

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ORONO
INDEPENDENT SCHOOL DISTRICT NO. 278
HELD JANUARY 9, 2023

Present: Mike Bash, Kristine Flesher, Laura Wallander, Sarah Borchers, Ali Howe, Todd Madson,
Wendy Lundsgaard

Absent: None

The Regular Meeting of the Board of Education of Orono Independent School District No. 278 was held on Monday, January 9, 2023 and called to order by acting Board Chair, Laura Wallander, at 7:00 PM.

3. Oath of Office

Acting Chair, Laura Wallander, administered the ceremonial oath of office to Sarah Borchers, Wendy Lundsgaard and Todd Madson who were elected or re-elected to the Orono School Board on November 8, 2022.

4. Election of School Board Officers

Acting Chair, Laura Wallander, presided over the election of school board officers for 2023 by opening up the floor for nominations.

Sarah Borchers MOVED, Ali Howe seconded that Mike Bash be elected as Chairperson. No other nominations were brought forward. Mike Bash thanked his fellow board members for their nomination, and requested that Ms. Wallander continue as the acting Chair for the remainder of the meeting.

Mike Bash MOVED, Ali Howe seconded that Sarah Borchers be elected as Vice Chairperson. No other nominations were brought forward.

Sarah Borchers MOVED, Mike Bash seconded that Laura Wallander be elected as Clerk. No other nominations were brought forward.

Sarah Borchers MOVED, Mike Bash seconded that Ali Howe be elected as Treasurer. No other nominations were brought forward.

All members voted aye to all nominations. Motion carried.

5. Set Salaries of the School Board Clerk and Treasurer

Sarah Borchers MOVED, Mike Bash seconded that the yearly salary for both the School Board Clerk and the School Board Treasurer be set at \$0 or the minimum required by law as set by state statute.

All members voted aye to the motion. Motion carried.

6. Consideration of the Agenda

No request was made to modify the agenda.

7. Consent Agenda

UPON MOTION by Sarah Borchers, seconded by Mike Bash, the Consent Agenda was approved as follows:

- Approved Minutes from the Regular Meeting held December 12, 2022
- Approved the 0.25 FTE leave of absence of Christine Gagnon, full-time Technology Integration Specialist at Orono Public Schools, effective for the 2023-2024 school year
- Approved the appointment of Kari Smith, as part-time Short Hour Cook at Orono High School, effective January 3, 2023
- Approved the appointment of Ella Mulvahill, as part-time Short Hour Cook at Orono Intermediate School, effective January 3, 2023
- Approved the appointment of Caleb Olson, as part-time Monitor at Orono Activities Center, effective January 4, 2023
- Approved the appointment of Maia Larson, as full-time Discovery Kids teacher at Orono Discovery Center, effective January 3, 2023
- Accepted Donations Totaling: \$33,683.10
- Approved Collateral
- Approved Treasurer's Reports for October and November of 2022
- Approved Electronic Fund Transfers for October and November of 2022
- Approved Bill Vouchers: 314584-314703, 1616-1625, EP Register: 901739-901755, EFT Vouchers: 237-238, 6383-6390 and Capital One: 52142-52165

8. – Superintendent's Report on Excellence

Dr. Flesher began her report by noting that it has been a great week with students back on campus and wished everyone a happy new year. She also offered a welcome to new board members Todd Madson and Wendy Lundsgaard, and wished Sarah Borchers congratulations on her re-election to the board.

Next, Dr. Flesher shared that Nash Tichy is the latest Orono High School senior to sign a National Letter of Intent. Nash has made the commitment to play D1 football and continue his post-secondary education at St. Thomas.

Dr. Flesher shared that winter teams are off to a great start and noted that Orono has 2 AAA winners (academics, arts, athletics) as awarded by MSHSL. Congratulations to Avery Anderson and Kayla Kallenbach.

Dr. Flesher reported that boys basketball is currently 6-1 and ranked 4th, while girls basketball is 4-4. Boys hockey is 10-1 and ranked 3rd and girls hockey is 10-3-3 and ranked 5th. The dance team just had a great performance at Edina High School and placed 2nd in jazz and 1st in high kick.

Finally, Dr. Flesher concluded her report with a note about enrollment. She stated that enrollment for the 23-24 school year is underway. She directed residents with incoming students at all grade levels to reach out to the district's enrollment office and noted that the state deadline for open enrollment applications is January 15th 2023.

9. – Board Members Questions and Comments

10. – Old Business

10. A – Other Old Business as Necessary

No other old business was brought forward.

11. – New Business

11. A – Designation/Approval

1. Official Local Depositories

UPON MOTION by Ali Howe, seconded by Mike Bash, the Board of Education designated the Lake Community Bank, the Bank of Maple Plain, MN Trust, and MN School District Liquid Asset Fund Plus as depositories for the regular funds of this school district and the officers of the Board of Education are hereby authorized in the name of and on behalf of the Board of Education to open or cause to be opened or to continue or cause to be continued accounts with said banks and to execute and deliver to said banks, signature cards supplied by said banks containing said banks usual customer agreement applicable to such accounts and the signatures of the officers or other persons hereinafter named are hereby authorized to act for and on behalf of the Board of Education or otherwise to endorse or cause to be endorsed, to negotiate or cause to be negotiated, or to deposit or cause to be deposited in such accounts any money, checks, drafts, orders, notes or other instruments payable or held by this Board of Education. Said officers are Mike Bash (Chair), Sarah Borchers (Vice Chair) and Ali Howe (Treasurer).

Motion carried.

2. Official Investment Depositories and Transfer of Funds

UPON MOTION by Todd Madson, seconded by Wendy Lundsgaard the Board of Education approved the following investment depositories and authorized Jim Westrum, Executor Director of Business Services and Rachel McQuiston, District Controller to transfer funds among these financial institutions for investment purposes:

- 1) Wells Fargo Bank San Francisco, CA
- 2) US Bank
- 3) Minnesota School District Liquid Asset Fund Plus
- 4) Lake Community Bank
- 5) Bank of Maple Plain
- 6) PMA Financial Network, Inc./MN Trust
- 7) Capital One Bank

Motion carried.

3. Official Publication

UPON MOTION by Mike Bash, seconded by Ali Howe, the Board of Education approved the Laker Pioneer as the District's official publication.

Motion carried.

4. Office of the Clerk

UPON MOTION by Sarah Borchers, seconded by Mike Bash, the Board of Education approved the Orono District Office at 685 Old Crystal Bay Rd., Long Lake, MN as the official office site of the Board of Education clerk.

Motion carried.

5. Renewal of Surety Bonds or Equivalent

UPON MOTION by Ali Howe, seconded by Wendy Lundsgaard, the Board of Education approved the renewal of surety bonds or equivalent for all employees.

Motion carried.

6. School Auditor

UPON MOTION by Mike Bash, seconded by Ali Howe, the Orono Board of Education approved the firm of Malloy, Montague, Kamowski, Radosevich & Co., P.A. as the district's auditor.

Motion carried.

7. Contract Signing Authorization

UPON MOTION by Mike Bash, seconded by Todd Madson, the Board of Education approved Kristine Flesher, Superintendent or Jim Westrum, Executive Director of Business Services to lease, purchase, and contract for goods and services within the budget pursuant to MN Statute 123B.52 subd. 2.

Motion carried.

8. Staffing Resolution

Sarah Borchers MOVED, Mike Bash seconded, that the Board of Education approve a resolution directing the administration to evaluate and make recommendations for increases and/or reductions in programs and positions for the 2023-2024 school year. This provides District Administration with the timeline necessary to begin planning/preparing for the 2023-2024 school year, and thereby notifying those individuals impacted, as stipulated in employee contracts.

All members voted aye to the motion. Motion carried.

9. Financial Advisor

UPON MOTION by Ali Howe, seconded by Sarah Borchers, the Orono Board of Education approved the firm of Ehlers, Inc. as the District's financial advisor.

Motion carried.

10. Architect and Engineer

UPON MOTION by Wendy Lundsgaard, seconded by Mike Bash, the Orono Board of Education approved the firm of Wold Architects and Engineers as the District's architect and engineer of record.

Motion carried.

11. B – Committee Appointments

Committee Assignments for the period of January 2023 through December 2023 were proposed as follows. The board discussed who should fill the remaining few vacancies available.

Committee Name	Board Representative
Board Committees	
Negotiations	Laura Wallander, Ali Howe, Wendy Lundsgaard
Co-Curricular	Mike Bash, Laura Wallander, Ali Howe
Facilities and Finance	Mike Bash, Sarah Borchers, Todd Madson
Board Policy	Mike Bash, Sarah Borchers
Orono Action Steering Committee	Laura Wallander, Wendy Lundsgaard
Board Assignments / Liaison Work	
AMSD Board (Association of Metropolitan School Districts)	Todd Madson, Mike Bash (Alternate)
Community Education Advisory Council	Laura Wallander, Ali Howe
Curriculum & Accountability Council	Sarah Borchers, Wendy Lundsgaard
ECFE Advisory Committee (Early Childhood Family Education)	Laura Wallander, Wendy Lundsgaard
ECSU (Educational Cooperative Services Unit)	Mike Bash
Intermediate District #287	Michele Kunz
Middle School Parent Association	Wendy Lundsgaard
MN State High School League	Mike Bash
MSBA (MN School Boards Association) Local Legislative Liaison	Todd Madson
Orono City/School Communication	Todd Madson
Orono Foundation for Education	Todd Madson
Orono Healthy Youth	Ali Howe, Sarah Borchers
Orono Ice Arena Board	Laura Wallander
Parent Teacher Organization	Todd Madson, Laura Wallander
Special Education Parent Association	Ali Howe
Spartan Parent Association	Sarah Borchers
Staff Development	Todd Madson, Wendy Lundsgaard
Teacher Meet and Confer	Laura Wallander, Wendy Lundsgaard
Community Liaisons	
Independence	Ali Howe
Long Lake	Mike Bash
Maple Plain	Wendy Lundsgaard
Medina	Sarah Borchers
Minnetonka Beach	Laura Wallander

UPON MOTION by Sarah Borchers, seconded by Todd Madson, the Orono Board of Education approved the committee assignments for the period of January 2023 through December 2023 as presented.

Motion carried.

11. C - 2023-2024 School Board Meeting Dates

Proposed school board meeting dates for the 2023-2024 school year were presented for a first reading and review.

11. D - Annual Audit Report

Jackie Huegel of Malloy, Montague, Kamowski, Radosevich and Co., P.A. (MMKR) gave a detailed presentation regarding the district's annual audit. Orono Schools received a clean report on the audit.

UPON MOTION by Mike Bash seconded by Sarah Borchers, the board accepted the 2021-2022 Comprehensive Annual Financial Report as submitted by MMKR.

Motion approved unanimously.

11. E – Other New Business as Necessary

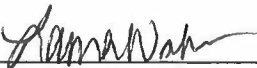
No other New Business was brought forward.

The next Regular School Board Meeting will be held on Monday, January 23, 2023 at 7:00 PM in the District Office Assembly Room.

UPON MOTION by Mike Bash, seconded by Sarah Borchers, the Regular Meeting was adjourned at 7:56 PM.



Mike Bash, *Chair*



Laura Wallander, *Clerk*