

**Governing Board Minutes**  
**11/19/13**

**Board Attendees:** Karen Antonacio, Robyn Baney, Denise Breckon, Holly Calabro, Ben Click, Anne Marie Dailey, Angela Funya, Brent Johnson, Lynda Kovach, Takiesha Waites-Thierry

**Board Members Absent:** Robert Hicks and Joy McBride

**Committee Attendees:** None

**Public Attendees:** None

**Staff Attendees:** None

Agenda Item	Action
Convened at 5:36 PM	None
Approve October Minutes	Vote Approved 7-0 Joy, Holly and Robert not present during vote
<b>Board Development (Ben Click)</b> <ul style="list-style-type: none"><li>BoardWiser: 02 Dirty Walls<ul style="list-style-type: none"><li>What should the relationship be between the Board and the Staff?</li><li>How can we both the Board and the Staff better foster that relationship, if in fact we need to foster it?</li><li>Do/Can we evaluate that relationship in concrete ways? How?</li></ul></li></ul>	Discussion
<b>Director's Report (Angela Funya)</b> <ul style="list-style-type: none"><li>Tentative start date for 14-15 school year: 6 August<ul style="list-style-type: none"><li>Teachers return on 31 July</li></ul></li><li>CPCS schedule will be drafted after the SMCPs calendar is complete</li><li>CPCS budget submitted to SMCPs was the same as the 13-14 budget</li><li>No solid PPA until at least January</li><li>Professional Development: Survey of staff professional development was taken, some of the courses are listed below:<ul style="list-style-type: none"><li>Counseling, Discipline, Monarch Butterfly, Technology, Archery and Education Effectiveness Academy</li></ul></li><li>School Level: Action plan for how CPCS wasn't to progress by grade level. Team specialists are meeting with each grade level. The plan will be whole child focused, with a universal design for learning. A curriculum is being created with assessments embedded.</li></ul>	Discussion

Committee Reports	Discussion
<ul style="list-style-type: none"> <li>• <b>Strategic Planning (Angela Funya &amp; Brent Johnson)</b></li> <li>• Committee Members: Julia Nichols, Chair, Angela Funya, Maria Scott, Anne Marie Dailey, Brent Johnson, Rick Tepel, John Kovach</li> <li>• Thursday, October 16 – conference call Angela, Brent and Julia with Sheila from SelfHelp <ul style="list-style-type: none"> <li>○ During this conversation, Sheila let us know that SelfHelp is not in a position to be able to help – we need the full amount to purchase the building, but that translates to almost 95% loan to value percentage while SelfHelp usually only funds at 70%. Also, their loan terms were 20 years at 4.95%.</li> <li>○ Sheila suggested that we go to USDA and look into their direct loan (they can do 40 year term) and depending on the outcome of this, SelfHelp may be in a position to look at a smaller loan amount to cover any gap. (No number was suggested as to what that smaller loan might be.)</li> </ul> </li> <li>• Maria Scott spoke with Brandi Burwell at USDA <ul style="list-style-type: none"> <li>○ Numbers have changed (new census data) since we first discussed with USDA, but Brandi thinks that we are most likely still in an eligible area – we have to proceed with submitting the direct loan to be sure. She was optimistic.</li> <li>○ Loan terms would be up to 40 years and around 3.5% (hasn't gone over 4% in the past few years).</li> <li>○ Need two rejections to include with our application.</li> </ul> </li> <li>• November 12 – Angela Funya and Julia Nichols began work on the application</li> <li>• November 15 – meeting with Angela, Julia, Brent Johnson, John Kovach and Robyn Baney to discuss application <ul style="list-style-type: none"> <li>○ Need to speak with a lawyer <ul style="list-style-type: none"> <li>▪ There are two or three forms that require a lawyer signature <ul style="list-style-type: none"> <li>• First form is to confirm that we are in compliance with special laws and regulations, Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, and A-133 audit requirements, if applicable - Angela is going to compile what documentation she can</li> <li>• Second form is a preliminary title option form</li> <li>• Third form is a boiler-plate agreement</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

<p>between CPCS and lawyer – Julia Nichols is checking with Brandi to see if we need to have that filled out or if we can submit our own agreement letter</p> <ul style="list-style-type: none"> <li>▪ <b>Strategic Planning Committee needs Board to vote to have funds available to pay lawyer</b></li> <li>▪ John Kovach will contact attorney Joanne Wood to see if she might handle this and to get a price estimate</li> </ul> <ul style="list-style-type: none"> <li>○ For the operating budget submission, the committee has decided to submit the Alliance budget with documentation of the pass through of the rent included. The committee discussed whether to begin having CPCS pay the rent through the Alliance. Question about whether this would be acceptable by the Board of Ed who preferred at the beginning to have payments go directly to Big Blue and no funds at all to the Alliance. <b>The committee would like the Board to discuss this possibility and decide if it is feasible.</b> This would document to the USDA that the funds are there for the Alliance to pay off a loan.</li> <li>○ Brent and Rick Tepel are talking with local banks to get our rejection letters. The one from SelfHelp will count, as well.</li> <li>○ Angela is drafting the financial feasibility plan for the application.</li> </ul> <ul style="list-style-type: none"> <li>• Angela has reached out to architectural friends to see if we can get any pro-bono help with drawings for the building so we can make a plan for growth.</li> <li>• Committee will plan to meet just before or just after Thanksgiving break to finalize and submit the application.</li> </ul>	
<p><b>Treasurer’s Financial Report</b></p> <ul style="list-style-type: none"> <li>• Total Fundraised \$16,732.01</li> <li>• A full financial compilation will be provided at the December meeting.</li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Community Committee (Takiesha Waites-Thierry)</b> <ul style="list-style-type: none"> <li>○ Movie Night being scheduled at St. Mary's College</li> <li>○ National School Choice Week event in January</li> <li>○ Elective thank you notes being taken care of by Sarah Chen</li> </ul> </li> <li>• <b>Public Relations/Outreach (Lynda Kovach)</b> <ul style="list-style-type: none"> <li>○ Lynda had a discussion with Ms. Tepel regarding the kids shooting the school video.</li> </ul> </li> <li>• <b>Fundraising (Robyn Baney)</b> <ul style="list-style-type: none"> <li>○ Christina Alle is taking over the passive fundraisers</li> <li>○ \$1000 grant received Reebok Bok kids <ul style="list-style-type: none"> <li>• Money used for PE equipment</li> </ul> </li> </ul> </li> </ul>	
<b>Vote to use \$1000 to pre-purchase Scrips gift cards</b>	<b>Vote: 8-0</b> Joy and Robert not present
<b>Action Items</b> <ul style="list-style-type: none"> <li>• <b>Executive Summary:</b> 9 week/ 3 week schedule (Angela Funya)</li> <li>• <b>Lease Renewal:</b> Anne Marie Dailey, Brentt Johnson, Angela Funya</li> <li>• <b>Building Purchase:</b> Strategic Planning Committee</li> <li>• <b>Lottery Guidelines:</b> Karen Antonacio, Angela Funya, Lynda Kovach, Robyn Baney, Denise Breckon, Takiesha Waites-Thierry</li> <li>• <b>Charter Renewal:</b> Robyn Baney, Ben Click, Angela Funya and Kelly ?</li> </ul>	<b>Discussion</b>
<b>December Meeting Date</b> 17 December at 5:30	<b>Discussion</b>
<b>Adjourn</b> 6:52 PM	
<b>11 December Addendum:</b> Julia Nichols to be authorized to sign the direct loan application to USDA on behalf of the Alliance Board for the purpose of completing the USDA loan application.	<b>Vote: 9-0</b> <b>1 abstain</b> Vote taken via email Robyn, Anne Marie, Ben, Lynda, Joy, Takiesha, Denise, Holly, Brent  Robert abstained