

**Governing Board Minutes**  
**11/13/14**

**Board Attendees:** Karen Antonacio, Denise Breckon, Ben Click, Anne Marie Dailey, Tara Duarte, Angela Funya, Robert Hicks, Eric Jackson, and Takiesha Waites-Thierry

**Board Members Absent:** Karen Antonacio, Robyn Baney, and Brent Johnson

**Committee Attendees:** Julia Nichols

Agenda Item	Action
<b>Convened</b> at 5:35 PM	None
<b>Approve October Minutes</b>	Vote Approved 6-0 Denise, Brent, and Robyn absent
<p><b>Strategic Planning Report (Julia Nichols)</b></p> <ul style="list-style-type: none"> <li>• The USDA money was obligated, but no closing on the loan</li> <li>• Interest rate is locked in at no more than four percent</li> <li>• Brandi Burwell will prepare the closing documents and contact the CCSA attorney directly for the documents needed to close</li> <li>• Insurance on the building and contents will need to be obtained</li> <li>• USDA will need and explanation for the use of the remaining funds if the building is purchased for less than 7.2 million</li> <li>• The price should be negotiated following the building inspection</li> <li>• The church has moved out of the building</li> </ul>	Discussion
<p><b>Director's Report (Angela Funya)</b></p> <ul style="list-style-type: none"> <li>• <b>Assessment Point Two</b> <ul style="list-style-type: none"> <li>○ Staff conducting in house professional development           <ul style="list-style-type: none"> <li>▪ Mapping out common core curriculum</li> <li>▪ PARC practice test</li> <li>▪ February thru June staff will be in testing mode               <ul style="list-style-type: none"> <li>• MSA Science</li> <li>• PARC</li> </ul> </li> <li>▪ Narratives/Portfolios               <ul style="list-style-type: none"> <li>• More manageable</li> <li>• Getting rid of templates</li> </ul> </li> </ul> </li> <li>○ Budget           <ul style="list-style-type: none"> <li>▪ Budget will be present during December meeting for a vote</li> </ul> </li> </ul> </li> </ul>	
<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• IRS Update: Official transcripts requested</li> <li>• 2014 990 is complete and e-filed on 12 November 2014</li> </ul>	Discussion

<b>VOTE: Updated Admission Policy</b>	<b>Vote: 7-0</b> Robyn and Brent absent
<b>VOTE: Revised Budget</b>	<b>Vote: 7-0</b> Robyn and Brent absent
<b>Committee Reports</b> <ul style="list-style-type: none"> <li>• <b>Treasurer (Anne Marie Dailey)</b> <ul style="list-style-type: none"> <li>○ Fundraising total is: \$18,677</li> <li>○ 5K: \$5,565</li> </ul> </li> <li>• <b>Fundraising (Ben Click)</b> <ul style="list-style-type: none"> <li>○ Craft Brew event is cancelled</li> <li>○ Penny Wars will be from 17-21 November</li> <li>○ Holiday Plant Sale</li> <li>○ Silent Auction (Night at the Museum, tentatively scheduled for 7 March 2014)</li> </ul> </li> <li>• <b>Community (Takiesha Waites-Thierry)</b> <ul style="list-style-type: none"> <li>○ <b>Volunteer Coordinators</b> <ul style="list-style-type: none"> <li>▪ Reevaluating the need for volunteers to staff the teacher workroom. There has not been enough work for the volunteers. They will work with Pam.</li> </ul> </li> <li>○ <b>Taste It Coordinators (Amanda Brelage &amp; Carolyn Price)</b> <ul style="list-style-type: none"> <li>▪ There have been three Taste Its so far</li> <li>▪ Coordinators would like to send out a letter to families requesting donations since there is no budget for the program</li> <li>▪ Keeping a log of who they have received food donations from so far</li> </ul> </li> </ul> </li> <li>• <b>Strategic Planning Committee (Julia Nichols)</b> <ul style="list-style-type: none"> <li>○ Julia provided the Board with a chart of committee action items and whom they are assigned to.</li> <li>○ Committee needs to know how to proceed with the Capital Campaign. The Board will decide and vote electronically.</li> </ul> </li> </ul>	
<b>Action Items</b> <ul style="list-style-type: none"> <li>• Updated Admission Policy for Board Binders (Ange)</li> <li>• Table of Contents for Board Binders (Ben)</li> <li>• Revised Dress Down Policy (Ange)</li> <li>• Updated Finance Policy (Anne Marie)</li> <li>• Look into Raley Watts profits from all CCSA business (Julia)</li> <li>• Building Inspection (Julia)</li> <li>• Updated Fundraising Policy (Ben) <ul style="list-style-type: none"> <li>○ Form adhoc committee</li> <li>○ Consult with MANO</li> </ul> </li> </ul>	Discussion
<b>December Meeting Date</b> 09 December 2014 @ 5:30 PM	Discussion

<p><b>Adjourn</b> 6:58 PM</p>	
<p><b>Addendum #1</b> On 13 November, Takiesha made the following two motions via email and Robyn seconded the motions on that same day:</p> <p><b>Motion #1</b> I move to end the Capital Campaign on 31 December 2014 to allow for a definitive end date. Further, I move that we do not solicit CPCS families for capital campaign donations, but continue to accept donations from outside donors.</p> <p><b>Motion #2</b> I move that the Board send out the annual appeal by 01 December 2014 to CPCS families without an appeal for Capital Campaign donations.</p> <p>On 15 November Ben proposed the following amended motion: Keep Motion #1 as is with these amendments: change the date to February 14, 2015 instead of December 31, 2014 and say that we do not solicit CPCS families until after December 31, 2014. This way Anne Marie and Julia can push hard for the outside donors before this year ends without burdening CPCS families. IF they reach the \$25K without CPCS families, then we're set--no further "asks" of parents. IF they don't, then, we may be real close and ask for smaller contributions after the first of the year from CPCS families while still pursuing donors.</p> <p>If we agree to those changes, I am comfortable voting for Motion #2.</p> <p>On 16 November there were four votes for the amended motion and five against the amended motion. Also, on 16 November the Board was instructed to vote on the original two motions made by Takiesha.</p> <p>On 20 November, there were four votes for the motion, four votes against the motion and one abstention. The second motion passed with eight votes for the motion and one abstention.</p>	
<p><b>Addendum #2</b> On 20 November, Ben made the following motion: <b>MOTION:</b> I move that we end the capital campaign on February 14, 2015, without any additional requests for funds made to CPCS families. Additional funds <b>may</b> be solicited from CPCS families when a possible second capital campaign is initiated. This second campaign will commence <b>after we close on the building and in the NEXT fiscal year (FY16) or later.</b> This second capital</p>	<p>Vote 7-1</p>

<p>campaign will include specific building costs and goals, will have designated volunteer organizers with oversight from the fundraising chair and/or executive committee, and will adhere to a Governing Board-approved timeline.</p> <p>On 21 November that motion passed with seven votes for the motion and one vote against the motion.</p>	
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