



# Seaside School, Inc. Discipline Matrix

2022-2023  
School Year

## Levels of Offenses

Level I behaviors are acts that disrupt the orderly operation of the classroom, school function and extracurricular activities or approved transportation. Level I behaviors are the least serious incidents.

Addressing Level I behaviors may include several possible interventions and corrective actions as listed in the matrix. Parental contact will be attempted for all offenses.

Level II behaviors are serious behaviors and require more formal interventions and corrective actions.

Addressing Level II behaviors may include several possible interventions and corrective actions as listed in the matrix. Parental contact will be attempted for all offenses.

Level III infractions are more serious and require a thorough investigation into the infraction.

Timely disciplinary consequences and interventions must be implemented.

Level IV infractions are the most serious and, following a thorough investigation into the infraction, require timely disciplinary consequences. Interventions may or may not be appropriate, depending on the infraction and circumstances of the event. The options available for consequences may range from suspension to alternative reassignment to expulsion from The Seaside School, Inc. as recommended by the Head of School. Involvement of law enforcement may be required.

At the beginning of each school year Seaside families sign a Student Performance Contract. Acceptable student behavior is a part of the contract. Any infraction involving an out of school suspension from school will necessitate a parent conference and the placement of students on probation of the Student Performance Contract for one semester or a school year. Subsequent violations of the Student Performance Contract may result in revocation of school choice.

Throughout the matrix there are letter codes. There is a key at the end to explain the codes. Also you will see the term SESIR. The School Environmental Safety Incident Reporting System collects data on 26 incidents of crime, violence, and disruptive behaviors that occur on school grounds, on school transportation, and at off-campus, school-sponsored events, during any 24-hour period, 365 days per year. Incidents are reported by schools to the districts which, in turn, provide the data to the DOE. SESIR takes a comprehensive look at serious crime and violence on the school campus.

Level 1 Offenses/Infractions				
Code	Description	1st Consequence	2nd Consequence	3rd Consequence
UBL (SESIR)	Bullying Unsubstantiated	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC
UHR (SESIR)	Harassment Unsubstantiated	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC
CV1	Computer Mischief Minor	PC, CO, DE	PC, DE	PC, SP, DE
DT1	Disruption - (Level 1)	PC, IS1	PC, IS2	PC, IS2
DC	Dress Code Violation	PC, WI	PC, DE	PC, DE, SP
ED	Electronic Device	PC, DE	PC, DE	PC, DE
IL	Inappropriate Location	PC, DE	PC, DE	PC, IS
MC1	Misconduct - (Level 1)	PC, DE	PC, DE	PC, IS
TA	Tardy (Tardy Actions Reset Quarterly)	WI, PC at (3), DE	PC, DE until (5), 5 <sup>th</sup> one morning detention	PM, ISS until (10), HS PL



## Level 2 Offenses/Infractions

Code	Description	1st Consequence DET 1-3 ISS 1-3	2nd Consequence DET 1-3 ISS 1-3 OSS 1-2	3rd Consequence ISS 4-5 OSS 3-5
CT	Cheating/Plagiarism (RP)	WI, PC, Q6 (0 on assign.)	PC, OS, Q6,PL (0 on assign.)	PC, OS, Q6, HS  (0 on assignment)
CV2	Computer Mischief - (Level 2)	PC, CP	PC, OS, PL	PC, OS, HS
DR	Disrespect	PC, IS	PC, IS x 2	PC, OS, PL
DT2	Disruption - (Level 2)	PC, IS	PC, IS x 2	PC, OS, PL
FR	Failure to Report	PC, DE	PC, IS	PC, OS, PL
FS	Failure to Sign-In	PC, DE	PC, DE	PC, IS
RF	False Reporting	PC, IS	PC, SC, IS	OS, PL
FD	Forgery/False Document	PC, DE	PC, IS	PC, OS, PL
IT	Inappropriate Touching/PDA	PC, DE	PC, IS	PC, OS, PL
LC	Left Class without Permission	PC, DE	PC, IS	PC, OS, PL
MCB	Misconduct Bus	PC, BS	PC, BS	PC, BS
MC2	Misconduct - (Level 2)	PC, DE x 2	PC, IS	PC, OS, PL
ND	No Show to Detention	PC, DE x 2	PC, IS, SP	PC, OS, PL
NIS	No Show to In-School Suspension	PC, ISS	PC, OS, PL	PC, OS, HS
NLD	No Show to Lunch Detention	PC, DE (after school)	PC, DE (after school)	IS
PM	Pornographic Materials	PC, DE/IS	PC, IS	PC, OS, RC, PL
PL	Profane Language	PC, DE	PC, DE	PC, IS
SC	Skipping Class	PC, DE	PC, IS	PC, OS, PL
SM2	Social Media	PC, IS	PC, OS, PL	PC, OS, HS
TMC	Testing Misconduct	PC, DE, Q6	PC, IS, Q6	PC, OSS, PL
V1	Vandalism - (under \$100)	PC, RT, DE	PC, RT, OS, PL	PC, RT, OS, HS
VO	Vehicle Violation	CO, PC, LC, SD	CO, PC, LC, SD	CO, PC, LC, SD

## Level 3 Offenses/Infractions

Code	Description	1st Consequence OSS 1-3 unless noted	2nd Consequence OSS 4-5	3rd Consequence OSS 6-10
ALT	Altercation	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
AM	Ammunition Possession	PC, OS, LC, THA, PL	PC, OS, LC, THA, HS	PC, OS, LC, HS
ASE	Assault on Employee (non-SESIR)	PC, OS, PL	PC, OS, HS	PC, OS, HS
AOS	Assault on Student (non-SESIR)	PC, OS, PL	PC, OS, HS	PC, OS, HS
CV3	Computer/Technology - (Major)	PC, CP, OS, PL	PC, OS, HS	PC, OS, HS
DI	Defiance/Insubordination	PC, ISS	PC, OS, PL	PC, OS, HS
DT3	Disruption - (Level 3)	PC, OS, PL	PC, OS, HS	PC, OS, HS
DP	Drug Paraphernalia - (non-SESIR)	PC, RC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
ER	Excessive Referrals	PC, MTS, OS, PL	PC, OS, HS	PC, OS, HS
EO	Explosives	PC, OS, LC, THA, PL	PC, OS, LC, THA, HS	PC, OS, LC, THA, HS
EX	Extortion	PC, BC, OS, PL	PC, OS, HS	PC, OS, HS
FA	False Accusation Against Staff	PC, SC, OS, PL	PC, SC, OS, HS	PC, SC, OS, HS
FW	Fireworks	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
FO	Forgery (Checks)	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
HZ	Hazing	PC, LC, OS, PL	PC, LC, OS, HS	PC, LC, OS, HS
HS	Hit/Striking	PC, LC, OS, PL	PC, LC, OS, HS	PC, LC, OS, HS
LS	Left School Without Permission	PC, OS, 1 week SD, PL	PM, OS, SD, HS	PC, OS, SD, HS
MCI	Misconduct in ISS	PC, OS, PL	PC, OS, HS	PC, OS, HS
MC3	Misconduct - (Level 3)	PC, OS, PL	PC, OS, HS	PC, OS, HS
NP	Non-Prescription Drug Possession/Sale/Use	PC, RC, OS, LC, PL	PC, RC, OS, LC, HS	PC, RC, OS, LC, HS
OCF	Off-Campus Felony	Q6, Felony Hearing, HS	Q6, Felony Hearing, HS	Q6, Felony Hearing, HS
PF	Planned Fighting	PC, CO, OS 3-5, PL	PC, CO, OS, HS	PC, CO, OS, HS
PP	Possession of a Pocket Knife	PC, OS, LC, THA, PL	PC, OS, LC, THA, HS	PC, OS, LC, THA, HS
PI	Possession of a Prohibited Item	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
PS	Possession of a Stolen Item	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
PTS	Profanity to Staff	PC, OS, PL	PC, OS, HS	PC, OS, HS
SS	Secret Society	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
SX	Sexting	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
SF	Slur (Federally Protected Group)	PC, DV, OS, PL	PC, DV, OS, HS	PC, DV, OS, HS
SM3	Social Media - (Major)	PC, OS, PL	PC, OS, HS	PC, OS, HS
TH	Theft (under \$750)	PC, RT, OS, LC, PL	PC, RT, OS, LC, HS	PC, RT, OS, LC, PL, HS

TE	Threat to Harm (non-Criminal)	PC, OS, THA, LC, PL	PC, OS, THA, LC, HS	PC, OS, THA, LC, HS
TP	Threat to Property of Staff	PC, OS, LC, PL	PC, OS, LC, HS	PC, OS, LC, HS
TB	Tobacco/Electronic Cigarettes	PC, LC, OS, PL	PC, LC, OS, HS	PC, LC, OS, HS
TR	Trespassing	PC, OS, LC, TP, PL	PC, OS, LC, TP, HS	PC, OS, LC, TP, HS
UV	Unauthorized Photograph/Recording	PC, IS or OS, PL	PC, OS, HS	PM, OS, HS
V2	Vandalism - (\$101 - \$999)	PC, RT, OS, LC, PL	PC, RT, OS, LC, HS	PM, RT, OS, LC, HS
VRN	Violation Restriction Notice	PC, OS, PL	PC, OS, HS	PC, OS, HS
VU	Vulgarity	PC, OS, PL	PC, BC, OS, HS	PM, OS, HS

<b>Level 4 Offenses/Infractions</b>		
<b>Code</b>	<b>Description</b>	<b>Consequence</b>
BAT	SESIR AGGRAVATED Battery	CO, PC, OS, LC, HS
ALC	SESIR Alcohol	CO, PC, OS, LC, PL
ARS	SESIR Arson	CO, PC, OS, LC, HS
BUL	SESIR Bullying	CO, PC, OS, LC, PL
BRK	SESIR Burglary	CO, PC, OS, LC, HS
DOC	SESIR Disruption On Campus-Major	CO, PC, OS, LC, HS
DRD	SESIR Drugs SALE or DISTRIBUTION	CO, PC, OS, LC, HS
DRU	SESIR Drug USE or POSSESSION	CO, PC, OS, LC, HS
FIT	SESIR Fighting	CO, PC, OS, LC, PL
HAR	SESIR Harassment	CO, PC, OS, LC, PL
HAZ	SESIR Hazing	CO, PC, OS, LC, PL
HOM	SESIR Homicide	CO, PC, OS, LC, HS
KID	SESIR Kidnapping	CO, PC, OS, LC, HS
STL	SESIR Larceny/Theft (\$750 Threshold)	CO, PC, OS, LC, PL
OMC	SESIR Other Major Crime	CO, PC, OS, LC, HS
PHA	SESIR Physical Attack (Battery)	CO, PC, OS, LC, HS
ROB	SESIR Robbery	CO, PC, OS, LC, HS
SXA	SESIR Sexual Assault	CO, PC, OS, LC, HS
SXB	SESIR Sexual Battery (Rape)	CO, PC, OS, LC, HS
SXH	SESIR Sexual Harassment	CO, PC, OS, LC, HS
SXO	SESIR Sexual Offense (Other)	CO, PC, OS, LC, HS
TRE	SESIR Threat/Intimidation	CO, PC, OS, LC, THA, PL
TBC	SESIR Tobacco	CO, PC, RC, OS, LC, LO/OS PL
TRS	SESIR Trespassing	CO, PC, OS, LC, PL
VAN	SESIR VANDALISM (\$1000 Threshold)	PC, OS, LC, Q6, HS
WPO	SESIR Weapons	PC, OS, LC, THA, Q6, HS

Repeated Level 4 offenses may result in a recommendation for revocation of school choice.

When reporting a SESIR incident, districts are required to report all related elements that are present or contribute to a reported incident. A related element must be reported even where it duplicates the incident. For example, when reporting an Alcohol incident, the Alcohol-related element must also be reported.

For each SESIR incident, applicable "Related Elements" must also be reported to SESIR:

- Alcohol-Related
- Bullying-Related
- Drug-Related
- Gang-Related
- Hate Crime-Related
- Hazing-Related
- Injury-Related
- Vaping-Related
- Weapon-Related

## Administrative Assigned Consequences/Interventions

Consequence		Intervention		Resources	
Code	Description	Code	Description	Code	Description
BSA	Activity Bus Suspension	MA	Adult Mediation	BA	Baker Act
BS	Bus Suspension	AP	Alternative Placement	CC	Civil Citation
CP	Computer Suspension	PL	Probation Letter		
DE	Detention	BC	Behavior Contract	IH	Intent to Harm
EB	Expelled from Bus	CICO	Check-in/Checkout	LE	Law Action
ES	Expelled w/ Services	CS	Community Service	LC	Law Consult
EX	Expelled w/o Services	DV	Diversity Assignment	Q6	Other
HD	Half Day ISS	OPM	OSS Pending Manifestation	PA	Paired to a Mentor
HS	Referral to Head of Schools	PP	Parent Pick -Up Item	RC	Referred for Counseling
IS1	ISS 1 (1 class)	MP	Peer Mediation	GU	Referred to Guidance
IS2	ISS 2 (2 classes)	PI	Physical Intervention	SA	Safety Assessment
IS3	ISS 3 (3 classes)	MTS	Referral to MTSS Team	THA	Threat Assessment
IS4	ISS 4 (4 classes)	TO	Time Out		
IS	ISS Full Day	WD	Work Detail		
LD	Lunch Detention	SC	Schedule Change		
OS	Out of School Suspension	T2I	Tier 2 Intervention		
PC	Parent Contact (Email, phone call or parent meeting)	T2P	Tier 2 Placement		
WI	Warning	T3I	Tier 3 Intervention		
RT	Restitution	T3P	Tier 3 Placement		
CO	Student Conference	OT	Tobacco In Lieu		
SD	Suspension of Driving Privilege	TP	Trespass Warning WCSO		
SP	Suspension of Privilege	WA	Written Apology		

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