

Governing Board Minutes
9/9/14

Board Attendees: Karen Antonacio, Robyn Baney, Ben Click, Anne Marie Dailey, Tara Duarte, Angela Funya, Robert Hicks, and Takiesha Waites-Thierry

Board Members Absent: Denise Breckon, Eric Jackson, and Brent Johnson

Committee Attendees: None

Staff Attendees: Mary Hansen

Agenda Item	Action
Convened at 5:31 PM	None
Approve July Minutes	Vote Approved 5-0 Denise, Eric, Brent and Anne Marie absent
Board Development <ul style="list-style-type: none"> • Three questions at each Board Meeting • Ben called State Delegate John Bohanan's office to expedite IRS issues • Review Committee goals 	
Director's Report (Angela Funya) <ul style="list-style-type: none"> • Charter Agreement <ul style="list-style-type: none"> ○ Approval will be 10 September • Budget <ul style="list-style-type: none"> ○ Financial Policy Committee will meet on 11 September ○ Planning to schedule meeting with Tammy McCourt and Rob Springer to discuss budget ○ PPA is \$10,616 • Financials <ul style="list-style-type: none"> ○ Mary and Ange review the new financial binder to be kept in Ange's office. The binder includes: <ul style="list-style-type: none"> ▪ Expenditure report ▪ CCSA Financial Policy ▪ PPA ▪ Revenue ▪ Itemized description of checks ▪ Bank Statements <p>*Interest will continue to go through the Student Activities Fund</p>	
Committee Reports <ul style="list-style-type: none"> • Strategic Planning Report (Ange Funya/Robyn Baney) <ul style="list-style-type: none"> • Brandi is on vacation. No updates. 	Discussion

<ul style="list-style-type: none"> • Treasurer (Anne Marie Dailey) <ul style="list-style-type: none"> ○ Fundraising total is \$1,532 ○ Capital Campaign total is \$17,800 (\$15,800 collected) ○ Attorney Bill was \$6,358, but they have a 10K retainer ○ A donate button will be placed on the CPCS website which will deposit money into the Old Line Bank account when the 501. 3c status is restored • Fundraising (Anne Marie Dailey) <ul style="list-style-type: none"> ○ Carrie wants to get into the routine of publically thanking volunteers ○ Christine Allee will be the fundraising POC for the Facebook page ○ Carrie and Anne Marie generated new financial procedures for event chairs ○ Fall Walk committee meeting will be 11 September @ 5:30 in the café • Community (Takiesha Waites-Thierry) <ul style="list-style-type: none"> ○ Potential adding more items to offer as Spirit Wear <ul style="list-style-type: none"> ▪ Volunteer coordinators will create a proposal for the Board to review • PR/Outreach (Robert Hicks) <ul style="list-style-type: none"> ○ Meeting 27 September 2014, Lexington Park Library 	Discussion
Old Business <ul style="list-style-type: none"> • Approve 2014-15 Board Goals • Approve Revised Uniform Policy • Approve final version of the Revised Charter 	Vote All Approved 6-0 Eric, Brent and Denise absent
Action Items <ul style="list-style-type: none"> • Email Will DuBois regarding bylaws (Robyn) • Review Table of Contents of Board binder and update documents (ALL) • Assessment Review (Ben) • Update Board Member Contact (Takiesha) • Review Committee Goals (ALL) • Review Annual Appeal Letter (Anne Marie) 	Discussion
October Meeting Date 14 October 2014 @ 5:30 PM Fall Town Hall Meeting 13 November 2014 @ 7 PM	Discussion
Adjourn 7:14 PM	