

Visitors to the Building

- Families who wish to meet with teachers or school administrators are encouraged to call or email to schedule a virtual appointment. Virtual appointments, scheduled through Zoom, are the safest and fastest way to meet with any member of the school community.
- In accordance with the health commissioner's order and Department of Education policies, any family visiting the building physically must show proof of vaccination when signing in with security.
- While safety protocols are still being implemented to combat the coronavirus, family visits to the school will be by appointment only, and then only authorized if there is a critical need to do so that cannot be met with a virtual meeting. This will be rare.
- We will be establishing ways for families to “visit” classrooms and see student classes, presentations and performances virtually, to ensure that families are still connected to the life of the school.
- If a visit to the school is approved, all visitors must first undergo a temperature check prior to being granted access to the building, and all visitors must wear a mask at all times and must maintain social distancing. Any visitor unable to meet these requirements will not be granted access to the school building.

School Policy and Procedure on Social Distancing

- Whenever possible, Launch staff and students will practice social distancing. When social distancing is not possible, we will rely on other mitigation methods (masks, ventilation and intense cleaning).
- The total number of students coming to the school on a daily basis will not exceed the recommended maximum number determined by the NYCDOE.
- Breakfast and lunch procedures will ensure that students are a minimum of 3 feet away from one another while they eat.

Transportation

- Launch will continue to provide metrocards issued from the NYCDOE for any student who lives more than one mile from the school and elects to come to school for supervision while they engage in remote learning.
- For any student who must take public transportation, the wearing of masks, social distancing, and hand and respiratory hygiene are critical.

School Policy for Afterschool Programs

- Launch works with our partner, Good Shepherd Services in order to provide high quality after-school programming for students. Our after school program runs from 3:00pm to 5:30pm each day.
- Good Shepherd Services follows all of the same health and safety policies as outlined here.
- Staff will observe for signs of illness during the day, including the following, as per CDC guidance:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - New loss of taste or smell
- If a student is exhibiting signs or symptoms of sickness, they will be escorted, using social distancing, immediately to the nurse. Based on the nurse's assessment, the student may be sent to a dedicated isolation room in the school until the student can be picked up by a parent or guardian. If the nurse is not available, students will be sent home for follow up with a healthcare provider.
- If a staff member is exhibiting symptoms, they will be sent immediately home and next steps will be determined based on symptoms and Launch screening policies.

Testing Protocols and Responsibility

- Launch will consult with its assigned NYCDOH nurse to determine which staff and students presenting symptoms should be referred for COVID-19 tests. COVID-19 testing is available across New York city and unless determined otherwise by NYCDOH, students and staff will continue to use their own doctors or clinics/hospitals of their choice.
- Launch students and staff will be randomly selected for weekly Covid-19 testing.