

# **McAuliffe Middle School**



**McAuliffe Middle School  
4112 Cerritos Ave.  
Los Alamitos, CA 90720  
714-816-3320**

## **COMPREHENSIVE SAFE SCHOOL PLAN 2022-2023**

# Los Alamitos Unified School District

## *Board of Education*

**Mrs. Diana Hill**  
**Mrs. Meg Cutuli**  
**Mr. Chris Forehan**  
**Mrs. Marlys Davidson**  
**Mr. Scott Fayette**

### *Administration*

**Dr. Andrew Pulver**  
*Superintendent*

**Dr. Jerry Friedman**  
*Director of Safety and Personnel Services*

**Dr. Ryan Weiss-Wright**  
*Principal*

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## **Mission & Vision Statements**

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### **MISSION STATEMENT**

MCAULIFFE STAFF AND PARENTS BELIEVE IN PROVIDING A RIGOROUS, NURTURING, AND ACTIVE LEARNING ENVIRONMENT FOR ALL CHILDREN THAT ENSURES PERSONAL SUCCESS, A LIFE-LONG DESIRE TO LEARN, AND CIVIC RESPONSIBILITY.

### **VISION STATEMENT**

The vision for McAuliffe is to educate all students intellectually, socially, and physically in a safe nurturing environment, to produce citizens with an appreciation and respect for learning and democratic ideals, and to cultivate citizens who will celebrate the diversity of all cultures.

Your dreams, like those of Christa McAuliffe, can become tomorrow's realities if you remember and follow her phrase, "Be yourself, try your best, and never be afraid to dream."

## **A. Child Abuse Reporting Procedures**

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Child abuse or neglect includes the following:

1. A physical injury or death inflicted by other than accidental means on a child by another person
2. Sexual abuse of a child, including sexual assault or sexual exploitation, as defined in Penal Code 11165.1
3. Neglect of a child as defined in Penal Code 11165.2
4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3
5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors
2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment
3. An injury resulting from the exercise by a teacher, vice principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)
4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student
5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program.

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. However, reasonable suspicion does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect.

### Reportable Offenses

A mandated reporter shall make a report using the procedures provided below whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect.

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency.

Any district employee who reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury against a victim who is a child under age 14 shall notify a peace officer.

### Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person.

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report.

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report.

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency.

### Reporting Procedures

#### 1. Initial Telephone Report

Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department

(excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department.

Orange County Child Protective Services (714) 940-1000 or (800) 207-4464

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

## 2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572).

The Department of Justice form may be obtained from the district office or other appropriate agencies, such as the county probation or welfare department or the police or sheriff's department.

Reports of suspected child abuse or neglect shall include, if known:

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
- b. The child's name and address, present location, and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians
- d. The name, address, telephone number, and other relevant personal information about the person who might have abused or neglected the child
- e. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her.

The mandated reporter may give to an investigator from an agency investigating the case, including a licensing agency, any information relevant to an incident of child abuse or neglect or to a report made for serious emotional damage pursuant to Penal Code 11166.05.

## 3. Internal Reporting

The mandated reporter shall not be required to disclose his/her identity to his/her supervisor, the principal, or the Superintendent or designee.

However, employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency.

### Training

Training of mandated reporters shall include identification and mandated reporting of child abuse and neglect.

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

### Victim Interviews by Social Services

Whenever a representative from the Department of Social Services or another government agency investigating suspected child abuse or neglect deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child.

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements:

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school.

### Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the

parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation.

### Parent/Guardian Complaints

Upon request, the Superintendent or designee shall provide parents/guardians with a copy of this administrative regulation which contains procedures for reporting suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is not English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

### Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, their reporting obligations under Penal Code 11166, and their confidentiality rights under Penal Code 11167. The district also shall provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167.

Before beginning employment, any person who will be a mandated reporter by virtue of his/her position shall sign a statement indicating that he/she has knowledge of the reporting obligations under Penal Code 11166 and will comply with those provisions. The signed statement shall be retained by the Superintendent or designee.

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee also shall notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report.

2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment.

3. No employee shall be subject to any sanction by the district for making a report.

#### **Child Abuse Prevention – Los Alamitos USD Board Policy 5141.4**

The Governing Board recognizes the district's responsibility to educate students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly.

The district's instructional program shall include age-appropriate and culturally sensitive child abuse prevention curriculum. This curriculum shall explain students' right to live free of abuse, inform them of available support resources, and teach them how to obtain help and disclose incidents of abuse. The curriculum also shall include training in self-protection techniques.

The Superintendent or designee shall seek to incorporate community resources into the district's child abuse prevention programs. To the extent feasible, the Superintendent or designee shall use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

The Board recognizes that child abuse has severe consequences and that the district has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse. The Superintendent or designee shall establish procedures for the identification and reporting of such incidents in accordance with law.

Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect. Mandated reporters shall not investigate any suspected incidents but rather shall cooperate with agencies responsible for investigating and prosecuting cases of child abuse and neglect.

The Superintendent or designee shall provide training regarding the reporting duties of mandated reporters.

In the event that training is not provided to mandated reporters, the Superintendent or designee shall report to the California Department of Education the reasons that such training is not provided.

## B. Disaster Procedures

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**EMERGENCY PHONE NUMBERS:** 911, Los Alamitos PD (562) 594-7232, Orange County Sheriff (714) 889-7866 Seal Beach PD (562) 799-4100, Los Alamitos Fire Station (714) 538- 3501, CA Highway Patrol (714) 567-6000 Orange County Fire Authority (714) 573-6000, Cypress Fire Station on Cerritos Ave. (714) 573-6000 Director of Safety (562) 343-0276

**LOCKDOWN:** This action is taken when the threat of violence or gunfire is identified or directed by law enforcement and it is necessary to prevent the perpetrator(s) from entering campus. During Lockdown, no code language will be used and students are to remain in the classrooms or designated locations at all times until law enforcement or administration provides an all clear announcement.

**VIOLENT INTRUDER:** Dial 911, and make PA announcement and provide as much information as possible about the intruder. Assess the information given and depending on level and proximity of threat **EVASDE, BARRICADE** or **ENGAGE** the intruder. **Please review the District’s Violent Intruder Protocol for more detail.**

**EARTHQUAKE:** At the first sign of shaking, **DROP, COVER & HOLD.** When the shaking stops, an Administrator will initiate an **EVACUATION.** Staff and students are to evacuate the buildings using prescribed routes or other safe routes to the Student Supervision Area. The Site Safety Teams will then assemble for Search & Rescue, First-Aid Triage, Damage Assessment, Site Security and Student Management. **Please review the District’s Disaster Response Protocol.**

**BOMB THREAT:** If the threat is received by telephone, the person receiving the call should attempt to keep the caller on the telephone as long as possible and alert someone else to call “911” – telling the operator, **“This is [state name] from [state school]. We are receiving a bomb threat on another line. The number of that line is [state phone number].”**

The person answering the threat call should ask the following questions, record the answers and then immediately notify the Principal: When is the bomb going to explode? Where is it? What will cause it to explode? What kind of bomb is it? Who are you? Why are you doing this? What can we do for you to avoid the bomb from exploding? How can you be contacted? During the incident, the administrator will determine the appropriate immediate response action(s) to announce, which may include **DUCK AND COVER, LOCKDOWN, EVACUATE BUILDING or OFF-SITE EVACUATION.**

**FIRE/EXPLOSION:** Upon discovery of a fire and depending on severity, call 911 and use PA announcement to provide as much information to all campus occupants as possible. Staff should direct all occupants out of the building, signal the fire alarm, and report the fire to the School Administrator. The School Administrator will immediately initiate an **EVACUATION.** Staff and students will evacuate buildings using the prescribed routes or other safe routes to the Student Supervision Area. In the event of an evacuation, Teachers will bring their student roster and take attendance at the Student Supervision Area to account for students. Teachers will notify the Student Supervision Team of missing students.

**HAZARDOUS WASTE SPILL:** Administration should be notified immediately upon discovery of a hazardous waste spill. Depending on location of the hazardous material the site administrator will either: (1) initiate a “**SHELTER-IN-PLACE**” response if the material is located outside and/or would potentially cause harm to staff and student if they were to evacuate or (2) initiate an “**EVACUATION**” if the material is located inside or located where staff and students would not be put at further risk. In the event of a **SHELTER-IN-PLACE** students are to remain indoors and the yellow buckets are to be utilized if necessary. In the event of an **EVACUATION,** students and staff are to evacuate to their designated areas and the Damage Assessment Team will then be activated.

**PANDEMIC:** If a pandemic is declared provide staff with information and access to most recent and up-to-date information and guidelines from the local health department. Ensure staff members are informed of preventative measures such as respiratory etiquette and universal precautions (wash hands, cover sneezes/coughs, etc...) Ensure staff members understand early detection and report any children exhibiting

signs of illness to the school nurse. Closely monitor attendance of students and staff and report abnormal findings to the District Office. Display notices at entry points to the site, advising staff, students and visitors not to enter if they have symptoms of influenza. Maximize communication with parents and school community related to health, safety, and what each person can do to minimize health risks. Disseminate information via email, phone messaging, and/or social media. Implement student spacing to reduce the spread of the virus between people; space students' desks three-six feet apart. Discourage prolonged congregation in the hallways, lunch rooms, etc. Limit group activities and interaction between classes. Seek District guidance regarding cancelling school activities that place individuals in close proximity.

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**SUICIDE/THREAT TO OTHERS/THREAT TO CAMPUS:** Any threat to self, others or campus must be taken seriously and fully investigated. In the event of an emergency please dial 911. If a student has communicated **suicidal ideations**, do not leave the student alone, demonstrate empathy and compassion, and notify an administrator immediately. If a student has communicated a threat to another person or to the campus at-large, report the threat immediately to administration. The District Threat Assessment Team will conduct a full threat assessment and may contact the Orange County CAT team for further evaluation.

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**SUDDEN CARDIAC ARREST:** Call 911 (if possible, designate someone else to call, meet and guide first responders to the location of the emergency). Locate and obtain the AED (if possible, designate some else to obtain the AED, do not leave the person if possible). Administer CPR and utilize AED. After paramedics/fire arrive, call the emergency number noted on the wall next to the AED.

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**OTHER IMPORTANT PHONE NUMBERS:** Animal Control (714) 935-6848, So. Cal. Gas Co. (800) 920-1166, Southern California Edison Electric Company (800) 655-4555, Air Quality Management District (800) 288-7664, Golden State Water Company (562) 430-7541, Orange County Department of Health Services (800) 564-8448

### **Say Something Anonymous Reporting System – Submit A Tip**

1. Contact 24/7 Crisis Hotline Counselors at **1-844-5-SayNow**
2. Submit a Tip through the secure **website**
3. Use the Say Something App

The protocols listed below are included in the school site's safety manual, and have internal procedures that are not meant to be public:

- Disaster Response Protocol
- Crisis Response Protocol
- Threat Assessment Protocol
- Violent Intruder Protocol

## **C. Suspension & Expulsion**

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### **Suspension & Expulsion/Due Process - Los Alamitos USD Board Policy 5144.1**

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

To correct the behavior of any student who is subject to discipline, the Superintendent or designee shall, to the extent allowed by law, first use alternative disciplinary strategies specified in AR 5144.1 - Discipline.

Alternatives to suspension or expulsion also shall be used with students who are truant, tardy, or otherwise absent from assigned school activities.

Except for single acts of a grave nature or offenses for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct or the student's presence causes a continuing danger to himself/herself or others.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be those specified in law and administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, and in accordance with the district's nondiscrimination policies.

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation.

Removal from class by a Teacher and Parental Attendance- When suspending a student from class for committing an obscene act, engaging in habitual profanity or vulgarity, disrupting school activities, or otherwise willfully defying valid staff authority, the teacher of the class may require any parent/guardian who lives with the student to attend a portion of the school day in the class from which the student is being suspended, to assist in resolving the classroom behavior problems.

Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the teacher and the student and his/her parents/guardians and to improve the student's behavior.

Any teacher requiring parental attendance pursuant to this policy shall apply the policy

uniformly to all students within the classroom.

When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is required pursuant to law.

A parent/guardian who has received a written notice shall attend class as specified in the notice. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee.

At the meeting with the student's parent/guardian, the principal or designee may explain the district's and school's discipline policies, including the disciplinary strategies that may be used to achieve proper student conduct.

When a parent/guardian does not respond to the request to attend school, the principal or designee shall contact him/her by telephone, mail, or other method that maintains the confidentiality of the student's records.

District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation.

Supervised Suspension Classroom - To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee may establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct.

Decision Not to Enforce Expulsion Order - On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law and administrative regulation.

Monitoring the Use of Suspension and Expulsion - At the end of each school year, the Superintendent or designee shall present a report to the Board regarding the use of suspension and/or expulsion in district schools. The report shall include, but is not limited to, outcome data which the district is required by law to collect and data related to the effect of suspension and/or expulsion on the district's minority student populations or groupings.

## **D. Procedures to Notify Teachers of Dangerous Students**

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The District's Pupil Service Department, under the direction of the Assistant Superintendent of Educational Services, shall provide to the administration information on each pupil who has: (1) during the previous three school years, engaged in any suspendable or expellable act (except E.C. 48900 (h)) or (b) committed a crime reported to the District by a family member, local law enforcement, Probation Department or social services. This information is used to develop awareness, assigning appropriate discipline consequences, help in allocating resources, and is a factor in determining which services are provided to the pupil or recommended to the parent/guardian.

## **E. Nondiscrimination/Harassment/Bullying**

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### **Nondiscrimination/Harassment - Los Alamitos USD Board Policy 5145.3**

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code 234.1)

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her findings and recommendations to the Board after each review.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

### **Bullying - Los Alamitos USD Board Policy 5131.2**

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical

and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

**Bullying Prevention** - To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

**Intervention** - Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so.

When appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation - Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying may be investigated and resolved in accordance with the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee shall file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline - Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion and/or a referral to the C.A.R.E.S Program Human Relation Education Class, participate in a restorative circle with the parties involved, in accordance with district policies and regulations.

### **Sexual Harassment - Los Alamitos USD Board Policy 5145.7**

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies, or otherwise participates in district complaint processes.

Instruction/Information - The Superintendent or designee may ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained

4. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

5. Information about the rights of students and parents/guardians to file a criminal complaint, as applicable

**Complaint Process** - Any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity (e.g., by a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An employee who receives such a complaint shall report it in accordance with administrative regulation.

The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

**Disciplinary Actions** - Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

**Confidentiality and Record-Keeping** - All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the schools.

## **F. The Provisions of a School-wide Dress Code**

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### **Dress and Grooming – Los Alamitos USD Board Policy 5132**

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

**Gang-Related Apparel** - The principal, staff and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

**Uniforms** - In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the principal, staff and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against or denied attendance to school if their parents/guardians so decide.

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Parents are to review the dress expectations for their student's school in the Parent-Student Handbook.

## **G. Procedures for Safe Ingress and Egress**

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### **Campus Security – Los Alamitos USD Board Policy 3515**

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee may develop campus security procedures which are consistent with the goals and objectives of the district's comprehensive safety plan and site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Surveillance Systems - The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. The Superintendent or designee may identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy.

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur and shall state whether the district's system is actively monitored by school personnel. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate.

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

### **Open/Closed Campus – Los Alamitos USD Board Policy 5112.5**

In order to give students an opportunity to demonstrate responsibility and positive citizenship, the Governing Board establishes an open campus at all district high schools in which students shall have the privilege of leaving campus during lunch.

#### **Junior and Senior Open Campus**

The Governing Board establishes a closed campus at district schools, however juniors and seniors who meet eligibility requirements may use lunch passes to leave campus during the lunch hour. The Board views this program as a way to improve and reward student academic achievement and attendance. Eligibility requirements are based upon academic performance and attendance standards. The open campus privilege may be revoked for seniors who do not meet the eligibility standards.

Students shall not leave the school grounds at any other time during the school day without written permission of their parents/guardians and school authorities. Students who leave school or who fail to return following lunch without authorization shall be classified truant and subject to disciplinary action.

## **H. A Safe and Orderly Environment Conducive to Learning**

### **Component #1 – People & Programs, creating a caring and connected school climate.**

#### **SCHOOL SAFETY STRATEGY #1: Social-Emotional Supports**

Positive pupil interpersonal relations are fostered by teaching social-emotional skills, encouraging pupils to feel comfortable assisting others to get help when needed and teaching pupils alternative, socially appropriate replacement responses to violence, including, but not limited to problem solving and anger control skills. When appropriate, staff members make referrals to counseling, school psychologist or the mental health counselor to assist parents/student with issues prevention and intervention. The school uses a variety of methods to communicate to pupils, parents, and the greater community that all children are valued and respected.

#### **Preventing and Intervening: Violence & Bullying/Cyberbullying**

Creating a safe school requires having in place many preventive measures for children’s mental and emotional problems. Schools can reduce the risk of violence by teaching children appropriate strategies for dealing with feelings, using personal devices appropriately, reporting misuse of social media in the area of cyberbullying, expressing anger in appropriate ways, being an “upstander” in a bullying situation and resolving conflicts.

Staff members at Los Alamitos Unified School District use a comprehensive approach to school violence and bullying prevention. Pupils are identified using measures shown to be highly effective in identifying student with antisocial and aggressive tendencies. These measures include: (a) number of disciplinary referrals to office, (b) observed aggressive/bullying behavior, and (c) teacher observation.

#### **Mental Health Programs**

Los Alamitos Unified School District has a multi-tiered system of supports whereby counselors, school psychologists, mental health counselor and administrators work collaboratively together to address the diversity of needs students may possess. The District contracts with outside agencies to further service students and families if needed. If students are in crisis and/or are a threat to themselves or others, the District has assembled Crisis Response and Threat Assessment teams. In incidences of possible suicide, school/district psychologist, site counselor, or police crisis response units shall be contacted.

McAuliffe Middle School has a WellSpace dedicated to providing support to students to target their mental health needs. The WellSpace is staffed with a psychologist half of the time to provide counseling and check-ins with any student throughout the week. During the remainder of the week, the WellSpace is staffed with a counselor that supports students from military families. The WellSpace provides monthly lessons and activities to support all students social and emotional health. The WellSpace partners with teaching staff to lead a Save Promise club which is a student-

led organization that encourage young people to take charge of keeping their friends, schools, and communities safe.

### Professional Development

The Los Alamitos Unified School District provides professional development for all stakeholders through trainings, workshops, task force meetings and parent education nights. The goals of each program aim to establish and nurture a healthy sense of self confidence and self-control, to develop personal and social responsibility and to enhance academic success.

### SCHOOL SAFETY STRATEGY #2: Nondiscrimination and Fair Treatment

Procedures, programs and strategies are implemented to help eliminate problems of bias or unfair treatment of pupils by staff and by peers because of ethnic group, gender, race, national origin, social class, religion, disability, sexual orientation, physical appearance, color, ancestry, parental status, or other relevant characteristics. The school provides a way for each pupil to safely report and, be protected after reporting, troubling behaviors that the pupil thinks may lead to dangerous situations, such as potential school violence.

A major source of conflict in many schools is the perceived or real problem of bias and unfair treatment of students because of ethnicity, gender, race, social class, religion, disability, nationality, sexual orientation, physical appearance, or some other factor. Effective schools convey the attitude that all children can achieve academically and behave appropriately, while at the same time appreciating individual differences. Effective schools communicate to students and the greater community that all children are valued and respected.

In order to maximize the successful education of all students and help them become productive citizens and lifelong learners in a diverse society, all individuals including student, parents, staff and community members are:

- Treated with dignity, respect and fairness;
- Encouraged to maintain high expectations;
- Role models that show an appreciation for socio-economic, cultural, ethnic, gender and religious diversity and
- Contributors to an environment of mutual respect, caring, and cooperation.

Students, parents, staff and community members shall join together to share a sense of belonging and take pride in our schools, facilities and programs through participation and cooperation in support of the education of all students.

A copy of the “Parent/Student Handbook” is provided to each parent/student upon request and can be found online on the school website. This handbook includes information pertaining to student rights regarding physical safety, protection of personal property, respect from others, and freedom from discrimination on the basis of gender, race, color, religion, ancestry, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The District’s policies on

nondiscrimination and sexual harassment support these protections and serve to promote the fair treatment of all children.

### Discipline Policy and Code

Effective and safe schools, develop, and consistently enforce, school-wide rules that are clear, broad-based, and fair. School safety can be enhanced by the development of a school-wide disciplinary policy that includes a code of conduct, specific rules and consequences that can accommodate student differences on a case-by-case basis when necessary. Discipline consequences should be commensurate with the offense, should be written, applied in a nondiscriminatory manner, and accommodate cultural diversity. Direct teaching and social problem solving and social decision-making is now a standard feature of effective drug and violence prevention programs.

The school uses both classroom and school-wide discipline codes that clearly communicate the behavioral expectancies and consequences for pupils.

Inappropriate choices will result in the implementation of a progressive discipline plan. Students will be given warnings and reminders with initial minor violations. Violations of McAuliffes “Big 7 Behavior Expectations” will result in a detention and demerit. Larger violations will be handled using restorative practices, behavior learning activities, and/or consequences such as Saturday School, suspension and/or expulsion. Opportunities exist for each student to improve and succeed at each level of discipline. The demerit system is clearly explained to students and families at the start of the school year.

School rules and discipline are communicated to parents through the parent handbook, and teacher prepared parent letters at the beginning of the school year. Administration will meet with the students to review school rules and consequences at the start of the school year and all behavior expectations are printed in students’ minder binders.

### SCHOOL SAFETY STRATEGY #3: Crisis Intervention and Disaster Planning

The Los Alamitos Unified School District’s administrators, teachers, families, pupils, support staff, and community members recognize and make appropriate use of the early warning signs related to violence, substance abuse, and other at-risk concerns.

Staff members shall increase school safety by evaluating and addressing serious behavioral and academic concerns. Weapons (on campus and in the community), bomb threats, explosives, fights, natural disasters, accidents, and suicides call for immediate, planned action, and long-term, post-crisis intervention. Planning for such contingencies reduces chaos and trauma.

The Los Alamitos Unified School District has a number of protocols to respond appropriately to natural disasters, violent intruders, threats to students or to campus, and other crises that could impact the overall operation of the school. Risk factors, response and contingency plans, quick response designs, parent contacts, debriefing, suicide/threat response, violence/aggression response and training/drills to become aware of warning signs are among the areas addressed.

## **Component #2 – Place, creates a physical environment that communicates respect for learning and individuals.**

### SCHOOL SAFETY STRATEGY #4: Drug and Alcohol Prevention

#### Drug and Violence Prevention Programs

The Los Alamitos Unified School District provides a number of drug prevention/intervention methods to reduce and/or eliminate drug/alcohol use by students PK-12.

- PEACE Week
- Random Drug Testing Program Grades 6-12
- Red Ribbon Week Grades PK-12
- Drug Canine Program Grades 6-12
- Alternative to Suspension Program Grades 6-12
  - Project Intervention
  - Juvenile Alcohol and Drug Education (JADE)
  - Nicotine Cessation Program
  - BASE Education Curriculum Modules
- Prescription Drug Take-Back Events
- Parent Education Nights
- Every 15 Minutes Program Grades 9-12
- Say Something Anonymous Reporting System
- Breathalyzers utilized at all school dances – Grades 9-12
- Care Solace Concierge Networking Agency

#### Gang Affiliation

Gang affiliation and gang activity will not be tolerated in the Los Alamitos Unified School District. The staff shall work closely with the local law enforcement and School Resource Officer regarding all issues and matters that are gang related. Information from the school and the community shall be communicated to the student's parents, if the pupil begins to make gang affiliations. Appropriate intervention strategies and programs shall be offered to the families.

#### Truancy – School Attendance Review Team (SART)/School Attendance Review Board (SARB) / District Attorney Referral

The Los Alamitos Unified School District recognizes the importance of punctuality and regular attendance. The staff shall accurately record the attendance record for all students. Parents of students with poor attendance will meet with the School Attendance Review Team and be placed on contract. Students with poor attendance due to medical issues will be referred to the school nurse. Should attendance problems continue, official action is to be taken, which could result in a referral to the School Attendance Review Board or a referral to the Orange County District Attorney's Office with a request for prosecution of the parent and/or the student.

Plan(s) and method(s) are available to identify isolated and troubled pupils, help foster positive relationships between school staff and pupils, and promote meaningful parental and community involvement.

### SCHOOL SAFETY STRATEGY #5: Parent/Guardian Involvement

Staff members in effective and safe schools make persistent efforts to involve parents/guardian by: Informing them about discipline policies, procedures, and rules, and about their children's behavior, both desirable and undesirable; involving them in making decisions concerning school-wide disciplinary policies and procedures; and encouraging them to participate in prevention programs, intervention programs and crisis planning.

Each school site within the Los Alamitos Unified School District shall:

- Encourage parent participation on the School Site Council.
- Notify and encourage parent participation in appropriate programs.
- Establish a school visitation procedure.
- Uses the School Accountability Report Card as a procedure to communicate to parents.
- Provides opportunities for Teacher-Parent Conferences.

### Parent Training: Promoting the Use of Community Resources

The Los Alamitos Unified School District, advocates for the provision of community resources to help maximize the development of positive behavior and the suppression of antisocial behavior. Such training promises to maximize the parent's contribution to academic excellence and noteworthy social-development.

### Problem Solving Teams & Task Forces

School communities can enhance their effectiveness by identifying factors that result in violence and other problem behaviors. Collaborative problem-solving teams are viewed as essential to successful prevention and intervention with aggressive behavior. The Los Alamitos Unified School District utilizes Student Success Team to help address issues of low academic performance and/or problem behavior. These problem-solving efforts bring together school staff, parents, and when appropriate, involved community-based agencies and the pupil. When appropriate, a written Behavior Support Plan is initiated. The goal is to help identify, clarify, analyze and resolve issues concerning pupil, educational and familial concerns. The Student Success Team addresses individual problems and school-wide concerns.

### Community Linkages

When working with parents and students with specific issues, the staff provide information to the families regarding available community resources. The school counselor works closely with recognized local city, county and state agencies.

## Parent Education Nights

The Los Alamitos Unified School District offers a number of Parent Education Nights to provide parents with information on current trends, supports and potential areas of danger for students. Areas such as human trafficking, cyberbullying, prescription medication abuse, supporting students in crisis, social-emotional supports at school as well as numerous other topics are covered. Parent education nights are offered at least three times per school year and are available to all parents districtwide.

## SCHOOL SAFETY STRATEGY #5: Enhancing Physical Safety

Schools can enhance physical safety by monitoring the surrounding school grounds-including landscaping, parking lots, and bus stops. Pupils can also be a good source of information. Peers often are the most likely group to know in advance about potential school violence. Students will be encouraged and trained to utilize the Say Something Anonymous Reporting System to report tips online, from an App, or to the Say Something Hotline.

All staff is tasked with increasing school safety, prevent prohibited offenses, and promote positive student relationships. The administration and staff have developed procedures to monitor the school campus, the surrounding areas, and have designated the safe entrance and exit routes to school. Furthermore, recognizing that pupils are often the first to know of dangerous plans or actions, all staff should be considered “trusted adults” and make themselves available for a pupil to safely report troubling behaviors that may lead to dangerous situations.

When it comes to school safety, pupils are taught not to keep secrets. Effective relationships between the school administration, staff, campus supervisors and pupils help initiate appropriate investigations, help staff learn of suspects in school offenses, and help collect important knowledge about community conflicts that may have an impact on school safety.

### Campus Disturbances and Crimes

The Los Alamitos Unified School District recognizes that campus disturbances and crimes may be committed by visitors and outsiders to the campus. Several steps have been taken to protect the school, staff, and pupils from safety threats by individuals visiting the campus area. In addition, disputes often occur because of parental custody disputes. The staff will maintain custody documentation provided by families and will request assistance from local law enforcement and the Director of Safety and Student Services as needed.

### Visitors and Disruptions to Educational Process

The Los Alamitos Unified School District is aware of the laws, policies and procedures, which govern the conduct of visitors to the school campus. The school continuing efforts to minimize the number of campus entrance and exit points used daily. Access to school grounds is limited and supervised on a regular basis by staff members. Campus traffic, both pedestrian and vehicular, flows through areas that can be easily and naturally supervised. Delivery entrances used by vendors are also checked regularly. The campus has perimeter fencing.

To ensure the safety of pupils and staff and avoid potential disruptions, all visitors to the campus, except pupils of the school and staff members, must register through the visitor management system upon entering any school building or grounds when school is in session.

The Los Alamitos Unified School District has established a visible means of identification for visitors while on school premises (i.e. tag). Furthermore, the school administration, staff or campus supervisors may direct an individual to leave school grounds if he/she has a reasonable basis for concluding that the person is committing an act that is likely to interfere with the peaceful conduct of school activities or that the person has entered the campus with the purpose of committing such an act. Law enforcement is immediately contacted for individuals engaging in threatening conduct, including disturbing the peace.

The Los Alamitos Unified School District:

- has increased fencing at numerous school sites and will continue to review future needs.
- operates a closed campus, where pupils must have permission to leave the campus during school hours when accompanied by an adult.
- has helped assure a safe learning environment.
- has set a priority to keep buildings clean and maintained.
- has located its playground equipment where it is easily observed.
- has limited roof access by keeping dumpsters away from building walls.
- avoids decorative hedges and plants all new trees at least ten feet from buildings.
- keep trees and shrubs closely trimmed to limit outside hiding places for people or weapons.
- ensures vehicle access around the building(s) for night surveillance and emergency vehicles.
- keeps a complete list of staff members who have keys to building(s).
- does not allow graffiti to remain on walls. The procedure involves following the three “R’s” after discovery of graffiti—read, record (i.e. photograph or videotape) and remove. Inflammatory bathroom graffiti is removed daily upon discovery.
- provides maximum supervision in heavy traffic areas.
- has established two-way communication between the front office and each classroom.
- offers school-or-community-based activities for students after school.

## **I. The Rules and Procedures for School Discipline**

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### **Discipline - Los Alamitos USD Board Policy 5144**

The Governing Board desires to provide a safe, supportive, and positive school environment conducive to student learning and to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, and parent involvement can minimize the need for discipline.

The Superintendent or designee shall approve, for each school, a complement of effective, age-appropriate strategies for correcting student behavior. Such strategies may include, but are not limited to, conferences with students and their parents/guardians; use of study, guidance, or other intervention-related teams; enrollment in a program teaching prosocial behavior or anger management; and participation in a restorative justice program. Staff shall use preventative measures and positive conflict resolution techniques whenever possible. Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as suspension and expulsion, shall be imposed only when required by law and when other means of correction have failed.

Board policies and administrative regulations shall outline acceptable student conduct and provide the basis for sound disciplinary practices.

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs. However, the rules shall be consistent with law, Board policy, and district regulations. The Board may review, at an open meeting, the approved school discipline rules for consistency with Board policy and state law. (Education Code 35291.5)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health and opportunity to learn.

Persistently disruptive students may be assigned to alternative programs or removed from school in accordance with law, Board policy, and administrative regulation.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

The Superintendent or designee shall provide professional development as necessary to assist staff in developing consistent classroom management skills, implementing effective disciplinary techniques, and establishing cooperative relationships with parents/guardians.

At the beginning of every school year, the Superintendent or designee may report to the Board regarding disciplinary strategies used in each school in the immediately preceding school year and their effect on student learning in the school.

## Corporal Punishment

Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student.

However, corporal punishment does not include any pain or discomfort suffered by a student as a result of his/her voluntary participation in an athletic or other recreational competition or activity. In addition, an employee's use of force that is reasonable and necessary to protect himself/herself, students, staff, or other persons, to prevent damage to property, or to obtain possession of weapons or other dangerous objects within the control of the student is not corporal punishment. (Education Code 49001)

Parents are to review the student's teacher(s) classroom management plan for classroom discipline as well as the Parent-Student Handbook for school-wide discipline.

## McAuliffe Middle School

# COMPREHENSIVE SAFE SCHOOL PLAN:

## School Site Council Evaluation and Public Hearing Certification

### 2022-2023 UPDATE

California law requires the Comprehensive Safe School Plan of each school to be annually evaluated and amended, as needed, to ensure the plan is being properly implemented (Education Code 35294.2[e]). An updated file of all safety-related plans and materials is maintained by McAuliffe Middle School and is readily available for inspection by the public.

California law also requires notice for public input prior to the adoption of the Comprehensive Safe School Plan.

McAuliffe Middle School's "school site council" has evaluated and approved the Comprehensive Safe School Plan.

#### Signatures of School Site Council Members

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Signature                      Date

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Signature                      Date

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