

SENIOR FINAL EXAM EXEMPTION POLICY – SPRING 2023



Criteria for Senior final exam exemptions are listed below. However, students may elect to take their finals to improve a course grade even if the exemption criteria are met. Exemptions will be determined for each class separately. A student may obtain an exemption by meeting these requirements:

- Class average must be an 80 or above when averaging the third and fourth nine weeks' grades.
- A maximum of five absences are allowed per class. Each tardy counts as 1/3 of an absence. Any combination of absences and tardies that exceeds 5 absences disqualifies the exemption. Examples:
 - five absences (5) and one tardy (1/3) = 5 1/3 total absences (NOT exempt)
 - four absences (4) and three tardies (1) = 5 total absences (exempt)
 - three absences (3) and five tardies (1 2/3) = 4 2/3 total absences (exempt)
 - four absences (4) and four tardies (1 1/3) = 5 1/3 total absences (NOT exempt)
- If a student is fifteen minutes late to a class, the student is marked absent.
- Excused absences count against the exemption. The only absences that do not count against exemptions are:
 - absences due to school-approved activities
 - religious holidays
 - official college visitation days IF proper procedures are followed as outlined in the student handbook.
- A maximum of four tardies are allowed per class. If a student is fifteen minutes late to a class, the student is marked absent.
- Any conduct grade of "U" will eliminate the exemption for that class, while any truancy or any disciplinary action that results in suspension (including in-school suspension, out of school suspension or DAEP) will automatically disqualify a student from all exemptions.
- Any truancy will eliminate the exemption for that class
- Any student who engages in academic dishonesty will be disqualified from all exemptions.
- A student will be disqualified from exemptions if ALL detentions are not served by Saturday, May 13, 2023.
- All fines and fees (including textbooks) must be cleared before Monday, May 15, 2023.
- Students with extenuating circumstances may appeal their exemption status through their grade level office. Exemption decisions of the assistant principal are final.
- Any truancy will eliminate the exemption for that class.