

BOARD OF DIRECTORS
REGULAR MEETING
December 13th, 2022

I. **Regular Meeting Call to Order:** Board Chair, Les Okonek called the meeting to order at 5:00 pm.

II. **Pledge:** Board Chair, Les Okonek led the Pledge of Allegiance.

III. **Roll Call: Present:** Les Okonek, Tom Anderson, Wes Martin, Debbie Olig, and Jim Snyder.

Staff Members Present: Gerry Grubbs, Superintendent; Principal, Nick Schultek (Zoom); Business Manager/HR Director, Tracy Arkin McGuire, and Shari Magera recording minutes.

- **Les Okonek recommended moving the Student Recognition and Staff Presentation to the start of the meeting, the Board concurred.**

IV. **Student Recognition:**

- a. Student Recognition: Middle School Teacher, Dighina Chilson, honored 7th grade student, Ridge Beck.
- b. Student Recognition: Middle School Teacher, Dighina Chilson, honored 6th grade student, Taylor Beynon.

V. **Staff Presentation:**

- a. Camp Seymour Overview: 5th grade student, Madison Dunham, shared a PowerPoint presentation of her Camp Seymour experience.

VI. **Approve Minutes:**

- a. Approve November 22, Minutes: Tom Anderson moved; seconded by Jim Snyder. Motion carried by unanimous vote.

VII. **Reorganization of the Board:**

- a. Nomination and Election of Board Chairperson: Tom Anderson nominated Les Okonek to another term as Board Chairperson, seconded by Wes Martin. Les Okonek accepted the nomination; carried by unanimous vote.
- b. Nomination and Election of Vice Chairperson: Les Okonek nominated Debbie Olig for the position of Vice-Chairperson. Debbie did not accept the nomination. Tom Anderson then nominated Jim Snyder for the position of Vice Chairperson, seconded by Wes Martin. Jim Snyder accepted the nomination; carried by unanimous vote.
- c. Nomination and Election of Legislative Representative: Les Okonek nominated Tom Anderson for the position of Legislative Representative, seconded by Wes Martin. Tom Anderson accepted the nomination; carried by unanimous vote.

VIII. **Approve Agenda:** Wes Martin moved to approve the agenda as revised, seconded by Tom Anderson. Motion carried by unanimous vote.

IX. **Public Comment and Recognition of Visitors:**

- a. Visitors Present: Teachers, Dighina Chilson and Cindy Breeze; families of students, Ridge Beck and Taylor Beynon, Madison Dunham and mom, Daylene Wilke.
- b. Public Comment: No public comment

X. Announcements and Recognition:

- a. December 14th – Winter Program - Grades K,2,4 – 6:30 pm
- b. December 16th – 30th – Winter Break – No School
- c. January 16th – Martin Luther King Day – No School
- d. January 13th & 14th – Middle School Theater Production of Shrek Jr. 6:00 pm
- e. January 24th – Next Board Meeting

XI. Consent Agenda: Wes Martin moved; seconded by Jim Snyder to approve the Consent Agenda. Motion carried by unanimous vote.

- a. Voucher Approval

General Fund Accts Payable Vouchers	12003908139104	\$ 38,639.33
General Fund Payroll	900005403- 5444/12003961-39080	\$ 263,066.77
ASB Fund Accounts Payable	540-540	\$ 26.04
Capital Projects	n/a	\$ 0.00

- c. Approve Donation – Mason County School Retirees Association - \$162.50 – Grade 4 – STEM
- d. Approve Donation – Washington School Principals Education Foundation – Outdoor School, Washington \$5,187.50 – 5th Grade Camp Seymour
- e. Approve Hiring Elementary/Middle School Mental Health Specialist – Kelsey Shank – For the Remainder of the 2022-2023 School Year

XII. Principal and Superintendent Reports:

- a. Principal Report: Principal, Nick Schultek shared his principal report highlighting the following
 - Weather Delays
 - Attendance
 - Middle School Interim Math Assessments
 - Boys Basketball
 - Coding – Visiting Puzzle Maker
 - PTA Holiday Market
 - Holiday Concerts
 - ASB 12-Days of Holiday Spirit Festivities
 - Holiday Communications to Staff
- b. Superintendent, Gerry Grubbs provided information on the following:
 - Levy Preparation
 - Bond Refinance
 - STEM and LASER Coordinator to meet with LLT
 - Climate Survey
 - ESD 113- Substitute Scheduling Service
 - Timberland Regional Library

XIII. Operational Services:

- a. Budget/Operational Status Report- Business Manager, Tracy Arkin-McGuire: Tracy Arkin-McGuire presented the monthly financial report.
- b. 2021-2022 Year-End Financial Report – Business Manager, Tracy Arkin-McGuire gave a recap of the 2021-2022 Year-End Financials.

XII. New Business and/or Action Items:

- a. None scheduled

XIII. Old Business and/or Action Items:

- a. WSSDA General Assembly Updates: Tom Anderson shared his legislative positions priority list.

XIV. Policy:

- a. Approve – Updates to Policy 1220 – Board Officers and Duties of Board Members (Discretionary): Tom Anderson moved; seconded by Jim Snyder to approve updates to policy 1220. Motion carried by unanimous vote.
- b. Approve - Policy 1225 – School Director Legislative Programs (Discretionary): Debbie Olig moved; seconded by Wes Martin to approve Policy 1225. Motion carried by unanimous vote.
- c. Approve –Policy 1611 -Conflicts of Interest for Districts with Fewer Than 2,000 Students to update and replace existing policy 1610 – Conflicts of Interest (Encouraged): Tom Anderson moved; seconded by Debbie Olig to approve policy 1610. Motion carried by unanimous vote.

XV. Future Agenda Items:

a. January Meeting

- DA Davidson – Bond Refinance Presentation
- Legislative Updates
- Emergency Preparedness

XVI. Board/Superintendent Reflections/Comments: The Board enjoyed the Camp Seymour presentation, by Madison Dunham and the student recognition. They also agreed to be more present at school events, now that things are returning to normal after COVID.

XVII. Executive Session:

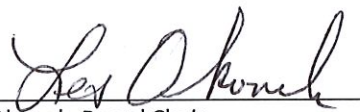
- a. None Scheduled

"No action will be taken in Executive Session. Discussions will be limited to the parameters set by the Open Public Meetings Act. The Board will reconvene into public session, to consider any action and/or to continue with the public meeting."

XVIII. Adjournment: Board Chair, Les Okonek, adjourned the meeting at 7:13 pm.

Respectfully submitted, Gerald Grubbs, Superintendent and Secretary to the Board.


Gerald Grubbs, Secretary


Les Okonek, Board Chair