

Citizen Advisory Committee

Calvert County Board of Education

September 26, 2022 Minutes

Members Attended:

Steve Nowicki
Susan Cox
Andrea McKeon
Kristen Austerman
Alicia Mayer
Darren Sakai
Laveeta Hutchins
John McClain
Claire Hill
Rhonda Hawkins
Felicia Sorrells
Joni Deoudes
Christine Schrupp
Thomas Prince
Carmen Cantemir-Stone
Sara Berry
Sarah David
JC Hooker

Visitors/Guests:

Nicole Cooksey

C.C.P.S Staff:

Susan Johnson
Tony Navarro
Andrae Townsel
Karen Maxey

Guest Presenters:

None

Documents for the Record:

- Policy and Procedures 1210 Citizen Advisory Committee to the Board of Education

Call to Order:

- Ms. Maxey called the meeting to order.

Role and Responsibilities of a CAC Member:

- The policy and procedures for the CAC were shared. The overall goals and responsibilities of the CAC were highlighted. Officer positions and responsibilities were reviewed.

Election of Chair, Vice Chair & Secretary

- Elections were held.
- Mr. Steve Nowicki was the sole nominee for chair. A vote was conducted and the committee approved the appointment unanimously.
- Ms. Claire Hill was the sole nominee for vice chair. A vote was conducted and the committee approved the appointment unanimously.

- The secretary position is not an elected position. Ms. Andrea McKeon volunteered. Ms. Susan Cox and Ms. JC Hooker agreed to support the secretary responsibilities in the absence of the secretary.

Meet and Greet Dr. Townsel:

- Dr. Townsel introduced himself and gave his background. He shared his vision for arts, academics and athletics. He discussed IB and eSports.
- Dr. Townsel will attend meetings on an as need basis.

Topic of Study and Upcoming Presentations:

- Each member was provided an opportunity to introduced themselves.
- Two potential topics were recommended by the board for study this year:
 - Blueprint - Pillar 3
 - Early warning process as safety net for struggling HS students. What is in place for students that are deemed “at risk” to ensure they graduate in four years and are college/career ready
 - How do we determine programming and curriculum for Advanced Placement and Special Education classes?
- A discussion was held around these two topics. The questions the committee will need to answer at the completion of their study is: Does our current practices need improvement? If they do, how would we improve those practices? The committee will provide a report to the BOE on the topic selected.
 - Some of the questions explored included:
 - Which topic would be more beneficial?
 - Which one is less state/federal driven?
 - Seems like a broad topic – what will we pull to measure?
- The committee elected to study the Blueprint – Pillar 3 topic.
- Upcoming presentations beyond the study topic will be recommended at the next meeting.

Conclusion/Meeting Adjourn

- The meeting adjourned at 7 p.m.

Minutes respectfully submitted by Karen Maxey.