



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**School Board Members:**

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

**2. Pledge of Allegiance**

**3. Agenda Review and Approval (Action)**

Approval of the agenda for the Monday, January 23, 2023 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

**4. Approval of Previous Minutes (Action)**

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on December 12, 2022, Annual Organizational Meeting and School Board Workshop Notes on January 9, 2023.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- A. December 12, 2022 Unofficial Minutes of the Regular Business Meeting 4
- B. January 9, 2023 Unofficial Minutes of the Annual Organizational Meeting 8
- C. January 9, 2023 Board Workshop Notes 11

**5. Public Comment: 6:05 PM (Information)**

**6. Announcements: 6:15 PM (Information)**

**7. Spotlight on Success: 6:20 PM (Information)**

Prairie View Elementary - *Power of Academic Language with Students*

**8. Board Work: 6:35 PM (Action)**

A. Decision Preparation

- 1) FY 2023-24 Final School Calendar (DRAFT) 12
- 2) FY 2024-25 Preliminary School Calendar - (DRAFT) 13
- 3) FY 2023-24 Budget Timelines - *First Reading* 14
- 4) FY 2023-24 Budget Assumptions - *First Reading* 15

B. Required Board Action (Action)

- 1) Resolution Authorizing the Issuance of Facility Maintenance Bonds, Series 2023A

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- a. Executive Summary 18
- b. Presale Report 19
- c. Resolution 31

- 2) FY 2022-23 Mid-Year Budget Approval

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- a. Executive Summary 1 39

b. Mid-Year Budget Update Presentation	40
3) Hennepin South Service Collaborative	
a. Executive Summary	47
b. Resolution to Withdraw	48
<b>Motion _____ Seconded _____</b>	
C. Record of Board Self-Evaluation	
1) 2022-23 Record of Board Policy Monitoring - Governance Policies (GP's) <i>(No Updates)</i>	
2) 2022-23 Record of Board Policy Monitoring - Executive Limitations (EL's) <i>(No Updates)</i>	
3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) <i>(No Updates)</i>	
<b>9. Superintendent Consent Agenda: 8:05 PM (Action)</b>	
<i>Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.</i>	
<b>Motion _____ Seconded _____</b> to approve the Consent Agenda as presented.	
A. Monthly Reports	
1) Resolution of Acceptance of Donations	49
2) Human Resources Report	51
3) Business Services Reports	
a. Board Business	55
b. Financial Report - Monthly Revenue/Expenditure Report	
(1) December 2022 Summary Report	56
B. FY 2023-24 Bus Purchase	57
C. Bid Approval - LED Lighting Upgrade	58
D. District Policy 534 - School Meal Policy	
1) Executive Summary	59
2) District Policy 534	60
E. Student Handbook Correction/Update	
1) Executive Summary	63
2) EPHS Student Handbook - Update to Page 6	64
<b>10. Board Education &amp; Required Reporting - Information/None to Report</b>	
<b>11. Superintendent's Incidental Information Report - Information/None to Report</b>	
<i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i>	
<b>12. Board Action on Committee Reports &amp; Minutes: 8:10 PM (Information)</b>	
A. Board Development Committee	
1) Board Development Committee's Recommendation Updates (Minutes approved at the 5/23/22 meeting):	66
a. School Board Candidate Information Session Presentation - Updated 5/23/22	67
<b>Motion _____ Seconded _____</b>	
b. New Director Orientation Presentation - Updated 5/23/22	88
<b>Motion _____ Seconded _____</b>	
B. Community Linkage Committee	
1) Measuring What Matters - 3rd Grade Metric - <i>First Draft</i>	107

2) Year-end CLC Summary - 2022 Plan vs. Accomplishments

C. Negotiations Committee

D. Policy Committee

E. 2023 School Board Committees & Outside Organization Assignments

109

13. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 8:30 PM (Information)**

A. AMSD (Association of Metropolitan School) - *Abby Libsack*

B. ECSU (Metropolitan Educational Cooperative Service Unit) - *Dennis Stubbs*

C. ISD District 287 - Intermediate School District 287 - *Kim Ross*

D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

14. **Board Work Plan: 8:45 PM (Action)**

A. Work Plan Changes Document **(Action)**

110

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

B. School Board Annual Work Plan FY 2022-23

111

15. **Closed Session: Negotiation Strategy - (MN Stat. 13D.03): 8:45 PM (Action)**

*Pursuant to MN Statute 13D.03: The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.*

**Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ to move into Closed Session at \_\_\_\_\_ PM**

**Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ to move out of Closed Session and the resume regular Business Meeting at \_\_\_\_\_ PM**

16. **Adjournment at \_\_\_\_\_ PM (Action)**

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE DECEMBER 12, 2022  
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools was held on December 12, 2022, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene: 6:00 PM (Roll Call)**

School Board: Steven Bartz, Aaron Casper, Debjyoti "DD" Dwivedy (arrived 6:04 p.m.), Kim Ross, Adam Seidel, Charles "CJ" Strehl, Dennis Stubbs

2. **Pledge of Allegiance**

3. **Agenda Review and Approval – Motion** by S. Bartz, **Seconded** by K. Ross to approve the agenda as presented for the Monday, December 12, 2022 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0.

4. **Approval of Previous Minutes – Motion** by K. Ross, **Seconded** by D. Stubbs to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings on November 28, 2022 – Passed 6-0

5. **Spotlight on Success**

*Cedar Ridge Elementary - Inspire Choice Pilot*

6. **Public Comment – (5):** J. Schultz (BB Coach); A. Roslansky (BB Coach & Mental Health Advocacy); J. Robinson (BB Coach); B. Anderson (Hands-on Learning); D. Seidel (Congratulations to son on a job well done)

7. **Truth in Taxation Hearing**

A. Pay 2023 Presentation

8. **Public Comment - Truth in Taxation – (1):** S. Langsdorf

9. **Announcements**

- **Exciting News:** Last week, our girls and boys varsity hockey teams were [welcomed to their new locker rooms](#) at the Eden Prairie Community Center. The revitalized spaces celebrate the success of past Eagles teams and create energy and excitement for those to come.
- **Congratulations** to Graduate Abby Drach (EPHS '15), who went on to Nordic ski competitively for Dartmouth College, now [addresses the problem of poorly-designed activewear for women](#) with her Minneapolis-based business [Indura Athletic](#).
- **Congratulations** to 11th grader Teddy Townsend who is on [the Star Tribune's list of 15 players to watch](#) in this season of high school boys' hockey. Go Eagles!
- **Recognition** to Departing Board Chair/Member: **Adam Seidel** (2015-2023)
- **Recognition** to Departing Board Member: **Francesca Pagan-Umar** (2021-2022)
- **Recognition from MSBA: Aaron Casper – Certificates (2):**
  - Certificate of Training for completing the MSBA Leadership Development Program – Phase I, II, III, IV
  - Director's Award for 2022-2023 – this is recognition for those persons who complete one hundred or more hours of attendance at MSBA & NSBA sponsored meetings and activities within a four-year period of time.

**Motion** by A. Seidel, **Seconded** by A. Casper to recess 7:40 p.m. – Passed Unanimously; Meeting resumed

10. **Board Work**

A. Decision Preparation

B. Required Board Action

1) Approval of Final Fiscal Year (FY) 2023-24 Levy

**Motion** by A. Casper, **Seconded** by A. Seidel to approve the School Board of Independent School District #272 approve a final levy for taxes payable in 2023 in the amount of \$56,908,261.01.

**Motion Amended** by C. Strehl, **Seconded** by S. Bartz, to reduce the Certify Pay Levy 2023-2024 to \$56, 545,261.01 – **Motion Failed** 2-5: Yes: CS, SB; No: AS, DD, AC, DS, KR; **Original Motion** Passed Unanimously 7-0

a. Executive Summary of Pay 2023 Levy

b. Levy Presentation

c. Pay 23 Final Levy Comparison

- 2) 2021-2022 School Board Year-End Treasurer's Report – **Motion** by A. Seidel, **Seconded** by A. Casper to adopt the Treasurers Report – Passed Unanimously
- 3) Resolution Designating Combined Polling Places for 2023 – **Motion** by D. Dwivedy, **Seconded** by A. Casper that the Eden Prairie School Board of Independent School District #272 approves and adopts the *Resolution* designating combined polling places for the 2023 School District Election(s) – Passed 7-0 (Yes:7 – AC, AS, CS, DD, DS, KR, SB; No: 0)

C. Policy Monitoring

- 1) EL 2.5 Financial Planning and Budgeting  
**OI Motion** by S. Bartz **Seconded** by A. Seidel, that by exception, the overarching and all child policies of the OI for EL 2.5 through EL 2.5.4 are reasonable – Passed Unanimously  
**Evidence Motion** by K. Ross, **Seconded** by D. Stubbs, that the Evidence for EL 2.5 and all the child policies are in compliance – Passed Unanimously
- 2) EL 2.0 Global Executive Constraint  
**OI Motion** by A. Seidel, **Seconded** by D. Dwivedy that the OI is reasonable – Passed Unanimously  
**Evidence Motion** by A. Seidel, **Seconded** by A. Casper that the Evidence demonstrates compliance – Passed Unanimously

D. Record of Board Self-Evaluation

- 1) 2021-22 Record of Board Policy Monitoring - Governance Policies (*No Updates*)
- 2) Record of Board Policy Monitoring - Executive Limitation (EL's)  
**Motion** by K. Ross, **Seconded** by S. Bartz to accept the Record of Board Policy Monitoring for the Executive Limitations Polices as presented – Passed Unanimously
- 3) 2022-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - (*No Updates*)

11. **Superintendent Consent Agenda** – **Motion** by A. Casper, **Seconded** by A. Seidel to accept the Consent Agenda as presented – Passed Unanimously

A. Monthly Reports

- 1) Human Resources Report
- 2) Business Services Reports
  - a. Board Business
  - b. Financial Report - Monthly Revenue/Expenditure Report

B. Cabinet Contracts

C. Student Handbook Update

- 1) Executive Summary
- 2) EPHS Student Handbook - Update to Page 6 & 7

12. **Superintendent's Incidental Information Report**

- A. 2022-23 Board Education & Workshop Topic: Strategic Planning

13. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

- 1) Minutes from the 12/7/22 Committee Meeting  
**Motion** by A. Seidel, **Seconded** by A. Casper to accept minutes as presented – Passed Unanimously

B. Community Linkage Committee

- 1) Inspiring New Article  
**Motion** by C. Strehl, **Seconded** by A. Seidel to approve as presented – Passed Unanimously
- 2) MWM - Graduation Rate Metrics  
**Motion** by C. Strehl, **Seconded** by A. Casper to approve with grammatical changes noted – Passed Unanimously
- 3) Measuring What Matters - 3rd Grade Metric - *First Draft*
- 4) Year-end CLC Summary - 2022 Plan vs. Accomplishments

C. Negotiations Committee

D. Policy Committee

14. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL)**

- A. AMSD (Association of Metropolitan Schools) – *Update provided*
- B. ECSU (Metropolitan Educational Cooperative Service Unit) – *No update*
- C. ISD 287 (Intermediate School District 287) – *n/a*
- D. MSHSL (Minnesota State High School League) – *Update provided*

15. **Board Work Plan**

- A. Work Plan Change Document – **Motion** by A. Seidel, **Seconded** by D. Stubbs to approve as presented and **Amended** – Passed Unanimously

**Eden Prairie School Board**  
**2022–23 WORK PLAN CHANGES**  
*“Proposed” Changes*  
**December 12, 2022**

Date of Meeting/Workshop	Changes Requested
Monday, January 9, 2023 – <b>Annual Organization Meeting</b>	
Monday, January 9, 2023 – <b>Workshop</b>	
Monday, January 23, 2023	<b>Add:</b> <i>Closed Session for Negotiations</i>
Monday, February 13, 2023 – <b>Workshop</b>	<b>Added (Moved from 4/10/23):</b> <ul style="list-style-type: none"> <li>- <i>Sample Agenda &amp; Discussion of Agenda Elements</i></li> <li>- <i>Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</i></li> </ul>
Monday, February 27, 2023	
Monday, March 13, 2023 – <b>Workshop</b>	<b>Added (Moved from 4/10/23):</b> <ul style="list-style-type: none"> <li>- <i>Mechanics of Monitoring</i></li> </ul>
Monday, March 27, 2023	
Monday, April 10, 2023 – <b>Workshop</b>	<b>Added (Moved from 3/13/23):</b> <ul style="list-style-type: none"> <li>- <i>Discuss Policy Change Process</i></li> <li>- <i>New Policy Introductions</i></li> </ul>
Monday, April 24, 2023	
Monday, May 8, 2023	
Monday, May 22, 2023	
Monday, June 12, 2023	
Monday, June 26, 2023	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• 2022-23 Board Education &amp; Workshop Topics:                             <ul style="list-style-type: none"> <li>○ Strategic Planning (Spring 2023)</li> <li>○ Types of Assessments (Spring 2023)</li> </ul> </li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li>• GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year</li> <li>• GP Policy <a href="#">2.6.7</a> – Discuss Financial Management and Operations</li> </ul>	

- B. 2022-23 Board Annual Work Plan

16. **Closed Session: Review of FY 2021-22 Superintendent Annual Review (Minn. Stat. 13D.05,Subd.3)**

**Motion** by A. Seidel, **Seconded** by S. Bartz to move into Closed Session at 9:46 p.m. – Passed Unanimously

**Motion** by A. Seidel, **Seconded** by A. Casper to move out of Closed Session and the resume regular Business Meeting at 10:52 p.m.

17. **Adjournment – Motion** by A. Seidel, **Seconded** by A. Casper to adjourn at 10:53 p.m. – Passed Unanimously

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Debjyoti Dwivedy – Board Clerk

UNOFFICIAL

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE JANUARY 9, 2023  
ANNUAL ORGANIZATIONAL SCHOOL BOARD MEETING**

The Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 9, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

**1. Convene - 6:01 PM – Call to Order**

School Board Roll Call:

*Present:* Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs  
Debjyoti "DD" Dwivedy, remote from Fort Bragg Hampton Inn, 1700 Skibo Road,  
Fayetteville, North Carolina 28303, USA

*Present:* Superintendent Josh Swanson

**2. Pledge of Allegiance**

**3. Oath of Office**

**4. Agenda Review and Approval – Motion** by S. Bartz, **Seconded** by K. Ross to approve agenda for the Monday, January 9, 2023, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 7-0; Yes: AC,KR,DD,SB,DS,AL,CS; No: 0

**5. Announcement** – Reading of Superintendent Annual Review Statement

**6. Election of Officers – Ballot Nomination**

A. Election of School Board **Chair** – Treasurer S. Bartz asked for nominations for School Board Chair:

1) Aaron Casper – Nominated by K. Ross, Seconded by S. Bartz;

a. By vote of 7-0, Aaron Casper was elected to **Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

B. Election of School Board **Vice Chair**

1) Steve Bartz – Nominated by A. Casper, Seconded by D. Dwivedy;

a. By vote of 7-0, Steve Bartz was elected to **Vice Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

C. Election of School Board **Clerk**

1) Kim Ross – Self Nominated, Seconded by C. Strehl

2) Abby Libsack – Nominated by D. Dwivedy, Seconded by C. Strehl

a. By vote of 4-3, Abby Libsack was elected to **Clerk** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023.

Board Members	Casting Vote For:
A.Casper	K. Ross
K.Ross	K. Ross
D.Dwivedy	A. Libsack
S. Bartz	A. Libsack
D.Stubbs	A. Libsack
A.Libsack	A. Libsack
C.Strehl	K. Ross

D. Election of School Board **Treasurer**

1) Charles "CJ" Strehl – Nominated by D. Dwivedy, Seconded by A. Casper

a. By vote of 7-0, Charles "CJ" Strehl was elected to **Treasurer** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

**7. Required Board Action - Annual Organizational Meeting**

A. Approval of School Board Compensation – **Motion** by A. Casper, **Seconded** by D. Stubbs to approve no changes in the board annual compensation for the School Board Members of Independent School District #272 for the calendar year of 2023 – Passed 7-0; Yes: AC,KR,DD,SB,DS,AL,CS; No: 0

1. \$6,600.00 (\$550.00/month) for School Board Chair (no change)
2. \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
3. \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

1) School Board Meeting dates from January 2023 through June 2023

**Motion** by A. Casper, **Seconded** by S. Bartz to approve as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

2) School Board Meeting dates after July 1, 2023 to be determined at a future meeting

**Motion** by A. Casper, **Seconded** by S. Bartz to determine School Board Meeting dates at a future meeting – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

C. *Resolution* for Combined Polling Places for the General Elections for 2023 (*Roll Call*)

**Motion** by A. Libsack, **Seconded** by D. Dwivedy that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2023 SCHOOL DISTRICT ELECTION(S) as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

D. *Resolution* for Combined Polling Places for the General Elections for 2024 (*Roll Call*)

**Motion** by A. Libsack, **Seconded** by D. Dwivedy that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2024 SCHOOL DISTRICT ELECTION(S) as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No)

E. Appointment of Intermediate District 287 Representative

**Motion** by D. Dwivedy, **Seconded** by A. Casper to appoint *Director Kim Ross* as the Eden Prairie School Board Representative at Intermediate District 287 – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

**8. Superintendent Consent Agenda – Motion** by K. Ross, **Seconded** by A. Casper to approve the Consent Agenda as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

A. Annual District Organizational Items:

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2023, through December 31, 2023.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.

3. Appointment of Money Wire Transfers

The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2023, through December 31, 2023.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2023.

6. Appointment of School District Responsible Authority  
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
  7. Appointment of Deputy Clerk and Deputy Treasurer  
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
  8. Machine-Signed Signature Authorization  
Authorize the use of the facsimile demand deposit signature plate using the names of Aaron Casper, **Chair**, Abby Libsack, **Clerk**, and Charles "CJ" Strehl, **Treasurer**, for the calendar year January 1, 2023, through December 31, 2023.
  9. Authorization to Sign Contracts  
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
  10. Approval of Local Education Agency (LEA) Representative  
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2023, through December 31, 2023.
  11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)  
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IoWA) for Independent School District 0272-01 for the calendar year January 1, 2023, through December 31, 2023.
9. **Adjournment – Motion** by S. Bartz, **Seconded** by K. Ross to adjourn the 2023 Annual Organizational Meeting at 6:32 PM – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

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Abby Libsack – Board Clerk



## School Board Workshop Notes – January 9, 2023

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1. Convene – 6:40 p.m.
2. Chair explains different committees, positions, and time commitments.
3. Jason presented a 5-year Financial Forecast. He and Matt also ran through different scenarios of Levy (renewal), State Aid, Salary & Benefits (expenditures), Utilities & Supplies, etc. Efficiencies and Enrollment also discussed.
4. Dr. Virgin and Dr. Hines presented Pathways & Capstone Projects progress and future plan.
5. Work Plan changes reviewed and discussed.
6. 2022-2023 School Board Annual Work Plan reviewed.
7. Future discussion proposed: Discussion of responsibilities in between old resignation and new installment.

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Abby Libsack, Board Clerk



**PRELIMINARY  
2023-2024  
DISTRICT  
CALENDAR**

JULY 2023						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**AUGUST**

Aug. 28-31 Teacher Workshops

**SEPTEMBER**

Sept. 1 Teacher Workshops  
 Sept. 4 NO SCHOOL: Labor Day  
 Sept. 5 First Day of School  
 Sept. 12 Middle School Curriculum Night  
 Sept. 13 Middle School Curriculum Night  
 Sept. 14 Middle School Curriculum Night

**OCTOBER**

Oct. 10 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Oct. 11 High School Conferences (4:30 p.m. - 7:30 p.m.)  
 Oct. 12 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Oct. 12 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Oct. 13 NO SCHOOL: Elementary Conferences (8:00 a.m. - 4:00 p.m.)  
 Oct. 13 NO SCHOOL: Secondary Professional Development  
 Oct. 16 High School Conferences (4:30 p.m. - 7:30 p.m.)  
 Oct. 17 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Oct. 19-20 NO SCHOOL: MEA

**NOVEMBER**

Nov. 9 End of First Quarter  
 Nov. 10 NO SCHOOL: Grading Day (6-12); Professional Development (K-5)  
 Nov. 22-24 NO SCHOOL: Thanksgiving Break

**DECEMBER**

Dec. 14 High School Conferences (4:30 p.m. - 8:30 p.m.)  
 Dec. 22-29 NO SCHOOL: Winter Break

**JANUARY**

Jan. 1 NO SCHOOL: Winter Break  
 Jan. 15 NO SCHOOL: Martin Luther King Jr. Day  
 Jan. 25 End of 2nd Quarter / End of 1st Semester  
 Jan. 26 NO SCHOOL: Grading Day

**FEBRUARY**

Feb. 13 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Feb. 15 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Feb. 16 NO SCHOOL: Elementary Conferences (8:00 a.m. - 4:00 p.m.)  
 Feb. 16 NO SCHOOL: Secondary Professional Development  
 Feb. 19 NO SCHOOL: President's Day  
 Feb. 29 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Feb. 29 High School Conferences (4:30 p.m. - 7:30 p.m.)

**MARCH**

Mar. 6 High School Conferences (4:30 p.m. - 7:30 p.m.)  
 Mar. 7 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Mar. 18-22 NO SCHOOL: Spring Break

**APRIL**

Apr. 4 End of 3rd Quarter  
 Apr. 5 NO SCHOOL: Grading Day (6-12); Professional Development (K-5)

**MAY**

May 3 NO SCHOOL  
 May 8 High School Conferences (4:30 p.m. - 6:30 p.m.)  
 May 27 NO SCHOOL: Memorial Day

**JUNE**

June 6 Last Day of School  
 June 7 NO SCHOOL: Grading Day

JANUARY 2024						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL 2024						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

JUNE 2024						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



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## 2024-2025 District Calendar Preliminary & Subject to Change

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

**First Day of School**

September 3, 2024

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**Winter Break**

December 23, 2024 - January 3, 2025

**Spring Break**

March 31 - April 4, 2025

MARCH 2025						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**Last Day of School**

June 10, 2025

APRIL 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First & Last Day of School k-12

13 No School for Students & Staff

**Eden Prairie Schools  
Budget Events Timeline  
Fiscal Year 2023-24**

<b>Date</b>	<b>Budget Event</b>	<b>Group/Action</b>
September 2022	Preliminary FY 2023-24 Levy Certification	Board - Required Action
	Preliminary FY 2022-23 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2021-22 Year-End Financial Report	Board - Sup't Incidental
October 2022	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2021-22 Audit Results	Leadership Team
	Preliminary FY 2022-24 Levy Certification	Citizen Finance Advisory
	FY 2021-22 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2022	FY 2021-22 Audit Report	Board Education & Reporting
	Annual Budget Publication	Community
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2022	Final Levy Certification (Payable 2023; FY 2023-24 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
January 2023	Preliminary FY 2023-24 Budget Assumptions & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2023-24 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Mid-Year Budget Update	Citizen Finance Advisory
	FY 2023-24 Budget Assumptions	Citizen Finance Advisory
	Fall Enrollment Projections and Staffing Allocations	Leadership Team
	Requests for FY 2023-24 Capital Funding due to Business Office	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2023	Budget Development	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2023	FY 2023-24 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2023-24 Budget Assumptions/Drivers	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2023	FY 2023-24 Capital Budget Adoption	Board - Required Action
	Review FY 2023-24 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2023	FY 2023-24 Budget Presentation - 1st Reading	Board - Decision Prep
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2023-24 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2023	FY 2023-24 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

**Collecting Input**

**School Board**

The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.

**Citizen Finance Advisory Committee (CFAC)**

This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.

**Leadership Team**

This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.

**Community**

The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.

**Superintendent's Cabinet**

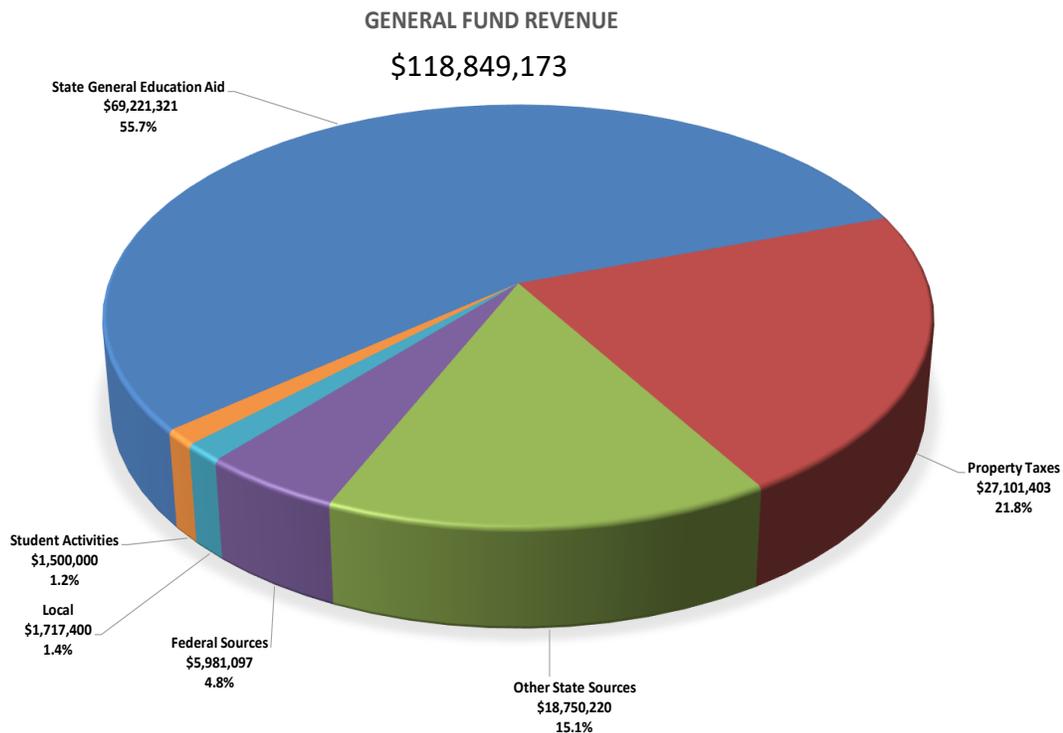
This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.



## FY 23-24 Budget Assumptions

The School Board’s Executive Limitation 2.5.2 reads “There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year.” The assumptions reflect both revenue sources and expenditures for the General Fund budget.

### 1. General Fund Revenues:



- a. State Basic General Education Aid
  - 2023 legislative session funding is unknown
  - Financial model includes an increase of 3.0%
- b. Property Taxes
  - Tax levy approved by the board in December 2022
- c. Other State Sources (Special education cross subsidy, basic skills, and other categorical aids)
  - No assumed changes
- d. Federal Sources (Grants)
  - Utilizing \$1,000,000 of ESSER Funding for supplanting
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
  - Assuming an increase in investment earnings

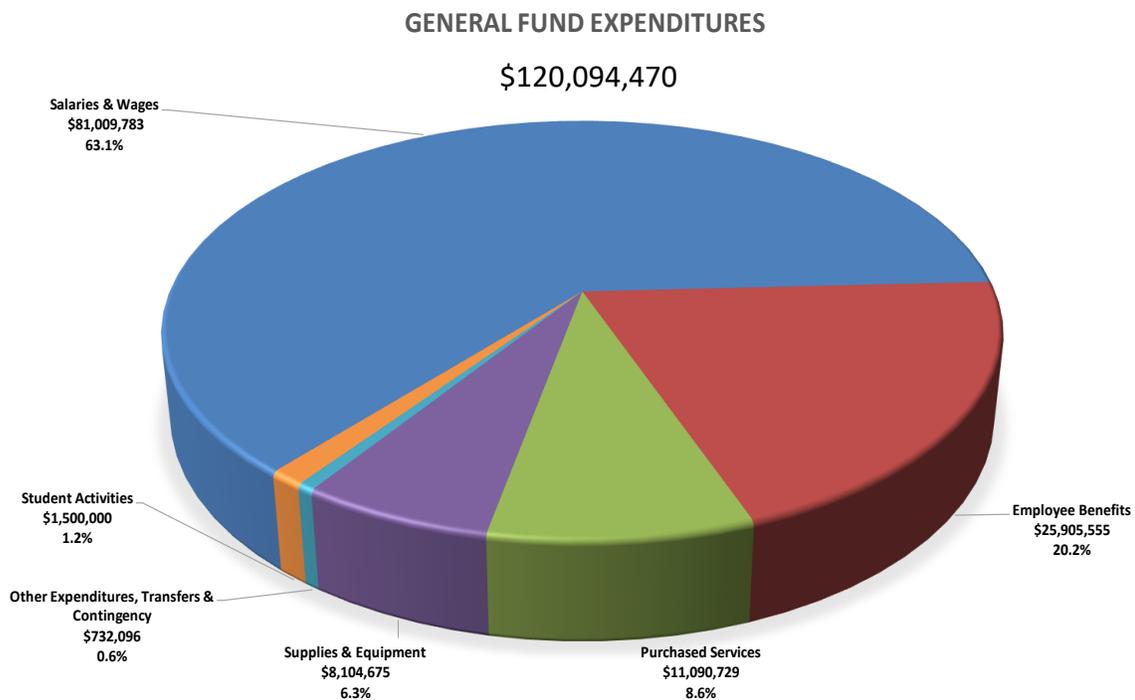


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**2. Estimated Enrollment**

- a. October 1, 2023, Kindergarten-12<sup>th</sup> grade total estimated enrollment of 8,923 or an 89 student increase from October 1, 2022.
- Includes projected 653 kindergarten students.
  - EP Online enrollment of 500, which represents a 33% increase from October 1, 2022

**3. Expenditures:**



**a. Salary and Benefits**

- Account for 87% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
  1. Eden Prairie Education Association (EPEA), Transportation, Building Services, expiring June 30, 2023 – General Fund
  2. Food Service, expiring June 30, 2023 – Food Service Fund
  3. Preschool Teachers, expired June 30, 2022 – Community Education Fund

**b. Purchased Services, Supplies and Equipment**

- 10.0% increase for utilities (Electricity, natural gas, water/sewer, etc.)
- 5.0% increase for fiscal costs (Property insurance, legal costs, etc.)
- 5.0% increase for general and instructional supplies
- 5.0% increase for Site and department budgets



**4. Teacher Retirements**

- a. Assuming a conservative 5 teacher retirements at the end of this fiscal year, financial savings would occur next year.

**5. Solar Power**

- a. Assuming \$100,000 of bill credits due to generation of renewable energy
- b. The district has 22 solar arrays operational with 2 additional being added in 2023, generating the equivalent of 19% of our electricity usage.
- c. The district also subscribes to 3 community solar gardens generating the equivalent of 67% of our electricity usage.

**6. Classroom teacher staffing** according to estimated enrollment and class size targets

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	22.0
Grade 3	25.0
Grade 4	25.0
Grade 5	26.0
Grade 6	28.0
Grades 7-8	31.0
Grades 9-12	31.5

Proposing a decrease from a target of 24 to 22

Proposing a decrease from a target of 27 to 26  
Proposing a decrease from a target of 30 to 28

\*Class sizes may vary depending upon specific enrollment.

**7. District Fees**

- a. High School Parking – No Change
  - Lot A & B - \$350/year
  - Lot C - \$200/year

**8. Transportation** will continue to be Free for All



January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: Jason Mutzenberger, Executive Director of Business Services  
Re: 2023A General Obligation Facilities Maintenance & Capital Facilities Bond Sale

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The district is proposing to continue issuing facility maintenance bonds to fund deferred maintenance projects which will be completed over the next two years, in addition to funding the district-wide lighting upgrade project. The total amount of bonds to be issued is \$15,160,000 which will fund a portion of the proposed projects, along with the district's pay as you go tax levy. In total, we expect to spend approximately \$26 million over the next 2 fiscal years on these projects.

The majority of this bond issue, \$11,640,000, will fund the deferred maintenance needs as our buildings continue to age. We manage nearly 2 million square feet of facilities in addition to the outdoor fields and acreage that need continued investment to protect these community resources.

Included in this bond issue is a capital facilities bond for \$3,825,000, which will help fund a portion of the lighting upgrade. That project is expected to cost about \$4,700,000, with the balance of the project being paid for through the facility maintenance resources. This project will result in significant financial savings over time, anticipated to be \$9,800,000 over 20 years.

The board packet includes a presale report from our financial advisor which summarizes their understanding of the district's objectives for the structure and terms of this financing. The bonds are being issued for a term of 12 years and 10 months, which is considerably less than the district's typical 20-year bond issues.

The district has retained Ehlers & Associates, Inc. as its independent financial advisor for the bonds, and they will be in attendance at the board meeting to present the presale report. The board will be asked to approve the resolution authorizing the issuance of General Obligation Facilities Maintenance and Capital Facilities Bonds in the maximum aggregate principal amount of \$15,160,000.

January 23, 2023

PRE-SALE REPORT FOR

## Independent School District No. 272 (Eden Prairie Schools), Minnesota

**\$15,160,000 General Obligation Facilities Maintenance  
and Capital Facilities Bonds, Series 2023A**



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**Prepared by:**

Ehlers  
3060 Centre Pointe Drive  
Roseville, MN 55113

**Advisors:**

Jodie Zesbaugh, Senior Municipal Advisor  
Matthew Hammer, Senior Municipal Advisor  
Aaron Bushberger, Municipal Advisor

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# EXECUTIVE SUMMARY OF PROPOSED DEBT

## Proposed Issue:

\$15,160,000 General Obligation Facilities Maintenance and Capital Facilities Bonds, Series 2023A

The resolution prepared for consideration by the School Board includes authorization for the issuance of up to \$15,465,000 in Bonds. \$15,160,000 is our current estimate of the bond amount necessary to finance the proposed projects, based on the expected premium pricing structure explained in more detail on Page 3.

## Purposes:

The proposed issue will finance deferred maintenance projects included in the District's ten year facilities plan approved by the Commissioner of Education and capital improvements to district facilities to be approved by the Commissioner of Education.

## Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475 and Sections 123B.595 and 123B.62. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.

For the Facilities Maintenance portion of the Bonds, debt service will be paid from annual property tax levies received as part of the Long Term Facilities Maintenance program. For the Capital Facilities portion of the Bonds, the District will be required to make a debt service levy each year to finance payments on the Bonds; however, there will be an equal offsetting reduction in general fund levies, so the net impact is that the payments are funded from operating capital revenue or other general fund revenues. The first year's interest payments on the Capital Facilities portion of the Bonds will be paid with funds on hand in the debt service fund.

## Term/Call Feature:

The Bonds are being issued for a term of 12 years and 10 months. Principal on the Bonds will be due on February 1 of 2025 through 2036. Interest will be due every six months beginning February 1, 2024.

The Bonds will be subject to prepayment at the discretion of the District on February 1, 2031 or any date thereafter.

### **Bank Qualification:**

Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as “bank qualified” obligations.

### **State Credit Enhancement:**

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

### **Rating:**

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa1" rating. The District's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aa1" (credit enhanced rating) and "Aa2" (underlying rating). The District will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the District's bond rating in the event that the bond rating of the insurer is higher than that of the District.

### **Basis for Recommendation:**

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

### **Method of Sale/Placement:**

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

## **Premium Pricing:**

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

## **Review of Existing Debt:**

We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.

## **Continuing Disclosure:**

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

## **Arbitrage Monitoring:**

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Tax Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the District review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

## **Investment of Bond Proceeds:**

To maximize interest earnings, we recommend using an SEC registered investment advisor to assist with the investment of Bond proceeds until the funds are needed to pay project costs.

## **Other Service Providers:**

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

**Bond Counsel:** Kennedy & Graven, Chartered

**Paying Agent:** Bond Trust Services Corporation

**Rating Agency:** Moody's Investors Services

*This presale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.*

## PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board, School Board Approves Resolution Authorizing Sale of the Bonds:	January 23, 2023
Due Diligence Call to Review Official Statement:	Week of February 13, 2023
Conference with Rating Agency:	Week of February 13, 2023
Distribute Official Statement:	February 16, 2023
Ehlers Receives and Evaluates Proposals for Purchase of Bonds:	February 27, 2023
School Board Meeting to Award Sale of Bonds:	February 27, 2023
Estimated Closing Date:	March 23, 2023

### Attachments

- Estimated Combined Sources and Uses of Funds
- Estimated Combined Net Debt Service Schedule
- Estimated Net Debt Service Schedule for Facilities Maintenance Portion of Bonds
- Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Estimated Debt Service Schedule for Capital Facilities Portion of Bonds
- Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement Resolution (provided separately)

## EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Aaron Bushberger, Municipal Advisor	(651) 697-8532
Nate Gilger, Public Finance Analyst	(651) 697-8538
Brian Shannon, Manager, Senior Financial Analyst	(651) 697-8515

## ESTIMATES PRIOR TO BOND SALE

**Eden Prairie Schools, ISD 272**  
Estimated Sources and Uses of Funds

**January 18, 2023**

	Facilities Maintenance Bonds	Capital Facilities Bonds	Total
<b>Authorized Bond Amount</b>	<b>\$11,640,000</b>	<b>\$3,825,000</b>	<b>\$15,465,000</b>
<b>Bond Amount</b>	<b>\$11,640,000</b>	<b>\$3,520,000</b>	<b>\$15,160,000</b>
<b>Closing/Dated</b>			<b>March 23, 2023</b>
<b>Sources of Funds</b>			
Par Amount	\$11,640,000	\$3,520,000	\$15,160,000
Reoffering Premium <sup>1</sup>	963,347	295,515	1,258,862
Funds on Hand	0	140,012	140,012
Investment Earnings <sup>2</sup>	29,960	0	29,960
<b>Total Sources</b>	<b>\$12,633,307</b>	<b>\$3,955,527</b>	<b>\$16,588,834</b>
<b>Uses of Funds</b>			
Underwriter's Discount <sup>3</sup>	\$93,120	\$28,160	\$121,280
Capitalized Interest <sup>4</sup>	451,006	140,012	591,018
Legal and Fiscal Costs <sup>5</sup>	75,034	22,691	97,725
<b>Net Available for Project Costs</b>	<b>12,014,147</b>	<b>3,764,665</b>	<b>15,778,812</b>
<b>Total Uses</b>	<b>\$12,633,307</b>	<b>\$3,955,527</b>	<b>\$16,588,834</b>
<b>Initial Deposit to Construction Fund</b>	<b>\$11,984,186</b>	<b>\$3,764,665</b>	<b>\$15,748,851</b>

- 1 The underwriter of the bonds may receive a reoffering premium in the sale of the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium will be either be used to reduce the par amount of the bonds, pay a portion of the first year's interest on the bonds, or deposited in the construction fund and used to fund a portion of the project costs.
- 2 Estimated investment earnings are based on an average interest rate of 0.25% and an average life for investments of 12 months for the Facilities Maintenance bonds. Investment earnings for the Capital Facilities bonds are expected to be minimal since the project is expected to be completed within 6 months.
- 3 The underwriter's discount is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 Due to the timing of the levy process, the District would not be able to make a levy for the interest payment due related to the Facilities Maintenance bonds in fiscal year 2023-24, so that payment would be made from bond proceeds. For the capital facilities bonds, the interest payment due in fiscal year 2023-24 will be paid from debt service funds on hand.
- 5 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificate.

## Eden Prairie School District No. 272

\$15,160,000 G.O. Facilities Maintenance and Capital Facilities Bonds, Series 2023A

Issue Summary

Dated: March 23, 2023

### Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
03/23/2023	-	-	-	-	-	-	-
02/01/2024	-	-	591,017.78	591,017.78	(591,017.78)	-	-
08/01/2024	-	-	345,400.00	345,400.00	-	345,400.00	-
02/01/2025	280,000.00	5.000%	345,400.00	625,400.00	-	625,400.00	970,800.00
08/01/2025	-	-	338,400.00	338,400.00	-	338,400.00	-
02/01/2026	1,065,000.00	5.000%	338,400.00	1,403,400.00	-	1,403,400.00	1,741,800.00
08/01/2026	-	-	311,775.00	311,775.00	-	311,775.00	-
02/01/2027	1,085,000.00	5.000%	311,775.00	1,396,775.00	-	1,396,775.00	1,708,550.00
08/01/2027	-	-	284,650.00	284,650.00	-	284,650.00	-
02/01/2028	1,495,000.00	5.000%	284,650.00	1,779,650.00	-	1,779,650.00	2,064,300.00
08/01/2028	-	-	247,275.00	247,275.00	-	247,275.00	-
02/01/2029	1,485,000.00	5.000%	247,275.00	1,732,275.00	-	1,732,275.00	1,979,550.00
08/01/2029	-	-	210,150.00	210,150.00	-	210,150.00	-
02/01/2030	1,420,000.00	5.000%	210,150.00	1,630,150.00	-	1,630,150.00	1,840,300.00
08/01/2030	-	-	174,650.00	174,650.00	-	174,650.00	-
02/01/2031	1,610,000.00	5.000%	174,650.00	1,784,650.00	-	1,784,650.00	1,959,300.00
08/01/2031	-	-	134,400.00	134,400.00	-	134,400.00	-
02/01/2032	1,555,000.00	4.000%	134,400.00	1,689,400.00	-	1,689,400.00	1,823,800.00
08/01/2032	-	-	103,300.00	103,300.00	-	103,300.00	-
02/01/2033	1,690,000.00	4.000%	103,300.00	1,793,300.00	-	1,793,300.00	1,896,600.00
08/01/2033	-	-	69,500.00	69,500.00	-	69,500.00	-
02/01/2034	1,440,000.00	4.000%	69,500.00	1,509,500.00	-	1,509,500.00	1,579,000.00
08/01/2034	-	-	40,700.00	40,700.00	-	40,700.00	-
02/01/2035	1,010,000.00	4.000%	40,700.00	1,050,700.00	-	1,050,700.00	1,091,400.00
08/01/2035	-	-	20,500.00	20,500.00	-	20,500.00	-
02/01/2036	1,025,000.00	4.000%	20,500.00	1,045,500.00	-	1,045,500.00	1,066,000.00
<b>Total</b>	<b>\$15,160,000.00</b>	<b>-</b>	<b>\$5,152,417.78</b>	<b>\$20,312,417.78</b>	<b>(591,017.78)</b>	<b>\$19,721,400.00</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$117,290.22
Average Life	7.737 Years
Average Coupon	4.3928792%
Net Interest Cost (NIC)	3.4229926%
True Interest Cost (TIC)	3.2821898%
Bond Yield for Arbitrage Purposes	3.0461096%
All Inclusive Cost (AIC)	3.3750612%

### IRS Form 8038

Net Interest Cost	3.0771462%
Weighted Average Maturity	7.706 Years

## Eden Prairie School District No. 272

\$11,640,000 G.O. Facilities Maintenance and Capital Facilities Bonds, Series 202

Facilities Maintenance Portion

Purpose 1 of 2

### Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
03/23/2023	-	-	-	-	-	-	-
02/01/2024	-	-	451,006.11	451,006.11	(451,006.11)	-	-
08/01/2024	-	-	263,575.00	263,575.00	-	263,575.00	-
02/01/2025	-	-	263,575.00	263,575.00	-	263,575.00	527,150.00
08/01/2025	-	-	263,575.00	263,575.00	-	263,575.00	-
02/01/2026	770,000.00	5.000%	263,575.00	1,033,575.00	-	1,033,575.00	1,297,150.00
08/01/2026	-	-	244,325.00	244,325.00	-	244,325.00	-
02/01/2027	775,000.00	5.000%	244,325.00	1,019,325.00	-	1,019,325.00	1,263,650.00
08/01/2027	-	-	224,950.00	224,950.00	-	224,950.00	-
02/01/2028	1,170,000.00	5.000%	224,950.00	1,394,950.00	-	1,394,950.00	1,619,900.00
08/01/2028	-	-	195,700.00	195,700.00	-	195,700.00	-
02/01/2029	1,145,000.00	5.000%	195,700.00	1,340,700.00	-	1,340,700.00	1,536,400.00
08/01/2029	-	-	167,075.00	167,075.00	-	167,075.00	-
02/01/2030	1,060,000.00	5.000%	167,075.00	1,227,075.00	-	1,227,075.00	1,394,150.00
08/01/2030	-	-	140,575.00	140,575.00	-	140,575.00	-
02/01/2031	1,235,000.00	5.000%	140,575.00	1,375,575.00	-	1,375,575.00	1,516,150.00
08/01/2031	-	-	109,700.00	109,700.00	-	109,700.00	-
02/01/2032	1,160,000.00	4.000%	109,700.00	1,269,700.00	-	1,269,700.00	1,379,400.00
08/01/2032	-	-	86,500.00	86,500.00	-	86,500.00	-
02/01/2033	1,280,000.00	4.000%	86,500.00	1,366,500.00	-	1,366,500.00	1,453,000.00
08/01/2033	-	-	60,900.00	60,900.00	-	60,900.00	-
02/01/2034	1,010,000.00	4.000%	60,900.00	1,070,900.00	-	1,070,900.00	1,131,800.00
08/01/2034	-	-	40,700.00	40,700.00	-	40,700.00	-
02/01/2035	1,010,000.00	4.000%	40,700.00	1,050,700.00	-	1,050,700.00	1,091,400.00
08/01/2035	-	-	20,500.00	20,500.00	-	20,500.00	-
02/01/2036	1,025,000.00	4.000%	20,500.00	1,045,500.00	-	1,045,500.00	1,066,000.00
<b>Total</b>	<b>\$11,640,000.00</b>	<b>-</b>	<b>\$4,087,156.11</b>	<b>\$15,727,156.11</b>	<b>(451,006.11)</b>	<b>\$15,276,150.00</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$93,543.67
Average Life	8.036 Years
Average Coupon	4.3692494%
Net Interest Cost (NIC)	3.4389600%
True Interest Cost (TIC)	3.2997567%
Bond Yield for Arbitrage Purposes	3.0461096%
All Inclusive Cost (AIC)	3.3896276%

### IRS Form 8038

Net Interest Cost	3.0998718%
Weighted Average Maturity	7.996 Years

ESTIMATES PRIOR TO BOND SALE

Eden Prairie Schools, ISD 272  
Preliminary Financing Plan for Future Projects

**5 Future Facilities Maintenance Bond Issues (\$2M to \$11M)  
Wrapped Around Existing Debt  
LTFM Project Costs: \$6 to \$12 Million thru FY 2032**

January 18, 2023

Future Bond Issues

Type of Bond	Amount	Dated	Int. Rate
Facilities Maintenance	\$11,640,000	03/23/23	3.30%
Facilities Maintenance	\$10,320,000	03/01/25	4.25%
Facilities Maintenance	\$10,725,000	03/01/27	4.25%
Facilities Maintenance	\$10,140,000	03/01/29	4.25%
Facilities Maintenance	\$3,900,000	03/01/31	4.25%
Facilities Maintenance	\$1,625,000	03/01/33	4.25%

Levy		Est. Tax		Debt Service Levies - Existing Bonds <sup>2</sup>						Other Levies		Facilities Maintenance Funding						Combined Totals		
Pay	Fiscal	Capacity	Value	Building	Alt. Fac. / FM	Est. Debt	Net	Tax	Lease	Capital	General Fund	Facilities Maintenance Funding		Est. LTFM	Debt	Total	State	Tax		
Year	Year	(\$000s)	% Chg	Bonds	Bonds	Excess <sup>3</sup>	Levy	Rate	Levy <sup>4</sup>	Project Levy <sup>5</sup>	Revenue	Principal	Interest	Excess <sup>3</sup>	Aid	Levy	Levy	Aid***	Rate	
2020	2021	110,296	3.7%	2,025,289	7,994,595	-	10,019,885	9.08	1,208,717	7,312,021	1,776,969	-	-	-	-	-	20,317,592	-	18.42	
2021	2022	114,404	3.7%	2,167,725	7,614,832	(542,590)	9,239,967	8.08	846,916	7,599,850	3,328,478	-	-	-	-	-	21,015,210	-	18.37	
2022	2023	116,772	2.1%	2,235,975	6,380,490	(447,840)	8,168,625	7.00	1,041,198	7,904,789	4,032,169	-	-	-	-	-	21,146,781	-	18.11	
2023	2024	136,643	17.0%	2,361,975	6,099,720	(466,173)	7,995,522	5.85	852,195	8,111,760	5,648,206	-	451,006	6	-	-	22,607,683	-	16.55	
2024	2025	139,376	2.0%	2,406,075	6,132,689	(380,776)	8,157,988	5.85	852,195	9,492,133	4,635,237	-	-	-	-	553,508	23,691,060	-	17.00	
2025	2026	142,164	2.0%	2,434,950	6,022,649	(384,244)	8,073,355	5.68	852,195	9,681,976	4,193,676	770,000	929,200	6	-	-	24,163,208	-	17.00	
2026	2027	145,007	2.0%	2,470,125	6,020,707	(380,592)	8,110,240	5.59	852,195	9,875,615	4,021,626	775,000	927,250	-	-	-	24,647,038	-	17.00	
2027	2028	146,457	1.0%	2,505,825	4,359,554	(382,087)	6,483,292	4.43	852,195	10,073,127	5,415,376	1,170,000	1,306,328	6	(80,431)	-	24,904,983	-	17.00	
2028	2029	147,922	1.0%	2,536,538	3,876,554	(308,942)	6,104,150	4.13	852,195	10,173,859	5,555,092	1,145,000	1,285,813	-	(93,645)	-	25,144,004	-	17.00	
2029	2030	149,401	1.0%	2,541,263	3,951,944	(288,589)	6,204,618	4.15	852,195	10,275,597	5,770,557	1,060,000	1,623,600	6	(110,642)	-	25,395,315	-	17.00	
2030	2031	150,895	1.0%	2,563,050	4,080,307	(292,194)	6,351,163	4.21	852,195	10,378,353	5,187,697	1,235,000	1,606,513	-	(103,156)	-	25,649,840	-	17.00	
2031	2032	152,404	1.0%	1,887,690	4,104,562	(298,951)	5,693,301	3.74	852,195	10,482,137	6,170,176	1,160,000	1,696,700	6	(129,619)	-	25,908,189	-	17.00	
2032	2033	153,928	1.0%	2,953,440	3,157,055	(269,651)	5,840,844	3.79	852,195	10,586,958	5,925,176	1,280,000	1,664,113	-	(121,967)	-	26,174,523	-	17.00	
2033	2034	153,928	0.0%	2,924,880	3,106,373	(274,972)	5,756,281	3.74	852,195	10,692,828	6,243,576	1,010,000	1,676,220	6	(133,621)	-	26,165,316	-	17.00	
2034	2035	153,928	0.0%	2,921,415	3,107,633	(271,406)	5,757,642	3.74	852,195	10,692,828	6,198,576	1,010,000	1,641,575	-	(117,920)	-	26,167,474	-	17.00	
2035	2036	153,928	0.0%	3,010,560	3,027,859	(271,307)	5,767,112	3.75	852,195	10,692,828	6,213,576	1,025,000	1,601,175	-	(119,981)	-	26,163,213	-	17.00	
2036	2037	153,928	0.0%	4,402,230	1,638,394	(271,729)	5,768,895	3.75	852,195	10,692,828	6,723,576	580,000	1,560,175	-	(118,688)	-	26,165,989	-	17.00	
2037	2038	153,928	0.0%	4,510,958	1,535,599	(271,828)	5,774,729	3.75	852,195	10,692,828	6,723,576	575,000	1,535,525	-	(95,782)	-	26,163,596	-	17.00	
2038	2039	153,928	0.0%	4,597,163	1,450,024	(272,095)	5,775,092	3.75	852,195	10,692,828	6,723,576	600,000	1,511,088	-	(95,412)	-	26,164,920	-	17.00	
2039	2040	153,928	0.0%	4,482,818	1,570,354	(272,123)	5,781,049	3.76	852,195	10,692,828	6,723,576	620,000	1,485,588	-	(95,455)	-	26,165,058	-	17.00	
2040	2041	153,928	0.0%	-	2,895,244	(272,393)	2,622,851	1.70	852,195	10,692,828	6,723,576	2,955,000	1,459,238	-	(95,194)	-	25,431,205	-	16.52	
2041	2042	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	5,680,000	1,333,650	-	(204,289)	-	25,428,642	-	16.52	
2042	2043	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	6,035,000	1,092,250	-	(322,202)	-	25,430,009	-	16.52	
2043	2044	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	6,290,000	835,763	-	(322,263)	-	25,428,385	-	16.52	
2044	2045	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	6,560,000	568,438	-	(322,190)	-	25,431,267	-	16.52	
2045	2046	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	6,815,000	289,638	-	(322,320)	-	25,406,148	-	16.51	
2046	2047	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2047	2048	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2048	2049	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2049	2050	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2050	2051	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2051	2052	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2052	2053	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2053	2054	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2054	2055	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2055	2056	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
2056	2057	153,928	0.0%	-	-	-	-	-	852,195	10,692,828	6,723,576	-	-	-	-	-	18,268,598	-	11.87	
<b>Totals</b>				<b>57,939,944</b>	<b>88,127,138</b>	<b>(6,620,484)</b>	<b>139,446,599</b>		<b>32,071,460</b>	<b>378,576,039</b>	<b>221,511,244</b>	<b>48,350,000</b>	<b>28,607,992</b>	<b>(3,004,777)</b>	<b>-</b>	<b>75,825,889</b>	<b>847,431,231</b>	<b>-</b>		

28

1 Tax capacity values are actual for taxes payable in 2021 and 2022 and for taxes payable in 2023 is based on preliminary value from Hennepin County. Estimated percentage changes for later years are shown above.  
 2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.  
 3 Debt excess adjustments for taxes payable in 2020 thru 2023 are actual amounts. Estimates for future years are based on 4.5% of the prior year's total debt service levy.  
 4 Lease levy amounts for future years are based on the best available estimates of future payments for all current and planned future leases.  
 5 Assumes that the current Capital Project Levy would be renewed at the same tax rate prior to expiring.  
 6 For each of the future Facilities Maintenance bond issues, interest payments due during the first year would be paid from bond proceeds.



ESTIMATES PRIOR TO BOND SALE

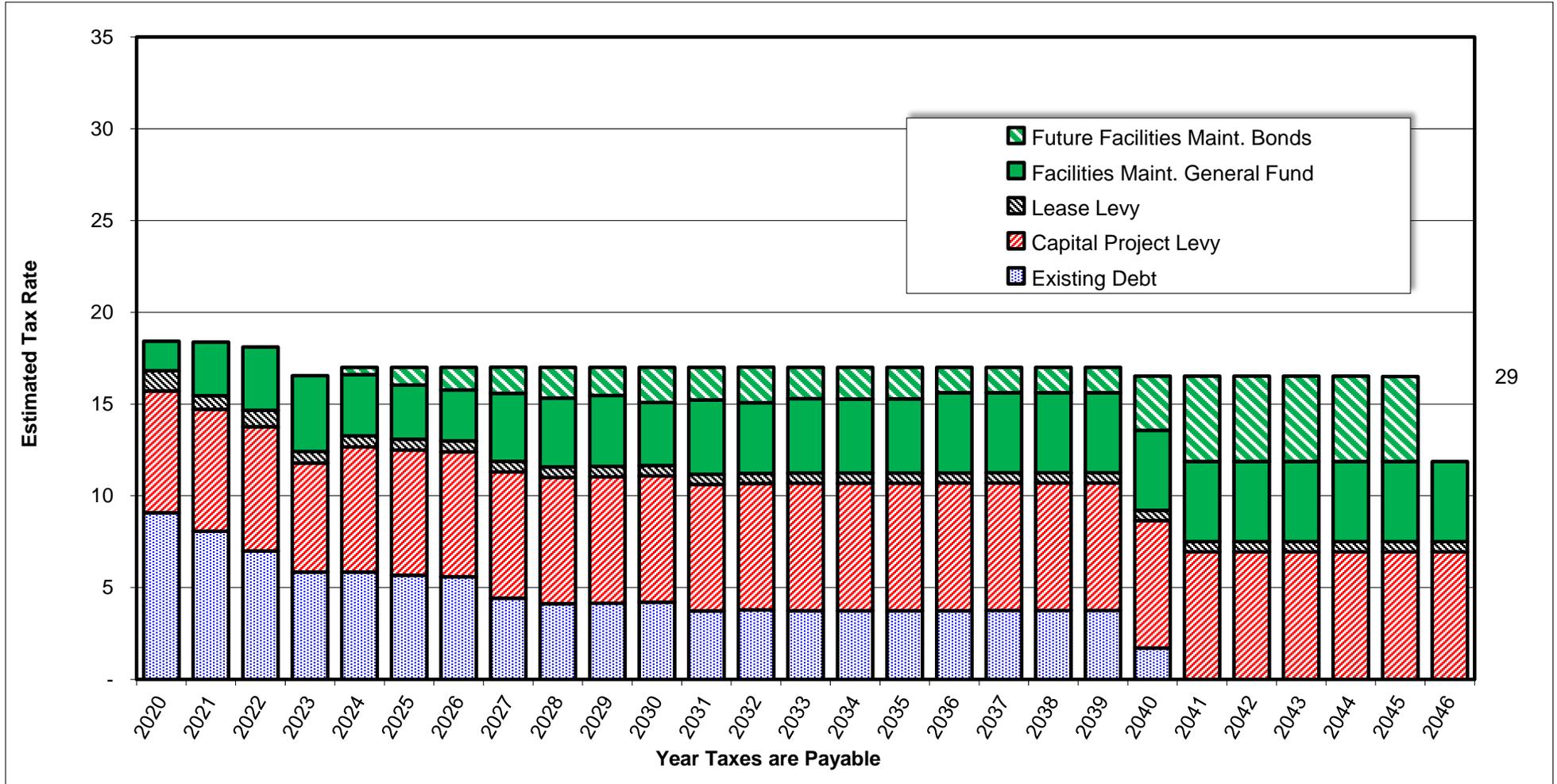
**Eden Prairie Schools, ISD 272**

Estimated Tax Rates for Capital and Debt Service Levies

5 Future Facilities Maintenance Bond Issues (\$2M to \$11M)  
 Wrapped Around Existing Debt  
 LTFM Project Costs: \$6 to \$12 Million thru FY 2032

Date Prepared:

January 18, 2023



## ESTIMATES PRIOR TO BOND SALE

### Eden Prairie Schools, ISD 272

January 18, 2023

#### Estimated Capital Facilities Bond Schedule

Authorized Principal Amount:	\$3,825,000
Estimated Principal Amount:	\$3,520,000
Dated Date:	3/23/2023
Number of Years:	11
True Interest Cost:	3.21%

Est. Operating Capital Revenue:
\$2,194,606 Annually *
Revenue Used (2023A only):
21.3%

Year Taxes Payable					Initial Debt Service Levies (P & I at 105%)
Payable	Fiscal Year	Principal	Interest	Total Payments	
2022	2023	0	0	0	0
2023	2024	0	\$140,012	\$140,012	0
2024	2025	\$280,000	163,650	443,650	\$465,833
2025	2026	295,000	149,650	444,650	466,883
2026	2027	310,000	134,900	444,900	467,145
2027	2028	325,000	119,400	444,400	466,620
2028	2029	340,000	103,150	443,150	465,308
2029	2030	360,000	86,150	446,150	468,458
2030	2031	375,000	68,150	443,150	465,308
2031	2032	395,000	49,400	444,400	466,620
2032	2033	410,000	33,600	443,600	465,780
2033	2034	430,000	17,200	447,200	469,560
2034	2035	0	0	0	0
2035	2036	0	0	0	0
2036	2037	0	0	0	0
2037	2038	0	0	0	0
2038	2039	0	0	0	0
2039	2040	0	0	0	0
		<b>\$3,520,000</b>	<b>\$1,065,262</b>	<b>\$4,585,262</b>	<b>\$4,667,513</b>

\* Fiscal Year 2023-24 Estimated Revenue from Pay 2023 Levy Limitation and Certification Report.

First year's interest payments on Capital Facilities bond will be paid from funds on hand in the debt service fund.

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE SCHOOLS)  
HENNEPIN COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota, was held in the School District on January 23, 2023, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION FACILITIES MAINTENANCE AND CAPITAL FACILITIES BONDS, SERIES 2023A, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$15,465,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO**

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the "District"), as follows:

1. Background. The Board is proposing to issue general obligation facilities maintenance bonds and capital facilities bonds. In connection therewith, it is hereby determined that:

(a) Facilities Maintenance Bonds.

(i) The District is authorized under the provisions of Minnesota Statutes, Chapter 475, as amended (the "Act"), and Minnesota Statutes, Section 123B.595, as amended ("Section 123B.595"), to issue general obligation facilities maintenance bonds for the purpose of financing certain facilities and site maintenance projects approved by the Minnesota Commissioner of Education (the "Commissioner").

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation facilities maintenance bonds (the “Facilities Maintenance Portion”), in the aggregate principal amount not to exceed \$11,640,000, pursuant to the Act and Section 123B.595, to finance the costs of certain facilities and site maintenance projects of the District which are included in the District’s ten-year facilities plan for Fiscal Year 2024 (the “Plan”), and related financing costs (the “Facilities Maintenance Project”).

(iii) The Plan approved by the Board is incorporated in this Resolution as though fully specified herein. District staff and officials are authorized and directed to submit any amendments to the Plan and the proposed issuance of the Bonds to the Commissioner for approval, as required by the Act and Section 123B.595. District staff and officials are further authorized and directed to submit to the Commissioner such additional information as may be necessary to secure such approval.

(b) Capital Facilities Bonds.

(i) The District is authorized under the provisions the Act, and Minnesota Statutes, Section 123B.62, as amended (“Section 123B.62”), to issue general obligation capital facilities bonds for the purpose of financing certain capital projects approved by the Commissioner.

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to tentatively authorize the issuance of general obligation capital facilities bonds (the “Capital Facilities Portion”), in the aggregate principal amount not to exceed \$3,825,000, pursuant to the Act and Section 123B.62 to finance facilities projects and related financing costs (the “Capital Facilities Project”). If issued, the Capital Facilities Portion will mature within fifteen (15) years of the date of issuance. The Facilities Maintenance Project and the Capital Facilities Project are hereinafter collectively referred to as the “Projects.”

(iii) The issuance of the Capital Facilities Portion shall become finally authorized unless a petition calling for a referendum on the question of whether to issue said Capital Facilities Portion, signed by more than fifteen percent (15%) of the registered voters of the District, is filed with the Board within thirty (30) days of the date of the adoption of this Resolution. A petition must be in the form required by law. The minimum number of valid signatures for such a petition shall be determined with reference to the number of registered voters in the District as of the last day before the petition is filed with the Board.

(iv) District staff and officials are authorized and directed to submit to the Commissioner such additional information as may be necessary to secure any further approval of the Commissioner for the issuance of the Capital Facilities Portion that may be required by Section 123B.62. The submission of information and a request for approval prior to the date of this Resolution is ratified and approved in all respects.

(c) The Board hereby determines that the Facilities Maintenance Portion and the Capital Facilities Portion shall be combined and issued as a single bond issue in the maximum aggregate principal amount of \$15,465,000 (the “Bonds”). The Board hereby designates the Bonds as the “General Obligation Facilities Maintenance and Capital Facilities Bonds, Series 2023A.”

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Executive Director of Business Services are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”) to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

4. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds and to open, read, and tabulate the proposals for the purchase of the Bonds for presentation to the Board. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

5. Acceptance of Proposal. The Board shall meet at the time specified in the Preliminary Official Statement, or at such other time determined by the Board, to receive and consider proposals for the purchase of the Bonds and take any other appropriate action with respect to the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”), and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Notice of Issuance of Bonds. The Clerk is authorized and directed to publish a notice of the District’s intent to issue the Facilities Maintenance Portion and the Capital Facilities Portion of the Bonds in the official newspaper of the District, in substantially the form attached as EXHIBIT A hereto, as soon as reasonably practicable after adoption of this Resolution.

8. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Bonds and reimbursed from the proceeds of the Bonds. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Bonds in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs:

(a) Declaration of Intent. The District proposes to issue the Bonds to finance the costs of the Projects. The District may reimburse original expenditures made for certain costs of the Projects from the proceeds of the Bonds in an estimated maximum principal amount of \$15,465,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (i) costs of issuance of the Bonds; (ii) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Bonds; or (iii) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Bonds that finance or are reasonably expected by the District to finance the Projects for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Projects, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the Bonds described in Section 8(a), above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)



The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon the following director voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

**EXHIBIT A**

**NOTICE OF INTENT TO ISSUE BONDS TO FINANCE  
PROJECTS INCLUDED IN THE DISTRICT’S TEN-YEAR FACILITIES PLAN  
AND OTHER CAPITAL PROJECTS**

**INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE SCHOOLS)  
HENNEPIN COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the “District”), intends to issue its general obligation bonds (the “Bonds”) in the aggregate principal amount not to exceed \$15,465,000, pursuant to Minnesota Statutes, Chapter 475, as amended, Minnesota Statutes, Section 123B.595, as amended, and Minnesota Statutes, Section 123B.62, as amended. A portion of the proceeds of the Bonds (the "Facilities Maintenance Portion") in the principal amount not to exceed \$11,640,000 will be used to finance certain projects included in the District’s ten-year facilities plan and related financing costs. A general description of the projects to be financed is as follows:

- Facilities and site maintenance projects included in the District’s ten-year facilities plan approved by the Commissioner of Education.

A portion of the proceeds of the Bonds (the "Capital Facilities Portion") in the principal amount of not to exceed \$3,825,000 will be used to finance the following capital projects and related financing costs:

- Facilities projected approved by the Commissioner of Education.

The total amount of District indebtedness as of February 1, 2023, is \$87,525,000. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$102,990,000.

BY ORDER OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE SCHOOLS), HENNEPIN COUNTY,  
MINNESOTA

Dated: \_\_\_\_\_, 2023

/s/ \_\_\_\_\_  
Clerk of the School Board  
Independent School District No. 272  
(Eden Prairie Schools), Hennepin County, Minnesota

STATE OF MINNESOTA            )  
  )  
COUNTY OF HENNEPIN         ) ss.  
  )  
INDEPENDENT SCHOOL         )  
DISTRICT NO. 272             )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to authorizing the issuance of the District’s General Obligation Facilities Maintenance and Capital Facilities Bonds, Series 2023A, in the aggregate principal amount not to exceed \$15,465,000.

WITNESS My hand as such Clerk this \_\_\_\_ day of January, 2023.

\_\_\_\_\_  
Clerk of the School Board  
Independent School District No. 272 (Eden Prairie  
Schools), Hennepin County, Minnesota

January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: The Business Office  
RE: Fiscal Year 2023 Mid-Year Budget Update

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We submit and recommend to you an update to the FY 2023 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2022 actual fiscal year-end results as well as FY 2023 changes. No budget changes were presented in the Capital Outlay, community education and debt service funds. Highlights from the mid-year update are as follows:

**General Fund**

We are projecting an increase to both revenues and expenditures of \$1,056,453. The adjustments are largely due to enrollment increases generating additional revenue, while also increasing staffing costs. We are still projecting a \$1,048,214 spend down of Unassigned Fund Balance.

**Capital Outlay**

We are projecting a \$495,650 increase to expenditures in the Capital Outlay funds, specifically the Tech Levy. This adjustment is largely due to a significant investment made in IT security this past summer. We are still planning for a healthy \$1.5 million fund balance in the Tech Levy.

**Food Service**

We are projecting a decrease in expenditures of \$166,701 and are bringing forward a balanced budget for FY 2023. Our revenues are tracking on target, but we continue to be short-staffed, which is providing financial savings.

**Building Construction Funds**

We are projecting an increase in revenues of \$11,640,000. This represents the Long-Term Facilities Maintenance Bonds that we plan to issue in February 2023.

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission.



# 2022-23 Mid-year Budget Update



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

# Mid-year Considerations

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- ✓ Enrollment Updates
- ✓ State Funding and Local Cost Updates
- ✓ Contract Settlements & Staff Placement
- ✓ Employee Benefit Selection
- ✓ Use of Contingency Funds
- ✓ Site and Department Budget Allocations
- ✓ Prior Year Actual Results

# 2022-23 Mid-year Budget

<b>GENERAL FUND</b>	<b>Original</b>	<b>Revised</b>	<b>Change</b>
<b>Revenue</b>	\$122,532,941	\$123,589,394	\$1,056,453
<b>Expenditures</b>	\$123,581,155	\$124,637,608	\$1,056,453
<b>Fund Balance</b>	\$16,592,239	\$16,592,239	\$0

42

<b>REVENUE:</b>	
General Education Aid (Aid & Enrollment Adj.)	\$966,521
Other Misc. Adjustments	\$89,932

<b>EXPENDITURES:</b>	
Salaries & Benefits (Additional Enrollment)	\$679,365
Other Misc. (Inflation Adj, Enrollment Adj. and other)	377,088



# Updated Fund Balance - General Fund

FUND DESCRIPTION	6/30/2022	2022-23	2022-23	6/30/23	6/30/23	DIFFERENCE
	AUDITED BALANCE	PROJECTED REVENUES	PROJECTED EXPENDITURES	PROJECTED BALANCE	ADOPTED with final 2021 BALANCE	
GENERAL FUND						
UNASSIGNED	17,640,453	123,589,394	124,637,608	16,592,239	16,592,239	-
B. ASSIGNED						
Assigned – Site Carryover	996,768	-	-	996,768	996,768	-
Assigned – Construction	1,456,716	-	1,100,000	356,716	356,716	-
Assigned – Curriculum Adoption	1,500,000	-	800,000	700,000	700,000	43
Assigned – Student Activities/Fundraising	446,234	1,500,000	1,500,000	446,234	446,234	-
Assigned – Budget Deficit	1,171,397	-	73,900	1,097,497	1,097,497	-
Assigned – Enrollment	1,250,000	-	-	1,250,000	1,250,000	-
Assigned – District Equipment	227,847	-	227,847	-	-	-
Assigned – Designing Pathways	2,198,391	-	772,153	1,426,238	1,426,238	-
Assigned – Program Initiatives	750,000	-	-	750,000	750,000	-
C. RESTRICTED – Other Restricted	361,726	238,500	287,782	312,444	312,444	-
<b>TOTAL GENERAL FUND</b>	<b>27,999,533</b>	<b>125,327,894</b>	<b>129,399,290</b>	<b>23,928,137</b>	<b>23,928,137</b>	<b>-</b>



# Updated Fund Balance - Other Funds

FUND DESCRIPTION	6/30/2022	2022-23	2022-23	6/30/23	6/30/23	
	AUDITED	PROJECTED	PROJECTED	MIDYEAR	ADOPTED	
	BALANCE	REVENUES	EXPENDITURES	UPDATE	with final 2022	DIFFERENCE
Total Capital Outlay	2,858,454	15,458,106	16,111,935	2,204,625	2,700,275	(495,650)
Food Service	1,422,101	5,219,310	5,219,310	1,422,101	1,255,400	166,701
Total Community Education	1,106,042	8,838,072	8,337,170	1,606,944	1,606,944	44
Building Construction Funds	3,454,148	11,645,000	2,773,634	12,069,533	685,514	11,640,000
Total Debt Service	1,714,938	8,188,625	8,213,156	1,690,407	1,690,407	-
Total Internal Service Fund	8,994,598	14,450,000	14,850,000	8,594,598	8,594,598	-
Total Trust & Agency	14,834,446	250,000	500,000	14,584,446	14,584,446	-



# 2021-22 Mid-year Budget Update

Fund	Revenue	Expenditures
General	\$125,327,894	\$129,399,290
Capital Outlay	\$15,458,106	\$16,111,935
Food Service	\$5,219,310	\$5,435,114
Community Ed	\$8,838,072	\$8,337,170
Building Construction	\$11,645,000	\$2,773,634
Debt Service	\$8,188,625	\$8,213,156
Internal Service	\$14,450,000	\$14,850,000
Trust & Agency	\$250,000	\$500,000

45



**THANK YOU**



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**Memorandum**

To: Dr. Josh Swanson  
From: Dr. Shawn Hoffman-Bram  
Date: January 19, 2023  
Subject: Hennepin South Service Collaborative Withdrawal

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**Executive Summary**

Hennepin South Service Collaborative (HSSC) is a family service collaborative, governed by Collaborative Agreement. The agreement is approved every five years by the boards of the respective partners that currently include Bloomington Public Health, Bloomington Public Schools, Eden Prairie Schools, Richfield Area Schools and Hennepin County. A set of bylaws govern the membership and withdrawal process.

After study and analysis, It is my recommendation that the board approve the withdrawal of Eden Prairie Schools from the Hennepin South Services Collaborative, effective December 31, 2023. A newly formed Eden Prairie Family Service Collaborative will utilize the local collaborative time study (LCTS) earnings from Eden Prairie Schools to support the mental health of our youth, strengthen families through resource support, and address needs of our families with the youngest children, starting January 1st, 2024.

Separation from HSSC will allow us to provide direct support to the granted agencies (Eden Prairie Schools and PROP) through the local collaborative. That local collaborative board will focus its work and energy around strengthening families within the Eden Prairie community in a more efficient and effective manner. Because of the thoughtful transition timeline, continuity of current services will be able to be maintained and fully supported. This will have a positive fiscal and services impact for our community.

I recommend the board take action through the following resolution which clearly shares our intent to withdraw per the required bylaws of HSSC.

**Resolution to Withdraw from Hennepin South Service Collaborative**

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*THEREFORE, BE IT RESOLVED*, that the Governing Board of Eden Prairie Schools #272 approves withdrawal of Eden Prairie Schools from the Hennepin South Service Collaborative effective December 31, 2023.

**Motion\_\_\_\_\_ Second\_\_\_\_\_**

## **Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

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### **Eden Lake Elementary:**

- Donation of \$96.00 – CAF (Charities Aid Foundation America), Andover, MA – funds to be used for supplemental supplies
- Donation of \$33.73 – Educational Products, Inc., Carrollton, TX – funds to be used for supplemental supplies
- Donation of \$51.20 – Box Tops for Education, Highland Park, MI – funds to be used for supplemental supplies
- Donation of \$96.00(2) – CAF (Charities Aid Foundation America), Andover, MA – funds to be used for supplemental supplies
- Donation of \$20.00 – Mighty Cause Charitable, Marianne, FL – funds to be used for supplemental supplies
- Donation of \$300.00 – C. H. Robinson/The Blackbaud Giving Fund, Charleston, SC – funds used for supplemental supplies

### **Forest Hills Elementary:**

- Donation of \$31.00 – Box Tops for Education, Highland Park, MI – funds to be used for general supplies
- Donation of \$39.97 – Coca Cola, Dayton, MN – funds used for general supplies
- Donation of \$75.00 – The Blackbaud Giving Fund, Charleston, SC – funds used for general supplies

### **Community Education:**

- Donation of \$15.00 – R. Johnson, Lonsdale, MN – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$5.00 – M. Malone, Eden Prairie – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$50.00 – J. Kuenzli, Eden Prairie – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$10.00 – B. Duncan, Eden Prairie – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$5.00 – Z. Thomas, Eden Prairie, MN – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$250.00 – Z. Mochinski, Eden Prairie, MN – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$15.00 – Parents of N. Bigelow, Eden Prairie – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$50.00 – S. Bartz, Eden Prairie, MN – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$35.00 – L. Vandrovec, Eden Prairie – funds used for the Community Ed Scholarships & Fee Assistance Fund

## **Resolution of Acceptance of Donations**

- Donation of \$10.00 – A. Neggy, Portland, OR – funds used for the Community Ed Scholarships & Fee Assistance Fund
- Donation of \$643.75 – Fat Pants Brewery Outreach – to provide a funding source to support fee assistance across all Community Ed Programs
- Donation of \$685.00 – Fat Pants Brewery Outreach – to provide a funding source to support fee assistance across all Community Ed Programs
- Donation of \$405.00 – Eleyo Course Donations – to provide a funding source to support fee assistance across all Community Ed Programs
- Donation of \$4,000 – Wooddale Church, Eden Prairie – funds were used to purchase packs for students in need from the school store
- Donation of supply packs and backpacks for 125 students at Eden Lake Elementary – Wooddale Church, Eden Prairie
- Donation of \$6,000 – Anonymous Donor – Funds used to purchase various needed supplies for EPHS, Cedar Ridge, and headphones to support Prairie View, Oak Point, Eden Lake and Forest Hills
- Donation of 104 secondary backpacks for EPHS & CMS – Scheels, Eden Prairie
- Donation of 89 supply packs for Forest Hills and 15 elementary backpacks – St. Andrew Lutheran Church, Eden Prairie
- Donation of 22 supply packs for EHSI and 22 backpacks – Grace Church, Eden Prairie
- Donation of 110 supply Packs for Prairie View and 30 elementary backpacks – Immanuel Lutheran Church, Eden Prairie
- Donation of 5 supply secondary backpacks, 5 lunchboxes, 5 supply packs – DBS Residential Solutions, Eden Prairie
- Donation of 72 supply packs for Oak Point – Westwood Community Church, Bloomington
- Donation of approximately 200 scissors and pencil boxes – Healthsource of Eden Prairie
- Donation of miscellaneous supplies for the annual Back-to-School Supplies Program – City of Eden Prairie
- Donation of miscellaneous supplies for the annual Back-to-School Supplies Program – Prairie Lutheran Church, Eden Prairie
- Donation of miscellaneous supplies for the annual Back-to-School Supplies Program – New Horizons Daycare, Eden Prairie

## SUPERINTENDENT CONSENT AGENDA

### A. Semi-Monthly Reports

#### HUMAN RESOURCES

1. Human Resources – Principals
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
2. Human Resources – Administrative/Supervisory/Technical (AST)
  - a. New Hires

Sample, Carter – Director of Corporate Engagement and Alumni Relations, Administrative Services Center, effective 2/13/2023
  - b. Resignation/Retirements

Johnson, Katelyn - Early Childhood Coordinator, Lower Campus, effective 1/6/2023
3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
4. Human Resources – Licensed Staff
  - a. New Hires/Rehires

Elhard, Kristi - Licensed School Nurse, 0.6 FTE, Lower Campus and Eden Lake Elementary, effective 1/3/2023

Junkermeier, Tamara - Kindergarten Teacher, Long Term Substitute, 1.0 FTE, Cedar Ridge Elementary, effective 12/19/2022

Laughlin, Sean - Special Education Teacher, 1.0 FTE, Eden Prairie High School, effective 1/3/2023

Mollick, Stephen - Music, Vocal Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 1/17/2023

Wells, Patrick - Social Worker, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/22/2022
  - b. Change in Assignment
  - c. Resignation/Retirements

Halpin, Kelly - Social Worker, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/9/2022

McCarthy, Anne - Music-Vocal, Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 1/5/2023

Philliber, Mitchell - Business Teacher, 1.0 FTE, Central Middle School, effective 12/22/2022

Turner, Tiffany - Elementary Education, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/20/2022

Wahl, Ellen - Art Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 6/9/2023

Waters-Cryer, Mary - Special Education Teacher, 1.0 FTE, Eden Prairie High School, effective 12/22/2022

## SUPERINTENDENT CONSENT AGENDA

### 5. Human Resources – Classified Staff

#### a. New Hires/Rehires

##### BUILDING SERVICES

##### CLASS

Monitor, Jolene - Enrollment and Outreach Specialist, Administrative Services Center, 8 hrs/day, 5 days/week, 260 days/year, effective 1/3/2023

##### FOOD SERVICE

##### MSEA

Avelsgaard-Dombeck, Sarah - Lunchroom Paraprofessional, Oak Point Elementary, 3 hrs/day, 5 days/week, 178 days/year, effective 12/19/2022

Bjornson, Angela - Kindergarten and Special Education Paraprofessional, Cedar Ridge Elementary, 5 hrs/day, 5 days/week, 178 days/year, effective 12/12/2022

Bretto, Lorelie - Little Eagles Preschool Paraprofessional, Eden Lake Elementary, 6.75 hrs/day, 5 days/week, 178 days/year, effective 12/13/2022

Carlson, Jennifer - Lunchroom Paraprofessional, Cedar Ridge Elementary, 2 hrs/day, 5 days/week, 178 days/year, effective 1/11/2023

Carlson, Jennifer - Special Education Paraprofessional, Cedar Ridge Elementary, 2.5 hrs/day, 5 days/week, 178 days/year, effective 1/13/2023

Huiras, Julie - Special Education Paraprofessional, Cedar Ridge Elementary, 2.5 hrs/day, 5 days/week, 178 days/year, effective 1/17/2023

Kedir, Semira - Eagle Zone Program Assistant, Cedar Ridge Elementary, 2.75 hrs/day, 5 days/week, 178 days/year, effective 1/9/2023

Krause, Mercedes - Little Eagles Preschool Paraprofessional, Lower Campus, 5.5 hrs/day, 5 days/week, 178 days/year, effective 12/19/2022

Mahoney, Amy - Early Childhood Special Education Paraprofessional, Oak Point Elementary, 5.92 hrs/day, 5 days/week, 178 days/year, effective 1/3/2023

Mohamed, Fadumo - Special Education Paraprofessional, Forest Hills Elementary, 5 hrs/day, 5 days/week, 178 days/year, effective 1/3/2023

Swanson, Rhonda - Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, 3 hrs/day, 5 days/week, 178 days/year, effective 1/17/2023

Terry, Jammo - Security Monitor, Eden Prairie High School, 8 hrs/day, 5 days/week, 178 days/year, effective 12/19/2022

##### PRESCHOOL TEACHERS

##### TRANSPORTATION

Brandon, Colin - Bus Driver, Transportation, 3 hrs/day, 5 days/week, 178 days/year, effective 12/9/2022

Foley, Daniel - Bus Driver, Transportation, 4.98 hrs/day, 5 days/week, 178 days/year, effective 12/19/2022

#### b. Change in Assignment

##### BUILDING SERVICES

##### CLASS

Morrow, Lynn - From Receptionist, Central Middle School, to Attendance Clerk, Eden Prairie High School, 7.75 hours/day, 5 days/week, 185 days/year, effective 1/30/2023

##### FOOD SERVICE

##### MSEA

##### PRESCHOOL TEACHERS

##### TRANSPORTATION

## SUPERINTENDENT CONSENT AGENDA

### c. Resignation/Retirements

#### BUILDING SERVICES

Busch, Aaron - Grounds person, Transportation, effective 1/6/2023

Johns, Carter - Groundsperson, Grounds and Maintenance, Effective 1/6/2023

Paulsen, Greg - Truck Driver, Transportation, effective 1/13/2023

#### Termination Employee A

Varner, Charles - Custodian-non licensed, Eden Prairie High School, effective 11/12/2022

#### CLASS

Burton-Haselrig, Danielle - Receptionist, Eden Prairie High School, effective 12/9/2022

Keenan, Kristine - Office Professional - Early Childhood, Community Education, effective 6/30/2023

Kurtz, Elena - Receptionist, Cedar Ridge Elementary, effective 1/13/2023

Velarde, David - Eagle Zone Program Lead, Prairie View Elementary, effective 1/11/2023

#### FOOD SERVICE

Gilles, Marcella - Food Service Assistant I, Central Middle School, effective 12/16/2022

#### MSEA

Cotter, Nancy - Lunchroom Paraprofessional, Cedar Ridge Elementary, effective 1/19/2023

Dzimian, Cynthia - Special Education Paraprofessional, Eden Prairie High School, effective 12/22/2022

Egeberg, Gary - Little Eagles Preschool Paraprofessional, Forest Hills Elementary, effective 1/25/2023

Karnes, Jennifer - Eagle Zone Special Education Paraprofessional, Prairie View Elementary, effective 1/6/2023

Lane, Maradee - Eagle Zone Special Education Paraprofessional, Cedar Ridge Elementary, effective 12/1/2022

Omar, Nasra - Special Education Paraprofessional, Oak Point Elementary, effective 12/21/2022

Raihan, Quamaram - Special Education Paraprofessional, Cedar Ridge Elementary, effective 1/13/2023

Ryther, Margaret - Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, effective 12/1/2022

Vennapusa, Akhila - Eagle Zone Special Education Paraprofessional, Oak Point Elementary, effective 12/20/2022

Walstad, Judy - Special Education Paraprofessional, Eden Prairie High School, effective 01/26/2023

#### PRESCHOOL TEACHERS

Danks, Mariah - Little Eagles Preschool Teacher, Lower Campus, effective 1/20/2023

#### TRANSPORTATION

Dahlin, Rick - Bus Driver, Transportation, effective 1/3/2023

Gallup, John - Bus Driver, Transportation, effective 12/15/2022

Kusek, David - Bus Driver, Transportation, effective 12/21/2022

Meath, Robert - Bus Driver, Transportation, effective 2/3/23

## SUPERINTENDENT CONSENT AGENDA

### COACHES

Eklin, Evan - Assistant Gymnastics Coach, Eden Prairie High School, effective 01/10/2023

Flom, Dennis - 9th Grade Basketball Coach, Eden Prairie High School, effective 12/19/2022

**Board Business -**

**General Consent Agenda**

**Approval of Payments, All Funds, December 2022**

Check #415147-415532	\$2,992,278.49
Electronic Disbursements	\$4,630,648.80
<b>TOTAL</b>	<b>\$7,622,927.29</b>

**Acknowledgment of Electronic Transfers December 2022**

<b>INVEST DATE</b>	<b>FROM</b>	<b>TO</b>	<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>PRINCIPAL</b>
6/17/2022	PMA Financial	MNTrust	2.337%	1/15/2023	\$2,999,714.59

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: Dec-22**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 20,898,604	\$ 27,101,403	77.11%	68.99%
021-040	TUITION	8,447	50,000	16.89%	0.00%
041-089	FEES & ADMISSIONS	532,648	582,900	91.38%	105.30%
090-199	MISC REVENUE	642,328	946,000	67.90%	25.21%
200-399	STATE AID	26,287,805	87,821,541	29.93%	30.20%
400-499	FEDERAL PROGRAMS	148,725	5,981,097	2.49%	1.61%
600-649	SALES	54,958	50,000	109.92%	78.74%
		<b>\$ 48,573,515</b>	<b>\$ 122,532,941</b>	<b>39.64%</b>	<b>38.07%</b>
	CAPITAL OUTLAY	188,139	15,458,106	1.22%	2.33%
	STUDENT ACTIVITIES	1,467,995	1,580,000	92.91%	75.74%
	MEDICAL ASSISTANCE	32,659	150,000	21.77%	36.39%
	SCHOLARSHIPS	1,759	8,500	20.70%	0.00%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 30,914,997	\$ 81,017,597	38.16%	37.66%
200	BENEFITS	9,769,018	25,833,585	37.82%	35.33%
300	PURCHASED SVCS	4,930,090	11,116,297	44.35%	48.38%
400	SUPPLIES & EQUIPMENT	5,070,207	8,051,611	62.97%	36.82%
800	OTHER EXPENSES	143,377	621,896	23.05%	19.12%
900	TRANSFERS & CONTINGENCY	-	100,000	0.00%	0.00%
		<b>\$ 50,827,688</b>	<b>\$ 126,740,986</b>	<b>40.10%</b>	<b>37.83%</b>
	CAPITAL OUTLAY	7,310,255	15,616,285	46.81%	45.78%
	STUDENT ACTIVITIES	1,468,770	1,580,000	92.96%	68.10%
	MEDICAL ASSISTANCE	74,307	196,783	37.76%	35.39%
	SCHOLARSHIPS	-	11,000	0.00%	140.91%
<b>Expenditure Notes:</b>					
The % increase under 400 Supplies & Equipment is up significantly due to the spend down of assigned fund balances for Construction and Designing Pathways.					

January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: Jason Mutzenberger, Executive Director of Business Services  
Re: School Bus Purchases

---

The district is requesting permission to purchase buses in advance of the adoption of the fiscal year 2024 capital budget in order to have buses arrive as close to start of the school year as possible. It is best practice to start the school year with our bus fleet intact for the following reasons:

1. Students will have a consistent bus number the entire year.
2. Bus drivers will practice routes and train on a consistent vehicle.
3. Mechanic time is not wasted prepping older buses that will be replaced in a few months.

Current Fleet Statistics:

1. 103 buses and 5 vans in the fleet (Need 7 new buses on average annually to stay on a 15-year replacement cycle).
2. With this purchase, 4 regular education buses will be replaced due to high mileage and increasing maintenance costs.
3. With this purchase, 2 special education buses will be replaced due to high mileage and increasing maintenance costs.
4. One regular education bus will be repurposed utilizing ESSER funds for a mobile classroom.

Bus purchases will be made from the state contract, so bidding is not required. The estimated cost of the new buses is \$822,000. Funding for all 6 of the buses will be provided through the FY23-24 annual operating capital budget.

January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: Business Office  
Re: Bid Approval for District-Wide Lighting Replacement

---

The authorization to accept proposal is requested by management and begins the process to make deferred maintenance upgrades and space usage updates. This project will be to replace existing lighting with high-efficient LED lighting systems through a Guaranteed Energy Savings Program. Bids were accepted in December 2022 and we recommend awarding the contract to SitelogIQ, Inc.

Existing district lighting is a mixture of incandescent, fluorescent, and LED, which has created inconsistent light levels throughout each building. By replacing inefficient lighting with LED's throughout, the district will provide visual consistency for both students and staff while reducing energy consumption. The new lighting systems have tuning capabilities that can imitate natural light, which has shown to improve student performance and creates a positive learning environment for students with special needs

Funding for this project will come from a variety of sources including a capital facilities bond and long-term facilities maintenance revenue, in addition to expected rebates from Xcel Energy upon completion of the project. This project has been designed and built into planned updates during the 2023 calendar year.



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: Jason Mutzenberger, Executive Director of Business Services  
Re: District Policy 534 – School Meal Policy

---

We are recommending a change to the School Meal Policy to align it with current practice. The district policy includes language to allow an alternate meal to be provided to students that cannot pay cash for a meal. The current practice has been to provide a full regular school lunch to students that have not had cash to pay for the meal.

A recent Minnesota Attorney General opinion stated that schools cannot offer a substandard alternative meal in place of a regular lunch. While that has not been our practice, district policy has reflected an alternate meal as an option. We are recommending that language be stricken from the current policy.

**I. PURPOSE**

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

**II. PAYMENT OF MEALS**

- A. Students have use of a meal account. When the balance reaches zero, a student may charge no more than 2 meals in grades K-8 and 1 meal in grades 9-12 to this account. When an account reaches this limit, a student shall not be allowed to charge a la carte items until the negative account balance is paid. Families may add money to students' accounts (e.g., electronic payment options on the district web site, pay at the school office, or cashier during meal times).
- B. If the school district receives school lunch aid under Minnesota Statutes section 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.
- D. A student who has been determined to be eligible for free and reduced-price lunch always must be served a reimbursable meal even if the student has an outstanding debt.
- E. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.
- ~~F. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal will be at a reduced rate and be charged to the student's account or otherwise charged to the student.~~

- G. When a student has a negative account balance, the student will not be allowed to charge snack items or a la carte items.
- H. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission and/or phone call is received from the parent or guardian.

### **III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION**

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches 2 meals in grades K-8 and 1 meal in grades 9-12. Families will be notified by an automated system, phone call, email or letter sent home.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins.

### **IV. UNPAID MEAL CHARGES**

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than 2 meals in grades K-8 and 1 meal in grades 9-12, not paid prior to the end of the school year, may be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.

- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student’s participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

**V. COMMUNICATION OF POLICY**

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
  - 1. all households at or before the start of each school year;
  - 2. students and families who transfer into the school district, at the time of enrollment; and
  - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district’s website, in addition to providing the required written notification described above.

*Adopted: 6/26/2017*

*Revised: 11/25/2019; 06/22/2020; 12/13/2021; 01/23/2023*



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

January 23, 2023

To: Dr. Josh Swanson, Superintendent  
From: Nate Gibbs, Principal Eden Prairie High School  
Re: Graduation Cords – Class of 2023

---

EPHS Administration recommends an additional correction to the Academic Recognition Cords a student may receive. The recommended edits are reflected on pages 6 of the 2022-23 EPHS Student Handbook. We recommend that Red Cords be awarded at the 2023 graduation ceremony based on 6 credits instead 6 courses for clarity and Gold and Silver Cords are awarded based on the stated GPA at the end of Term 3 dropping the 54 credits language to increase clarity of the requirements and align with past practice for the graduating class.

The recommended corrections would align to the requirements set when the class of 2023 started their high school career as 9<sup>th</sup> graders. I am proposing that we correct our graduation cords policy for the 2022-23 school year, and we remain committed to entering a process at EPHS to evolve and align future practices of graduation recognition with our mission and academic vision, while including the voices of our students, staff, and families over the coming months.



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# EDEN PRAIRIE HIGH SCHOOL HANDBOOK



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## 2022-2023

EDEN PRAIRIE SCHOOLS, ISD #272  
8100 SCHOOL ROAD  
EDEN PRAIRIE, MN 55344

64

[WWW.EDENPR.ORG](http://WWW.EDENPR.ORG)



Quotes another person’s actual words, or replicates all or part of another’s product. ● Cutting and pasting another person’s actual words.

- Uses another person’s ideas, opinions, work, data, or theories, even if they are completely paraphrased in one’s own words.
- Borrows facts, statistics, or other illustrative materials - unless the information is common knowledge.

## Incomplete Policy

If students are missing Essential Learning items at the end of a term, the student grade may be reported as an incomplete until the student completes those items. When a student earns a grade of (I) Incomplete, it will be reflected in the computation of his/her new GPA as a zero. This zero stays until the grade is changed. In order to resolve an Incomplete, the student must make arrangements with the teacher to complete the missing work. If an Incomplete is not completed by these arrangements the student may enroll in an in-school or summer credit recovery class. If a student does not meet proficiency in a course by August 31, the incomplete will be transition to an F on the student’s transcript.

- 1. Contract with their teacher to finish it:** If a student contracts with a teacher, the teacher stipulates what must be done and a deadline (at least 3 weeks after the end of the term) for completion of work. If a student contracts with a teacher, and does not complete by the contracted deadline, the “I” turns into an “F”.
- 2. Enroll in an in-school credit recovery class:** If a student enrolls in the in-school credit recovery class, they must finish the incomplete by the end of the term of enrollment. If they do not, the “I” turns into an “F”. This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher will evaluate the work.
- 3. Enroll in a summer school class:** If a student enrolls in the summer school credit recovery class, s/he needs to complete credit in summer school. If the course is not completed, the original grade of “I” will convert to an “F.” This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher must evaluate the work.

## Recognition

### Academic Recognition Cords

- Gold Cords will be awarded to students with a 3.9-4.0 GPA and 54 credits at the end of Term 3
- Silver Cords will be awarded to students with a 3.75-3.89 GPA and 54 credits at the end of Term 3
- Red cords will be awarded to the class of 2023 students if they have completed 6 or more courses credits with a GPA average of 3.5 or above in the following course domains:
  - CIS
  - AP
  - PSEO
  - Dual Enrollment college courses

## Recommended Updates to Candidate Information Session and New Director Presentations

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### Candidate Information Session Presentation

<https://resources.finalsite.net/images/v1626797868/edenprorg/k6ttfjb5e8youa19roy3/EPSCandidateinfoession-Updated.pdf>

1. Cover slide – update year to 2022
2. Slide 8 – picture of the current board
3. Add a “board training” slide after slide 9 – Base it on slide 5 of the new school board member orientation presentation (<https://resources.finalsite.net/images/v1626797801/edenprorg/tri9x9rpgol3860p5ywb/2021EPSBNewDirectorOrient-Update062821-Website.pdf>). Reference policy governance 101 training.
4. Slide 14 – update date and information on the seats up for election.
5. Slide 18 – update dates
6. Slide 19 – add September 8 post-filing meeting

### New Director Orientation Presentation

<https://resources.finalsite.net/images/v1626797801/edenprorg/tri9x9rpgol3860p5ywb/2021EPSBNewDirectorOrient-Update062821-Website.pdf>

1. Slide 2 – delete “or appointed”
2. Slide 5 – add policy governance 101 training in Nov/Dec
3. Slide 16 – remove link to NSBA

Links to updated presentations:

New Director Orientation link:

<https://resources.finalsite.net/images/v1655915659/edenprorg/rwzqlbwxfu9isrr4w4ok/2022SBNewDirectorOrientation-Undated052322.pdf>

School Board Candidate information link

<https://resources.finalsite.net/images/v1655916037/edenprorg/kqop6zfmrkithvog0ei/2022SBCandidateInfoSession-Update052322.pdf>

Eden Prairie School Board

# Candidate Information Session 2022



**EDEN PRAIRIE SCHOOLS**

*Inspiring each student every day*

**Welcome**

**Thank you for your interest  
in becoming an  
Eden Prairie School Board Candidate**



**EDEN PRAIRIE SCHOOLS**

*Inspiring each student every day*

# Eden Prairie School Board

Authority  
Responsibility  
Accountability



# Eden Prairie School Board **Authority**

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The Eden Prairie School Board receives its authority to act from the State of Minnesota as listed in Minnesota State Statute 123B.09.

The Board only has authority when acting **as a whole**. Individual board members have no authority in and of themselves.



# Eden Prairie School Board **Responsibility:** To Govern

## Governance responsibilities include:

- Set the vision for the District
- Hire the Superintendent to realize the vision; evaluate at least yearly
  - Connect with the community
  - Set policies based on community values and monitor progress to reach those goals
  - Approve the District budget
  - Advocate for public education



# Eden Prairie School Board **Accountability**

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The Board is accountable to the State of Minnesota to oversee the fulfillment of State Mandates regarding education of PreK-12 students.

The Board is accountable to the voters of Eden Prairie School District for the education of the community's youth and use of taxpayer funds to do so.



# Eden Prairie School Board

## Structure



# The School Board

## The Board is comprised of:

- Seven Directors  
and
- One Ex-officio  
non-voting member,  
the Superintendent



# Board Meetings

## **Board Business Meetings and Workshops: (2 to 4 hrs/meeting)**

- Generally, the Board holds one Business Meeting and one Workshop each month (with some exceptions due to holidays or state statute)

## **Board Committee Meetings: (1 to 2 hours per meeting)**

- Each member serves on at least one, but usually two committees that meet as arranged

## **Outside organizations:**

- Directors may also be appointed to other District or professional organizations, meeting times as announced



# Board Training

---

- Complete Board required training (orientation, additional individual and whole board training)
- Complete MN State mandated training (MSBA I & II) within 6 months of being sworn in
- Prepare for Board Meetings, be present and on time
- Model effective leadership, being in compliance with all statutes and policies
- Complete Policy Governance 101 Training
- Observe the principles of the Policy Governance®

## Model

- Serve on at least one Board Committee
- Attend Board Events
- Attend District and Community Events



# School Board Director Compensation

- Directors currently receive \$400 per month as determined annually by the board.
- Board Directors are not employees of the District, and are therefore ineligible to receive employee benefits.
- The cost of some of the District and Community events attended by Board Directors are covered by the Board Budget.



# Eden Prairie School Board

## Candidate Filing and Election Facts



# Candidate Eligibility Requirements

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- At least 21 years old
- Eligible voter
- School district resident for at least 30 days prior to election
- Not convicted of a felony
- Not have a conflict of interest (see next slide)



# Conflict of Interest Statement

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## Eden Prairie School Board Policy

Governance Process Policy Title: [4.5 School Board Members' Code of Conduct](#)

4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. *A School Board member who applies for employment will first resign from the School Board.*

2017 Minnesota Statutes - **123B.195 BOARD MEMBERS' RIGHT TO EMPLOYMENT.**

Notwithstanding section [471.88, subdivision 5](#), a school board member may be newly employed or may continue to be employed by a school district as an employee only if there is a reasonable expectation at the beginning of the fiscal year or at the time the contract is entered into or extended that the amount to be earned by that officer under that contract or employment relationship will not exceed \$8,000 in that fiscal year. Notwithstanding section [122A.40](#) or [122A.41](#) or other law, *if the officer does not receive majority approval to be initially employed or to continue in employment at a meeting at which all board members<sup>80</sup> are present, that employment is immediately terminated and that officer has no further rights to employment while serving as a school board member in the district.*

# 2022 School Board Election Facts

---

School Board Directors are elected from among School Board Candidates during the November General Election.

This election is to fill the following seats:

1. Fill the vacancy seat left by the resignation of Beth Fletcher and the remainder of her 2-year term.
2. This election will include four (4) open seats, each with a 4-year term.



**2022 Election Date: Tuesday, November 8, 2022**

# Strong Candidate Characteristics

An interested resident who meets eligibility criteria and who is:

- **Motivated** by the best interests of **EACH** student
- **Passionate** about public education
- Able to make difficult **decisions**
- A strong **communicator** who is willing to listen
- A believer in the **democratic** process
- **Willing** and able to spend time and energy on Board business
- **Committed** to governance training
- **Collaborative** and willing to support the decision of the board publicly and privately



The background of the slide is a photograph of a classroom. In the foreground, several students are silhouetted against a bright window. Their arms are raised, with hands open, suggesting an active learning environment or a discussion. The lighting is soft and natural, coming from the window. The overall mood is positive and engaged.

# Next Steps:

## State Filing Process

### Suggested



# State Filing Process

## File an “Affidavit of Candidacy” with the school district clerk:

- Filing Period: August 2-16, 2022
  - August 2-15: 7:30 a.m. - 4:00 p.m.
  - Tuesday, August 16: 7:30 a.m. - 5:00 p.m.
- Filing Fee \$2.00.
- You will receive a packet of information regarding campaign regulations and other documents to help you connect with Eden Prairie Voters.
- Deadline to withdraw is Thursday, August 18, 2022, 7:30 - 5:00 p.m.



# Suggested Action: Get informed

- **Access the District Website** <http://www.edenpr.org>
  - Click on “Community,”
  - Click on “School Board”
  - Click on dropdowns for information
- **Attend School Board Meetings**
  - Dates and times are posted on the District website
- **Access the Minnesota School Board Association Website**

<http://www.mnmsba.org>. In addition MSBA is offering a 3-minute video, A School Board Candidate’s Introduction to Board Service, “Get on Board” - <https://youtu.be/KDqfX6tgOCM> .



# Things to Consider

## You may find it helpful to:

Draft a statement of **why** you want to be a School Board Director.

Obtain a high quality headshot for publication.

Determine a budget, document all expenses.

Determine a fundraising strategy, document all income.

Gather a support team: Campaign manager, Treasurer,

Designer (website, social media, print).

Order campaign signs and literature, follow statute for posting and distribution.

Plan to attend the School Board's Post-filing Meeting on Thursday, September 8, 2022.



**Best of luck to you in  
the upcoming  
election!**



**EDEN PRAIRIE SCHOOLS**

Inspiring each student every day

Eden Prairie School Board

# New Director Orientation



**EDEN PRAIRIE SCHOOLS**

*Inspiring each student every day*

**Welcome**

**Congratulations!**  
**You've been elected**  
**to the**  
**Eden Prairie School Board**



**EDEN PRAIRIE SCHOOLS**

*Inspiring each student every day*

# Being a School Board Director



# Assuming your new School Board Director role:

---

Who A Director is an elected or appointed official acting in the long range best interest of **ALL** students.

What A Director's focus is long range and at a high level (governance).

Why To ensure that **each** student obtains an outstanding education that prepares them for their future in a manner that justifies the resources expended. *"What good, for whom, at what cost"*

How A Director works collaboratively with fellow board members and the superintendent to bring about positive change for the District through implemented policy.

# What's expected of me as a Board Director?

---

## Board Director responsibilities:

- Complete Board required training (orientation, additional individual and whole board training)
- Complete MN State mandated training (MSBA I & II) within 6 months of being sworn in
- Complete Policy Governance 101 Training in November/December
- Prepare for Board Meetings, be present and on time
  - Model effective leadership, being in compliance with all statutes and policies
  - Observe the principles of the Policy Governance® model
  - Serve on at least one Board committee
  - Attend Board events
  - Attend District and community events



# What tools do I need to do the job?

## From the District office you receive:

- District #272 ID badge and lanyard
- School Board Member magnetic ID badge and business cards
- Laptop computer for your use while you are on the Board
- District e-mail account (do NOT use your personal email for District work)
- Invitations for all meetings, sent via email (please respond promptly)

## From the Board you receive:

- RealBoard Toolkit reference volumes 1-4
- Robert's Rules of Order
- Alsbury (2015). *Improving School Board Effectiveness: A Balanced Governance Approach*.



# What does it mean to govern?



# Governance: The Board's job

The School Board's authority to act is granted by the State of Minnesota ([Statute 123B.09](#))

## The Board's responsibilities include:

- Set the vision for the District
  - Hire the Superintendent to realize the vision; evaluate at least yearly
  - Connect with the community
- 
- Set policies based on community values and monitor the district's progress toward those goals
  - Approve the District budget
  - Advocate for public education

95

# Management: The Superintendent's job

The Board hires and evaluates only one employee, the Superintendent. The Superintendent is the Board's **sole point of contact** with the District.

## The Superintendent's job:

- The management of the District's schools and staff
- The administration of all school board policies and district policies

## Accountability:

The Superintendent is directly accountable to the School Board.



# How does the Board do its work?



# Board Structure:

- **Board Officers:**

Chair, Vice Chair, Treasurer, Clerk  
(Elected by their fellow Directors,  
each officer serves a one year term)

- **Board Directors:**

All seven board members

- **Ex-officio member:**

The superintendent educates and advises the Board so that they can make informed decisions on matters requiring a Board vote. The Superintendent is a non-voting member of the Board.



# Board Meetings:

## **Board Business Meetings and Workshops:** (2 to 4 hrs/meeting)

- Generally, the Board holds one Business Meeting and one Workshop each month (with some exceptions due to holidays or state statute)

## **Board Committee Meetings:** (1 to 2 hours per meeting)

- Each member serves on at least one, but usually two committees that meet as arranged

## **Outside organizations:**

- Directors may also be appointed to other District or professional organizations, meeting times as announced



99

# Quorums and the [Open Meeting Law](#):

*(Click on the title for more complete information regarding the Open Meeting law)*

## **Quorum:**

Since our board is comprised of 7 members, a quorum is when 4 members are present.

## **Meeting:**

A “meeting” is when a quorum or more of the school board is gathered—in person or by electronic means, whether or not action is taken or contemplated.

## **Open Meeting:**

A meeting for which proper notice is given in advance of the meeting, the public may attend and observe, and relevant materials are available to the public.



# The Official School Board Calendar:

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The Board's work is cyclical in nature, much like the school year.

The Board Calendar lays out the sequence and content of meetings.

It is a living document that is amended as needs arise.

# School Board Events:

---

The Board is committed to robust community linkage.

**We establish and complete yearly goals to:**

- Meet with each district school
- Attend student recognition events
- Meet with community members
- Meet with Eden Prairie City Council
- Meet with other local civic groups
- Attend professional organization meetings
- Communicate with elected officials



# Who can I turn to with questions?

## During orientation and initial training:

- The Board Chair, optional Board Mentor, Superintendent
- Self-study reference materials: [School Board Handbook](#), [School Board Website](#)
- MN School Board Assoc. (MSBA) Phase I and II facilitators, Policy Governance<sup>®</sup> training facilitators

## Ongoing:

- Board Chair, Board Mentor, other Board Directors, Superintendent
- [School Board Handbook](#), [School Board Website](#) including policies and procedures
- MSBA Phase 3 and 4 facilitators, whole board training consultants
- [MSBA website](#), NSBA website, school board governance related research materials 103



# How will I receive compensation for my service?

- You may select to have your monthly earnings (an amount determined annually by the board) automatically deposited into your bank account.
- You may also elect to deduct a portion of your pay to be deposited into a Public Employees Retirement Account (PERA) for your future use.
- Board Directors **are NOT employees** of the District, and are therefore ineligible to receive employee benefits.



# A final thought: EPSB Ends Policy 1.0

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*“Eden Prairie public schools exist so that*  
***each student***  
*obtains an outstanding education*  
*that prepares them for their next stage of life*  
*in a manner that justifies the resources expended.”<sup>105</sup>*

# Welcome Aboard!



**EDEN PRAIRIE SCHOOLS**

Inspiring each student every day



# Measuring What Matters

## Third Grade Reading Metrics

2021-2022 School Year  
Academic Achievement

### Introduction

Third grade reading metrics are reviewed by the Eden Prairie School Board each year when Ends Policy 1.1.1 is monitored. This policy states: “Each student is reading at grade level by the end of third grade.” During the monitoring process the Superintendent must provide evidence that the district is making reasonable progress toward this goal.

Studies show that in third grade students transition from learning to read to reading to learn. If students are not reading at grade level in third grade it can negatively impact their academic achievement in future years, so the Board prioritized this goal in its policies.

### Data

The data for the 2021-2022 school year was presented to the Board on October 24, 2022.

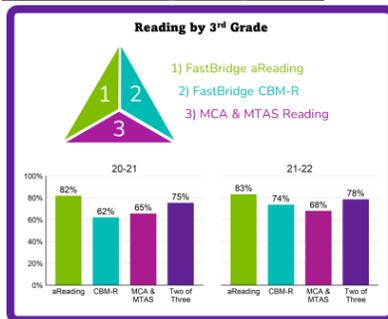
**Target Set for 2021-2022: --%: Level of Achievement: --%**

EDEN PRAIRIE SCHOOLS  
Independent School District 272  
Eden Prairie, Minnesota

School Board Meeting  
Board Work – Policy Monitoring Ends 1.2 for 2021-2022

#### Evidence:

##### Proficient in Two of Three Aligned Reading Assessments

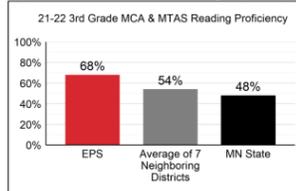


Reading by 3 <sup>rd</sup> Grade: Meets Two of Three Criteria		
	20-21	21-22
Overall	75%	78%
Asian	96%	86%
Black or African American	58%	59%
Hispanic/Latino	59%	68%
Two or more races	78%	78%
White	79%	86%
EL	34%	39%
FRP	52%	59%
SpEd	45%	61%

Note: American Indian or Alaska Native and Native Hawaiian or Other Pacific Islander groups have fewer than 10 students and are not shown to protect student confidentiality.

41

##### Additional Context for 3<sup>rd</sup> Grade MCA & MTAS Reading Proficiency: Neighboring District Average and State Proficiency Levels



School Board Meeting – June 28, 2021

Policy Monitoring Ends 1.2 for FY 2021-2022 | Page 8 of 7

School Board's Perspective on the Data

On (Month) --, ---- when the school board monitored this policy, the Superintendent asserted and the board voted to find that reasonable progress had not been made.

<b>School Board Committees</b>		
	<b>2022</b>	<b>2023</b>
<b>Board Development Committee</b>	Aaron Casper Kim Ross Steve Bartz	Abby Libsack Dennis Stubbs Charles "CJ" Strehl
<b>Community Linkage Committee</b>	Charles "CJ" Strehl Debjyoti "DD" Dwivedy <del>Francesca Pagan-Umar</del> Dennis Stubbs	Steve Bartz Abby Libsack Dennis Stubbs
<b>Policy Committee</b>	Debjyoti "DD" Dwivedy Steve Bartz <del>Francesca Pagan-Umar</del>	Steve Bartz Kim Ross Debjyoti "DD" Dwivedy
<b>Negotiations Committee</b>	Adam Seidel Aaron Casper Kim Ross	Aaron Casper Charles "CJ" Strehl Steve Bartz
<b>School Board Outside Assignments</b>		
	<b>2022</b>	<b>2023</b>
<b>AMSD</b> (1 time/month or more) Association of Metropolitan Schools	Kim Ross	Abby Libsack
<b>ISD 287</b> (2 times/month) – 2 Year Term Intermediate School District #287	Francesca Pagan-Umar	Kim Ross
<b>ECSU</b> (2 times/year) Metropolitan Educational Cooperative Service Unit	Kim Ross	Dennis Stubbs
<b>Minnesota State High School League</b> (MSHSL – 1 time/year)	Charles "CJ" Strehl	Dennis Stubbs
<b>School Board – Other Assignments</b>		
	<b>2022</b>	<b>2023</b>
<b>Financial Advisory Committee</b>	Steve Bartz	Charles "CJ" Strehl
<b>PTO President's Council</b>	Debjyoti "DD" Dwivedy	Debjyoti "DD" Dwivedy
<b>Strategic Core Planning Team</b> (As requested by Superintendent)	Kim Ross	Kim Ross Steve Bartz

**Eden Prairie School Board**  
**2022–23 WORK PLAN CHANGES**  
*“Proposed” Changes*  
*January 23, 2023*

Date of Meeting/Workshop	Changes Requested
Monday, February 13, 2023 – <b>Workshop</b>	- <b>ADD:</b> - GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year - GP Policy <u>2.6.7</u> – Discuss Financial Management and Operations
Monday, February 27, 2023	
Monday, March 13, 2023 – <b>Workshop</b>	
Monday, March 27, 2023	
Monday, April 10, 2023 – <b>Workshop</b>	
Monday, April 24, 2023	
Monday, May 8, 2023 – <b>Workshop</b>	
Monday, May 22, 2023	
Monday, June 12, 2023 – <b>Workshop</b>	
Monday, June 26, 2023	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• 2022-23 Board Education &amp; Workshop Topics: <ul style="list-style-type: none"> <li>○ Strategic Planning (Spring 2023)</li> <li>○ Types of Assessments (Spring 2023)</li> </ul> </li> <li>• <i>Demographic Study</i></li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li>• GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year – <i>Moved to 2/13/23</i></li> <li>• GP Policy <u>2.6.7</u> – Discuss Financial Management and Operations – <i>Moved to 2/13/23</i></li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>****2022****</b>  <b>Board Meeting</b> <b>Mon, Jul 25, 2022</b> <b>7:30 AM</b>			<ul style="list-style-type: none"> <li>Resolution Calling the Eden Prairie School District Election</li> </ul>	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>TASSEL Student Handbook</li> <li>Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		111
<b>School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie</b>							
<b>Board Meeting</b> <b>Mon, Aug 22, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>EL 2.1 Emergency Supt. Succession</li> <li>EL 2.2 Treatment of Students</li> <li>EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports	Positive Behavior Intervention & Support (PBIS)	
<b>Post Meeting Board Workshop</b> <b>Mon, Aug 22, 2022</b>							School Board Mtg. Self-Assessment
<b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.</b>							
<b>Board Workshop</b> <b>Mon, Sep 12, 2022</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>ADMIN Proposals for FY 2022-23 Workshops</li> <li>2021-22 Financial Update</li> <li>Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
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**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 26, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Resolution to Appoint Election Judges</li> <li>•Approval of Preliminary FY 2023-24 Levy</li> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 23</li> <li>•Record of Board Self-Evaluation</li> <li>•Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2021-2022 Year-end Preliminary Financial Report</li> <li>•FY 2022-2023 Preliminary Enrollment Report</li> </ul>	112

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2023-24 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>Discussion: Community Linkage/Listen &amp; Learn – Theme &amp; Location of Event (Wed., 11/16/22 at 4:30 PM)</li> <li>•Site Visit Discussion – ADMIN</li> <li>•Board Education Topic: Panorama</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> <li>•Ends 1.1 – 1.6 Evidence (FY 2021-22)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> </ul>		<ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Form A</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of 10/1/2022</li> <li>•World’s Best Workforce Report</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>					<ul style="list-style-type: none"> <li>•FY 2021-2022 Achievement Integration Summary Report</li> <li>•Board Education Topic: Sustainability</li> </ul>	
Post Meeting Board Workshop Mon, Oct 24, 2022							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
Board Business Meeting Mon, Nov 14, 2022 6:00 PM			<ul style="list-style-type: none"> <li>• Resolution Approving Canvass Election Results</li> <li>•Resolution Authorizing Issuance of Certificates of Election</li> </ul>				
Board Workshop Mon, Nov 14, 2022 6:15 PM							<ul style="list-style-type: none"> <li>•“New Policy Introductions”</li> <li>•Review of Board Treasurer’s Annual Report</li> <li>•Community Linkage:                             <ul style="list-style-type: none"> <li>- Identify topics for the Inspiring News Board Education</li> </ul> </li> <li>Topic: Technology Use &amp; Screen</li> <li>Time: Overview of</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
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**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Digital Practices & Digital Citizenship <ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>School Board/Community Linkage Event: Listen &amp; Learn Session/Board Reception, Wednesday, November 16, 2022 – Location: TBD</b>							
<b>Board Meeting Mon, Nov 28, 2022 6:00 PM</b>	EL 2.9 Communication and Support to the School Board	School Board Treasurer’s Report	<ul style="list-style-type: none"> <li>• Oath of Office</li> <li>• Closed Session – Security – Minn. Stat. 13D.05, Subd. 3(d)</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Inspire News Topic – DRAFT Presented</li> <li>• Board Policy GP 4.8.4</li> </ul>	Monthly Reports	FY 2021-22 Audited Financial Presentation	115
<b>Post Meeting Board Workshop Mon, Nov 28, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>
<b>Board Meeting Mon, Dec 12, 2022 6:00 PM</b>	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2023-24 Levy</li> <li>• School Board Treasurer’s Report</li> <li>• <i>Closed Session:</i> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul>	Inspire News Article (DRAFT) Approval	Monthly Reports	<ul style="list-style-type: none"> <li>• Truth in Taxation Hearing Planning and Budgeting</li> <li>• Board Education Topic: Strategic Planning</li> </ul>	
<b>Post Meeting Board Workshop Mon, Dec 12, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p><b>****2023****</b></p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 9, 2023</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2023 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2023 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		116
<p><b>Board Workshop</b>  <b>Mon, Jan 9, 2023</b>  <b>6:30 PM</b>  <b>Convene following the Annual Organizational Meeting</b></p>						<ul style="list-style-type: none"> <li>• 2023 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Pathways &amp; Capstones</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Jan 23, 2023 6:00 PM</b>		<ul style="list-style-type: none"> <li>•FY 2023-24 Final School Calendar (Draft)</li> <li>•FY 2024-25 Preliminary School Calendar (Draft)</li> <li>•FY 2023-24 Budget Timelines – <i>First Reading</i></li> <li>• FY 2023-24 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>•FY 2022-23 Mid-Year Budget Approval</li> <li>•Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>•Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> <li>•Record of Board Self-Evaluation</li> </ul>	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2023-24 Bus Purchase</li> </ul>		117
<b>Post Meeting Board Workshop Mon, Jan 23, 2023</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Feb 13, 2023 6:00 PM</b>							<ul style="list-style-type: none"> <li>•Finance Overview</li> <li>•Agenda Items:</li> <li>•Walk-through School Board Agenda</li> <li>•<i>Sample Agenda &amp; Discussion of Agenda Elements (Moved from 4/10/23)</i></li> <li>• <i>Source of Agenda Items: Board Request for</i></li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<i>Information; Superintendent Information; Agenda Timeline (Moved from 4/10/23)</i> <ul style="list-style-type: none"> <li>• Community Linkage: Discuss Goals &amp; Format for Community Engagement</li> <li>• GP Policy 2.6.7 – Discuss Financial Management and Operations</li> <li>• GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 27, 2023 6:00 PM</b>			Resolution Awarding the Sale of Facility Maintenance Bonds  Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2023-24 School Calendar</li> <li>• Approval of Preliminary FY 2024-25 School Calendar</li> <li>• American Indian Education Resolution</li> </ul>	Ends 1.6 Update	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
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**01/23/23**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Feb 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• <i>Discuss Policy Change Process (Moved to 4/10/23)</i></li> <li>• <i>New Policy Introductions (Moved to 4/10/23)</i></li> <li>• <i>Mechanics of Monitoring (Moved from 4/10/23)</i></li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 27, 2023 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2023-24 Capital Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2023-24 Budget Assumptions</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1</li> <li>• Record of Board Self-Evaluation</li> </ul>	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Achievement &amp; Integration Budget</li> <li>• Resolution to Release Probationary Teachers</li> </ul>	Ends 1.3 Update	
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 10, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• <i>Agenda Items: Sample Agenda &amp; Discussion of</i></li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							<p><i>Agenda Elements (Moved to 2/13/22)</i></p> <ul style="list-style-type: none"> <li>• <i>Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline (Moved to 12/13/23)</i></li> <li>• FY 2023-2024 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>• Workshop Skeleton Summary Discussion</li> <li>• FY 2023-2024 School Board Meeting Calendar Discussion</li> <li>• FY 2023-2024 School Board Budget Discussion</li> <li>• <i>Mechanics of Monitoring (Moved to 3/13/23)</i></li> <li>• <i>Discuss Policy Change Process</i></li> </ul>
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**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<i>(Timelines and Process for Monitoring and Changes in Policy)</i> <i>(Moved from 3/13/23)</i> <ul style="list-style-type: none"> <li>• <i>New Policy Introductions (Moved from 3/13/23) 121</i></li> <li>• Inspiring News Discussion</li> <li>• Review DRAFT of Inspiring News Article</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Apr 24, 2023</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2023-24 School Board Work Plan – First Reading</li> <li>• FY 2023-24 School Board Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 Capital Budget</li> <li>• Approval of FY 2023-24 School Board Meeting Calendar</li> <li>• Approval –Workshop Skeleton Summary Discussion</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> <li>• Record of Board Self-Evaluation</li> </ul>	Approve Inspiring News Article DRAFT	Monthly Reports		

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Apr 24, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, May 8, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•Confirm agenda for next Board Workshop</li> </ul> <p style="text-align: center;">122</p>
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> <li>•FY 2023-24 Budget – First Reading</li> <li>•FY 2023-24 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 School Board Work Plan</li> <li>•Approval of FY 2023-24 School Board Budget</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, May 22, 2023							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – 1<sup>st</sup> Draft (2022-2023)</li> <li>•Confirm agenda for next Board Workshop</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD  
2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**01/23/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting Mon, June 26, 2023 6:00 PM</b>	OI's for FY 2023-24 doe all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2023-24 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Record of Board Self-Evaluation</li> </ul>	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		123
<b>Post Meeting Board Workshop Mon, Jun 26, 2023</b>							•School Board Meeting Self-Assessment