

HEART OF THE VALLEY HEAD START

Annual Public Report

July 2016 – June 2017

Heart of the Valley Head Start (HOVHS) provides services to 288 children and families in Gallia and Meigs counties. Income eligible children between the ages of 3-5 years may qualify to attend one of the centers. HOVHS serves children in 9 different locations with a total of 19 classes. All classrooms are staffed with one licensed teacher and one teacher's assistant. HOVHS provided 6 double session classes which attended center Tuesday-Friday for 3 ½ hours a day. HOVHS provided 12 classrooms which attended center Tuesday-Friday for 6 hours a day. While at the center, your child will be provided with a nutritious breakfast/snack and lunch along with many developmentally appropriate, engaging educational experiences. Transportation is provided for children. The buses are equipped with safety harnesses and a bus monitor as per Head Start Performance Standards.

The Gallia County Department of Jobs and Family Services has partnered with the HOVHS program to provide full day, full year child care to families who work part time, full time, or attend school or job training. The hours of operation for this classroom are 7:00 a.m. -5:30 p.m. Transportation is not provided for this classroom. Children in this classroom are located at the Little Storm Early Learning Academy. These children are provided the same educational experiences as other Head Start children.

- **Total number of children and families served:** During the 2016-2017 program year, HOVHS served a total of 307 children and families throughout Gallia and Meigs Counties.
- **Enrollment:** HOVHS failed to maintain an average monthly enrollment of 288 children, and therefore did not meet the ACF funded enrollment. HOVHS was placed on an under-enrollment plan with the Office of Head Start for the 2016-2017 school year. The main contributing factor to the under enrollment issues has been additional local district preschool programming.
- **Results of most recent Federal Monitoring Review:** The Heart of the Valley Head Start program received the CLASS monitoring review from the Office of Head Start in March 2017. The program received its CLASS scores in April 2017 and waits for

results of National and Cohort CLASS scores for the year to determine if any corrective action is required.

- **Results of most recent financial audit:** The most recent financial audit for AMESC for fiscal year 2016 is available at the Treasurer's Office located at 39105 Bradbury Road, Middleport, OH. Findings and corrective action plan, should there be any, can be found in each audit.
- **Percentage of enrolled children that received medical and dental exams:** 288 children received preventive dental care. 265 children completed a professional dental examination. 21 children were diagnosed as needing dental treatment. Of these, 16 children received or are receiving dental treatment. 287 children are up-to-date on a schedule of age-appropriate preventive and primary health care according to the state's EPSDT schedule for well child care.
- **Information about parent involvement activities:** Upon completing the enrollment packet, parents are offered the opportunity to be involved with the program. Parents are given the opportunity to provide ideas for classroom activities and menu planning. Parents are encouraged to participate on field trips or share their culture. Parents attend Parent Committee meetings, serve on Policy Council, Health, and School Readiness Committees. The program observes an open door policy and parents are encouraged and welcomed to volunteer in the classroom or center.

Along with regular site and committee meetings, there are fall, winter, and spring celebrations that take place during the school year. The sites also provide opportunities for parents or guardians to participate in events such as: Muffins for Moms, Donuts for Dads, Week of the Young Child activities, Thanksgiving Feast, end of the year family picnic, and Graham Crackers for grandparents. 37 children's fathers/father figures participated in activities that were provided throughout the year.

- **Heart of the Valley Head Start efforts to prepare children for kindergarten:** HOVHS uses the Creative Curriculum. This curriculum outlines goals in the eight domains of learning including social emotional development, approaches to learning, literacy, language development, math, science, creative arts, and physical health and development. Staff used DIAL 4 to screen children for developmental, sensory, and behavioral concerns within 45 days of enrollment. Staff also used the ELA as an assessment tool to measure child outcomes and progress. Staff assess, with the parent, the child's developmental strengths and needs. Information is obtained through informal interviews with the parent, developmental screenings,

observations of the child, Child Outcomes Assessment, and, if applicable, information from a child's Individualized Education Plan. Teachers conduct 2 home visits and 2 parent – teacher conferences a year to discuss the child's progress and skills. Teachers review the Child Outcomes form, which identifies the child's skills upon entering Head Start and exiting the program, with the parent at the parent-teacher conference that takes place at the end of the school year. The parent may sign and give permission for this form to be sent to the elementary school in which the child will be attending in the fall. This document will provide the child's kindergarten teacher with additional information on the child's kindergarten readiness skills.

174 children enrolled in Head Start at the end of the enrollment year were projected to be entering kindergarten in the fall. Children took field trips to the local elementary schools and were encouraged to participate in kindergarten classroom activities.

At the end of the enrollment year, HOVHS held a Transition Celebration for children and families who were exiting the Head Start program and entering kindergarten in the fall. Public school representatives were invited to attend this celebration to discuss what is expected upon entering kindergarten. This event gave parents the opportunity to meet the local school district staff and ask questions.

Head Start programs are required to make available to the public a report published at least once in each fiscal year that sets forth information in each categories listed below.

Funding:

HOVHS received a base funding amount of \$2,177,770 in federal funding from the U.S. Department of Health and Human Services.
CACFP reimbursement is \$86,845

Budgetary expenditures FY16-17:

Wages: \$1,006,848
Benefits: \$693,861
Supplies: \$180,644
Training: \$46,828
Contractual: \$189,340
Property/Vehicle Insurance: \$17,677
Indirect Costs: \$91,179

Please note that total Administrative expenditures for the period is \$278,787 said costs include wages, benefits, supplies, property/vehicle insurance, indirect costs, which is listed above.