



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 308
Monday, January 23, 2023 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Cynthia Cormier, Member
Karl Fransson, Alternate
Pam Howard, Vice-Chair
Sherri Schwartz, Alternate
Andrei Tarutin, Member

Commissioners Not Present:

Julie Harris, Alternate
Robert Garry, Alternate

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:33 p.m. Chair Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Chair Lewis introduced the Keck Certificate of Appropriateness Application (“COA”). **Phil Keck, owner of 3 Buena Vista Road**, came before the WHHDC to discuss his COA to convert the existing attached garage into a bedroom. The proposed new wood clad 6/6 windows, wooden shutters and cedar shingle siding treatment are tasteful and in keeping with present house design and material construction.
Motion to approve the COA was made (Fransson).
Seated: Lewis, Cormier, Fransson, Howard and Schwartz.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

1. **WHHDC Meeting Minutes:** The WHHDC Commissioners reviewed the Special Meeting Draft Minutes of October 25th 2022.

Motion to approve the Meeting Minutes, was made and seconded.

Seated: Lewis, Cormier, Fransson, and Schwartz.

Vote: Unanimously approved

The **motion carried** and Chair Lewis will inform the Town Clerk's Office.

2. WHHDC 2023 Calendar:

The WHHDC is scheduled to meet in the West Hartford Town Hall Room 312 the 4th Monday of the Month with meetings beginning at 7:30P.M. There will be no regular meeting scheduled in November or December.

3. Commissioners' Concerns and Comments:

The WHHDC is continuing to look for a/some new Commissioner(s). Commissioner Harris has expressed interest in dropping off the Commission.

4. Adjournment: Motion to adjourn the meeting was made Howard. The vote was unanimous to approve. The Meeting adjourned at 7:58 p.m.

A handwritten signature in black ink, appearing to read "M Lewis". The signature is written in a cursive, flowing style.

Mitch Lewis Historic District Commission Chair/Secretary