



*Highline Public Schools Board Action Report*

**DATE:** January 27, 2023

**FROM:** Dr. Ivan Duran, Superintendent

**LEAD STAFF:** Scott Logan, Chief Operations Officer; and Ellie Daneshnia, Executive Director of Capital Planning and Construction

**For Introduction:** February 1, 2023      **For Action:** February 15, 2023

**I. TITLE** Evergreen High School Sports Field Replacement-Final Acceptance of Purchase Order P190844 - KCDA/Field Turf

Select one:     New Item     Renewed Item     Annual Item     Revised Item

**II. WHY BOARD ACTION IS NECESSARY**

Projects with contract amounts over \$250,000 or projects which have liens filed against them shall be accepted by the board upon recommendation of the Superintendent.

**III. BACKGROUND INFORMATION**

On December 5, 2018, the District entered into a contract with Field Turf through King County Director’s Association (KCDA) to construct a new turf field where the existing grass football field was located. Field lighting was an alternative to the project and its approval was contingent on additional funds becoming available to the district. The district received grants in the amount of \$700,000 from the NFL Foundation Grassroots Program and King County to replace the grass field with turf and install field lighting.

Field Turf's original purchase order is P190844 in the amount of \$1,362,792.59, not including Washington State sales tax. There were six change orders totaling \$704,201.86, not including Washington State sales tax, for a total contract amount of \$2,066,994.45 not including Washington State sales tax.

\*The change orders were summarized in the table below:

CO #	Description	Cost
CO 1	Permit and Bond and Performance Fee	\$ 14,058.58
CO 2	Accepting Field Lighting Alternate	\$ 385,000.00
CO 3	SEPA Mitigation Advertisement Cost	\$ 1,466.11
CO 4	Additional Permit Fee	\$ 11,460.11
CO 5	Additional Soil Export Due to changes in Grading Per Permitting Authority	\$ 168,376.47
CO 6	Adding Sand Filter	\$ 123,840.59
	<b>Total</b>	<b>\$ 704,201.86</b>

\*The change orders with all backup information will be available upon request.

The work was completed a couple of years ago but due to Covid and Field Turf's oversight, the district hadn't received the last closeout item which was the final permit for field lighting. King county just issued the final permit, and now Capital Projects staff recommend the board to approve the final acceptance of the Evergreen High School Sports Field Replacement Project.

**IV. RECOMMENDED MOTION**

I move that the Highline School Board accept the Evergreen High School Sports Field Replacement-Final Acceptance of Purchase Order P190844 - KCDA/Field Turf.

**V. FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be: None

**VI. APPLICABLE POLICY(S)**

This action is in compliance with the following: Policy 6225 and Policy 6230

**VII. ALTERNATIVES**

Failure to accept this action will result in the non-release of Field Turf's retainage bond.

**VIII. COMMUNITY ENGAGEMENT**

Community Engagement Required:  Yes  No

**IX. ATTACHMENTS**

1. Completion Memo

HIGHLINE PUBLIC SCHOOLS  
FACILITIES

**COMPLETION MEMO**

**December 31, 2022**

TO: Accounts Payable  
 FROM: Ellie Daneshnia, Executive Director of Capital Planning & Construction  
 CONTRACTOR: KCDA/Field Turf  
 PO NUMBER: P190844  
 PROJECT: Synthetic Turf at Evergreen Football Field  
 FILE NUMBER: 124-18-11-C  
 SITE: Evergreen High School

This is to notify you that as of December 31, 2022, I have accepted as complete, work performed by the contractor above.

**Contractor**

\$1,362,792.59	Initial PO Amount (not including WSST)
14,058.58	INCREASE #1
385,000.00	INCREASE #2
1,466.11	INCREASE #3
11,460.11	INCREASE #4
168,376.47	INCREASE #5
123,840.59	INCREASE #6
\$ 2,066,994.45	Final PO Amount (not including WSST)
206,699.45	Tax 10.00%
\$ 2,273,693.90	Current PO Amount
2,273,802.96	Amount Paid To Date
-	Amount Retained or Full Invoice to be Released
109.06	*PO overspent due to tax rate increase in 2021
2,273,802.96	Final PO Amount

**NOTE:**

\*Last payment was made in 2021 at 10.1% tax rate.

X	X	Date
X	X	Date