



Emma Jewel Charter Academy



"Helping the Village Raise the Child"

Board of Directors Meeting for Emma Jewel Charter School Inc.

DBA

Emma Jewel Charter Academy

September 27, 2021

5:30 p.m.

705 Blake Avenue

Cocoa, FL 32922

1. Call to order— Alton Edmond called the meeting to order at 5:45 PM.
2. Pledge of Allegiance/School Pledge— SGA Officers lead the Pledge of Allegiance and the school pledge.
3. Roll call/Opening Statement— Board secretary Lacy Bussey conducted the roll call and read the opening statement. Those in attendance were Alton Edmond, Erik Jones, Alexis White, Lacy Bussey, and Thomas Cole. Board members absent were Reginald Jones, Ross Whitley, and Phillip Holder.
4. Public Notice— Mr. Cole stated that the public was notified through the electronic sign and the school website.
5. Public Input (3 Minutes Please)— No members of the audience wished to speak.
6. Approval of Minutes from Board Meetings held July 26, 2021 * — Board secretary Lacy Bussey made one grammatical correction to the minutes. Mrs. Alexis White made a motion to accept the minutes, Lacy Bussey second the motion. The motion stood at a 4-0 vote
7. Legislative Update — Mr. Shawn Arnold told the board that the school mandate on mask is a very tricky situation and it puts schools and the districts in a tough situation because they have the states saying one thing and Washington saying something else. Mr. Arnold gave an update on the department of health and their stance on allowing parents to opt out of the mask mandate. The department of health says that they found no real discernable difference between the spread of COVID and the schools that have mask mandates and schools that did not. Mr. Arnold stated that he would be interested in how the school district attacks the mask mandate.
8. Financial Audit* — Joe Krusick and Rich Cassidy joined the board meeting via zoom to review the year end audit. Testing they completed included but was not limited to accounts receivable, accounts payable, general Ledger, and trial balance. They discussed that the net position had



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increased by over \$500,000. However, a huge chunk of the net position was from the PPP loan.

Joe also pointed out that the capital expenditure increased due to the purchase of two buses. Mr. Cole pointed out that the price of the audit increased due to the auditor's determination that the school received over \$750,000 in federal income which resulted in an additional single audit. Joe Krusick and Rich Cassidy determined that the audit was clean with no findings. Motion to approve and receive the audit was made by Mr. Alton Edmond, and second by Mr. Eric Jones. The motion stood for a 4-0 vote.

9. Principal Evaluation/Contract*- When the board does the principal evaluation for Mr. Cole, Mrs. Karnetsky sends it to the Brevard public schools. They put it into their system to produce a score of needs improvement, effective, or highly effective. The board chair Erik Jones sent a letter recommending that Mr. Cole be hired for next school year as well. Alton Edmond entertained a motion to approve the evaluation for Mr. Cole and Mrs. Alexis White made the motion, Ms. Lacy Bussey second the motion. The motion stood for a 4-0 vote.
10. School Budget*- The school budget was reviewed back in April 2021, Mr. Cole requested that the board officially approved the budget that was originally presented back in April of 2021. Mr. Cole explained that the budget was based on 350 scholars, and it contained a healthy reserve. Mr. Edmond asked if any of the numbers have changed since the April budget that was presented. Mr. Cole explained that the numbers were the same as that presented in the April budget presentation. Mr. Alton Edmond entertained a motion to accept the school budget. Mr. Erik Jones made a motion and Mrs. Alexis White second the motion. The motion stands 4-0.
11. Out-of-Field Teachers*- Mr. Cole explained that out of field teachers does not mean the teachers discussed are not certified. That out of field teachers are fully certified, however, they must add an endorsement or course. Mr. Nigel Schroeder is a mathematics intervention teacher who also has a social studies certification and was hired as the 7th and 8th grade civics teacher. He teaches a 7th grade class that he is out of field for. Mr. Schroeder is going through the process of being certified for the field. Mr. Alton Edmond entertained a motion to approve Mr. Schroeder to teach out of field for one year, Ms. Bussey second the motion. The motion stands for a 4-0 vote. Another teacher out of field is Mr. Jordan Gibbs. Mr. Gibbs teaches language arts and reading. Mr. Gibbs was under the certification of the middle grade integrated curriculum. However, the



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middle grade integrated curriculum certification had ended therefore, Mr. Gibbs was grandfathered in. However, Mr. Gibbs certification no longer fits the qualifications because there was a break in service when Mr. Gibbs was moved from the classroom to a dean position at a previous school. Mr. Gibbs now must take a test to satisfy the language arts component to be back in field. Mr. Alton Edmond moved to approve Mr. Gibbs out of field, second by Mrs. Alexis White. The vote stands 4-0.

12. ESOL-Out-of-Field* - Mrs. Jamie Woods explained to the board that teacher Mrs. Portocarrero was previously teaching math and now is teaching reading, she is a fully certified teacher. However, to be in compliance with ESOL, she is required to have the endorsement. Mr. Alton Edmond entertained a motion to approve Mrs. Portocarrero out of field ESOL. Ms. Lacy Bussey made the motion, and Mrs. Alexis White second the motion. Motion stands for a 4-0 vote.
13. PPP Loan Forgiveness- Mr. Cole Informed the board about a social media post that was going around stating that the PPP loan that was awarded to Emma Jewel charter Academy was flagged for being fraudulent. He assured the board that the loan was not filed in any fraudulent manner and the loan was forgiven.
14. Introduction of SGA Officers and Cabinet Members- Mr. Cole had the new SGA officers and cabinet members introduced themselves to the board. Trinity Jenkins is the Minister of education, Trinity Valdez is the minister of commerce, Jayden Johnson is secretary, Jasmine Gamble is the treasurer, Jalaya Gamble is the vice president, Angel Sams is the president.
15. Blue and Gold Gala 2021- Jamie Woods Informed the board that the Gala this year will be November the 6th and tickets need to be sold. She asked that each board member sale at least a table worth of tickets for the Gala which is 8 seats. There will be silent auctions from businesses, and baskets that the scholars will put together.
16. Adjourn- Mr. Edmond made a motion for adjournment. Ms. Lacy Bussey second the motion, and the meeting was adjourned at 6:52 PM.

Lacy Bussey
Approved

10-25-2021
Date