

# **Franklin Pierce Schools**

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000

Board directors and audience attended either via Zoom video webinar 894 8885 2010 – (253) 215-8782 or in-person in the Jo Anne Matson Administrative Center Board Room at 315 129<sup>th</sup> Street South, Tacoma, WA 98444.

**December 13, 2022**

## **BOARD OF DIRECTORS – MEETING MINUTES**

### **CALL TO ORDER**

Director Davis called the meeting to order at 7:02 p.m.

### **BOARD DIRECTORS PRESENT**

Director Davis, Director Sherman, Director Nerio, Director Sablan. Excused: Director Mendoza.

### **STUDENT REPRESENTATIVES PRESENT**

Representative Castaneira, Representative Sasamoto. Excused: Representative McMains.

### **ELECTION OF 2023 SCHOOL BOARD PRESIDENT**

**21-M-153**

Director Sherman nominated Director Sablan for 2023 School Board President. There were no further nominations. It was moved by Director Sherman, seconded by Director Nerio, and unanimously passed by roll call vote that the Board of Directors elect Director Sablan as the 2023 School Board President.

### **ELECTION OF 2023 SCHOOL BOARD VICE PRESIDENT**

**21-M-154**

Director Nerio nominated Director Davis for 2023 School Board Vice President. There were no further nominations. It was moved by Director Nerio, seconded by Director Sablan, and unanimously passed by roll call vote that the Board of Directors elect Director Davis as the 2023 School Board Vice President.

### **ELECTION OF 2023 SCHOOL BOARD PRESIDENT PRO TEMPORE**

**21-M-155**

Director Davis nominated Director Nerio for 2023 School Board President Pro Tempore. There were no further nominations. It was moved by Director Davis, seconded by Director Sherman, and unanimously passed by roll call vote that the Board of Directors elect Director Nerio as the 2023 School Board President Pro Tempore.

### **AGENDA**

**22-M-156**

It was moved by Director Sherman, seconded by Director Davis, and unanimously passed that the Board of Directors adopt the agenda as presented.

### **ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT**

Superintendent Goodpaster commented on district activities and events.

### **ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES**

- Representative Sasamoto commented on Franklin Pierce High School events and activities.
- Representative Castaneira commented on GATES High School events and activities.

### **ANNOUNCEMENTS & COMMENTS FROM THE DIRECTORS**

- Director Sablan commented on director activities and community events.
- Director Sherman commented on director activities.

### **ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY**

- FPEA President Kevin Marshall commented on staffing supports.
- Keithley Middle School Teacher TJ Johnson commented on staffing supports.

**CONSENT AGENDA****22-M-157**

It was moved by Director Sherman, seconded by Director Nerio, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

**(1) Minutes**

Minutes of the Board of Directors were approved for the work session and meeting held November 8, 2022, and the work session held on December 6, 2022.

**(2) Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held December 13, 2022, authorized the County Treasurer to pay all warrants/transfers specified below.

	<b>Number</b>	<b>Amount</b>	<b>Date Issued</b>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$6,823,831.95	11/30/2022
	273585-273616	\$33,695.67	11/30/2022
	273617-273650	\$3,124,947.62	11/30/2022
<b>General Fund – A/P</b>	A/P Direct Deposit	\$66,609.81	11/15/2022
	273507-273577	\$468,815.01	11/15/2022
	A/P Direct Deposit	\$413,886.77	11/30/2022
	273651-273705	\$421,277.44	11/30/2022
<b>Capital Projects</b>	A/P Direct Deposit	\$543,965.51	11/15/2022
	273578-273582	\$104,271.11	11/15/2022
	A/P Direct Deposit	\$23,332.05	11/30/2022
	273706-273708	\$254,075.08	11/30/2022
<b>ASB</b>	A/P Direct Deposit	\$167.35	11/15/2022
	273583-273584	\$540.00	11/15/2022
	A/P Direct Deposit	\$32,161.96	11/30/2022
	273709	\$12.10	11/30/2022
<b>Trust</b>	A/P Direct Deposit	\$303.90	11/30/2022

**(3) Personnel Action****NEW HIRES**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>HIRE DATE</b>
Alvarez, Jennifer	Paraeducator	Brookdale	11/21/2022
Balles, Stephen	Full Time Substitute	Human Resources	11/21/2022
Bates, Britteny	Paraeducator	Hewins ELC	11/14/2022
Chittenden, Candyce	Office Assistant	Christensen	11/07/2022
Dailey, Emmalee	Full Time Sub Custodian	Washington	11/22/2022

**NEW HIRES (continued)**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>HIRE DATE</b>
Davis, Traci	Paraeducator	Collins	11/28/2022
Dunivan, Chloe	Teacher	Ford	11/30/2022
Granados Alvarado, Gabriela	Language Access Family Liaison	Superintendent	11/14/2022
Luna, Jacinda	Office Manager	Teaching & Learning Services	11/28/2022
Santiago, Shearn	Paraeducator	Brookdale	11/21/2022
Vargas-Perez, Luis	Paraeducator	Franklin Pierce	11/07/2022
Wallace, Jennifer	Paraeducator	James Sales	11/08/2022
Wanager, Carly	Paraeducator	Central Avenue	10/31/2022
Woldseth, Leslie	Paraeducator	Franklin Pierce	11/30/2022
Yevchev, Yana	Paraeducator	Hewins ELC	11/15/2022

**TERMINATIONS**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATE</b>	<b>REASON</b>
Farley, Cathryn	Paraeducator	Hewins ELC	10/17/2022	Resignation
Houston, Abigail	Special Ed Teacher	Collins	12/16/2022	Resignation
Martin, Rachael	Teacher	Ford	11/23/2022	Resignation
Paez, Heather	Special Ed Teacher	Christensen	11/18/2022	Resignation

**REASSIGNMENTS / PROMOTIONS / TRANSFERS**

<b>NAME</b>	<b>EFFECTIVE DATE</b>	<b>NEW POSITION &amp; LOCATION</b>	<b>REASON</b>
Baird, Joshua	11/9/2022	Network System Administrator / Information Technology	Promotion
Masura, Katelyn	10/24/2022	Head Start Teacher / Hewins ELC	Promotion
Moniz, Alejandro	10/31/2022	Custodian / Franklin Pierce	Promotion
Rattan, Sandeep	10/24/2022	Paraeducator / Midland	Reassignment
Tews, Avamua	11/07/2022	NSA II / Franklin Pierce	Promotion
Thompson, Brandon	11/28/2022	Assistant Chief Custodian / Collins	Reassignment
Zulauf, Kevin	12/01/2022	Network Specialist / Information Technology	Reassignment

**(4) Investment and Financial Reports**

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of October 2022.

**OVERNIGHT FIELD TRIP WITH STUDENTS – WHS FOOTBALL TEAM****22-M-158**

It was moved by Director Davis, seconded by Director Nerio, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Washington High School students for the 2A state football game.

**OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS MDC TRIO UPWARD BOUND****22-M-159**

It was moved by Director Nerio, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Franklin Pierce High School students to colleges, the Getty Museum, and Disneyland.

**DISTRICT 3 BOARD DIRECTOR RESIGNATION AND VACANCY****22-M-160**

It was moved by Director Sherman, seconded by Director Davis, approved by the Student Representatives, and unanimously passed that the Board of Directors accept the resignation of Board Director Gil Mendoza effective immediately and begin the process to fill the vacancy created in Director District 3.

**2022-2023 HIGHLY CAPABLE STUDENTS PROGRAM PLAN – ANNUAL RENEWAL****22-M-161**

It was moved by Director Nerio, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve Franklin Pierce Schools' Highly Capable Students Program Plan (iGrants Form Package 217) for the 2022-2023 school year.

**CAREER AND TECHNICAL EDUCATION PERKINS V APPLICATION****22-M-162**

It was moved by Director Davis, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the Career and Technical Education Perkins V Application for the 2022-2023 school year.

**CAREER AND TECHNICAL EDUCATION – NEW COURSE APPROVALS****22-M-163**

It was moved by Director Sherman, seconded by Director Davis, approved by the Student Representatives, and unanimously passed that the Board of Directors approve offering courses College, Career and Community Explorations and College, Career and Community Applications during the second semester of the 2022-2023 school year and beyond.

**2022-2023 HEAD START EARLY LEARNING PROGRAM CONTRACT WITH PSED****22-M-164**

It was moved by Director Davis, seconded by Director Nerio, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the Head Start Subaward Agreement between Puget Sound Educational Service District Early Learning Program and Franklin Pierce School District.

**POLICY 1610: CONFLICTS OF INTEREST**

Superintendent Goodpaster presented revised FPS Policy 1610: Conflicts of Interest for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 2020: COURSE DESIGN, SELECTION, AND ADOPTION OF INSTRUCTIONAL MATERIALS**

Executive Director Vicki Bates presented revised FPS Policy 2020: Course Design, Selection, and Adoption of Instructional Materials for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 3231: STUDENT RECORDS**

Deputy Superintendent James Hester presented revised FPS Policy 3231: Student Records for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 5001: HIRING OF RETIRED SCHOOL EMPLOYEES**

Executive Director of Human Resources and Business Services Brandy Marshall presented revised FPS Policy 5001: Hiring of Retired School Employees for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 5410: HOLIDAYS**

Executive Director of Human Resources and Business Services Brandy Marshall presented revised FPS Policy 5410: Holidays for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 5610: SUBSTITUTE EMPLOYMENT**

Executive Director of Human Resources and Business Services Brandy Marshall presented revised FPS Policy 5610: Substitute Employment for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

**POLICY 1220: BOARD OFFICERS AND DUTIES OF BOARD DIRECTORS**

Superintendent Goodpaster presented revised FPS Policy 1220: Board Officers and Duties of Board Directors as an information only item.

**PROCEDURE 2020P: COURSE DESIGN, SELECTION, AND ADOPTION OF INSTRUCTIONAL MATERIALS**

Executive Director of Teaching and Learning Services Vicki Bates presented revised FPS Procedure 2020P: Course Design, Selection, and Adoption of Instructional Materials as an information only item.

**PROCEDURE 3231P: STUDENT RECORDS**

Deputy Superintendent Hester presented revised FPS Procedure 3231P: Student Records as an information only item. Upon Board of Directors request, this procedure will be placed on the agenda of the next regularly schedule Board of Directors meeting with action for further discussion.

**FORM 3231F: STUDENT RECORDS**

Deputy Superintendent Hester presented revised FPS Form 3231F: Student Records as an information only item.

**POLICY 5201: DRUG-FREE SCHOOLS, COMMUNITY, AND WORKPLACE**

Executive Director of Human Resources and Business Services Brandy Marshall presented revised FPS Policy 5201: Drug-Free Schools, Community, and Workplace as an information only item.

**APPROVED OUT-OF-STATE STAFF TRAVEL REQUESTS**

Superintendent Goodpaster presented a list of recently approved out-of-state staff travel requests as an information only item.

**EXECUTIVE SESSION**

Director Sablan announced an executive session of the Board of Directors at 8:22 pm for approximately 30 minutes with no action to follow to review the performance of a staff member in accordance with RCW 42.30.110 and Board Policy 1410: Executive or Closed Sessions. Director Sablan reconvened the meeting at 9:06 pm.

**ADJOURNMENT**

Director Sablan announced that the next regular meeting of the Board of Directors with action will be held on Tuesday, January 17, 2023, beginning at 7:00 p.m. The meeting will be held in the Brookdale Elementary School gym.

There being no further business to transact, the meeting adjourned at 9:07p.m.

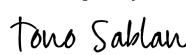
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