Reported to board at last meeting that the newsletter is in need of content. Looking to obtain content from CPCS director, CPCS AB (financial, executive committee), and middle school students to provide examples of projects at the school.
    - Lynda Kovach was asked to assist with the construction of the newsletter since she has past experience putting it together.
    - All potential content providers have been contacted. The anticipated release of the newsletter would be April.
    - An Email was drafted to Ms. Rey, which it was confirmed she received. Still waiting to schedule a meeting with Board's Executive Committee to discuss Charter School Law and school needs.
  - Progress on Committee Goals
    - Develop Alliance specific Facebook page – In discussion
    - Investigate the possibility of activating an Alliance specific Twitter account – In discussion
    - Publish quarterly newsletters for the Alliance (coordinate with community and fundraising) April 2015 and October 2015
- **Finance Committee (Anne Marie Dailey & Tara Duarte)**
  - **Anne Marie** has put the Fundraised accounts into Quickbooks online. A few adjustments have to be made due to old outstanding items (a few checks we wrote that were never cashed, etc.) in order to have it reconcile. That should be a quick process that Anne Marie can complete this week. Mary Hansen has already put the operating accounts in Quickbooks online as well.
  - The reports that are run monthly will include both fundraised and operating money, either combined or separated within the same report. Next month, the reports will be run from both the Quickbooks online and the old desktop version so the Board can

<p>see the differences.</p> <ul style="list-style-type: none"> <li>○ Pam McLeod is working on getting quotes from two insurance companies for the insurance we will need once we own the building. We already have a quote from Raley Watts O’Neill (Rick Tepel’s company), so once we have two more quotes we will bring them to the board for consideration.</li> <li>○ Anne Marie met with Jeanette Vaughn and David Seyler from Old Line Bank yesterday per their request. Jeanette asked tons of questions about fundraising and CCSA needs. She is trying to figure out how they can support us. They already did a sponsorship for the 5K. She said they would provide an item to be auctioned at Vintage. She is willing to support any fundraiser if we can let her know our needs. For example - if we do have a Spring Fling again, they would like to donate an item. Since our fiscal year starts in July, she said we could revisit then what they can do for Fall Walk. Another idea was that they could possibly provide a scholarship for one or more of the big field trips such as Smith Island, Echo Hill or North Bay. They also asked about naming opportunities for rooms in the building once we are ready to do all that.</li> <li>○ Another thing that OLB asked about is whether we would be willing to do any financial education for parents, teachers or students. Some ideas would be (1) coming in 1-2 x/year for about 45-90 minutes to talk to parents and/or teachers about 529s and other college investments, retirement planning, etc, or (2) They could provide grade level specific materials for students to use in the classroom with their teachers to teach about saving, etc. Also, I asked if she would be willing to teach an elective, and she was excited about that and said she could create something. It would have to be for next school year.</li> </ul>	
<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>● Get people to Annapolis for two Legislative sessions (Bob)</li> <li>● Recommendation for Building Inspector (Pam)</li> <li>● Electronic Copies of Inspector Proposals (Pam)</li> <li>● Plan Board Social (Robyn &amp; Ben)</li> <li>● Sign and Send Loan Resolution to Brandi (Robyn)</li> <li>● Updated Fundraising Policy (Tara &amp; Ben)</li> <li>● Charter News (Bob)</li> <li>● Set Town Hall date (Takiesha)</li> </ul>	Discussion
<p><b>March Meeting Date</b> 10 March 2015 @ 5:30 PM</p>	Discussion
<p><b>Adjourn</b> 6:44 PM</p>	

