

\$MARPLE NEWTOWN SCHOOL DISTRICT
Newtown Square, Pennsylvania
BUDGET & FINANCE COMMITTEE MEETING
May 10, 2016
Board Room, Administration Building

MINUTES

Present

Board: **Mr. Matthew Bilker, Mrs. Kathryn Chandless, Mrs. Barbara Harvey, Ms. Stavroula Kotrotsios,**

Administration: **Dr. Carol Cary, Dr. Connie Bompadre, Mr. Joseph Driscoll, Mr. Michael Dumin**

Press: 0

Audience: 3

Call to Order:

In the absence of Mr. Baker, Mrs. Chandless called the meeting to order at 6:36 PM and led the Pledge of Allegiance

1. Additions to the Agenda

Mrs. Chandless asked if there were any additions to the Agenda.

The changes were to delete the motion to accept the donation from Russell PTO and to delete the motion for School Board Treasurer (on the agenda twice)

2. Approval of Minutes

Mrs. Chandless asked that the minutes be approved as presented.

With no discussion the minutes were approved.

3. Bills for Payment:

Mrs. Chandless asked to take to the full Board for approval.

- a. Motion: To take to the full Board for approval the General Fund bills list.
Note: Food Service/Capital Fund Bills will be presented with the final voting agenda.

Will take to the full Board for approval

4. Financial Reports:

Mrs. Chandless asked to take to the full Board for approval.

- a. Motion: To approve Financial Reports for March. Informational for April, Treasurer's Report for March and Budget Transfers.

Will take to the full Board for approval

5. School Board Treasurer

Mrs. Chandless asked to take to the full Board for approval

- a. Motion: To elect Denise Land as School Board Treasurer and Custodian of Student Funds.

Section 404 of the school code stipulates "...and shall annually, during the month of May, elect a Treasurer to serve for one (1) year beginning the first day of July following the selection..."

Will take to the full Board for approval

6. Donations

Mrs. Chandless asked to take to the full Board for approval

- a. Motion: To accept \$1,135.00 donation from Loomis Elementary PTO to replace Ice Machine.
- b. Motion: To accept \$300.00 donation from the 5th Grade Committee for Worrall Elementary School. This will be put towards the purchase of the Class gift.

Will take to the full Board for approval

7. Policies and Procedures

Mrs. Chandless asked to take to the full Board for approval

Motion: To approve the first reading of the following policies:

- a. Policy/Procedure 626 Federal Fiscal Compliance, first reading
- b. Policy 626.1 Travel Reimbursement-Federal Programs, first reading

- c. Policy 808 Food Service, first reading
- d. Policy 827 Conflict of Interest, first reading

There was a brief discussion on what the reasons are for these policies. For policy 626, this is a Federal requirement for getting funding, example Title 1. Policy 827 is for Board Members and all employees. Must be done by July 1st.

Will take to the full Board for approval

8. 2016-2017 Final Budget Update

Mr. Driscoll gave the following update:

- State Budget for Basic Ed
- Block Grants ~ some money this year
- Charter School Subsidy ~ cut a while ago ~ no moves for this to come back
- Plan Con not settled. Keeping in Budget for next year
- Property Tax Relief Fund ~ Homestead Credit, have not heard anything
- 2016-2017 State Budget projecting no change from the final 15-16 Budget
- The Budget includes the Book Adoption, Teacher and Special Ed Assistant, three (3) grounds personnel, one (1) full time custodial staff, and .5 Teacher at the High School and .5 Tech Teacher K-12.
- Final Budget vote on June 28, 2016

Mr. Driscoll also spoke about some items that need to be replaced. The desks and chairs at Paxon, Loomis, Culbertson. High School Fitness equipment, the High School Drum Line need of new drums as well as additional uniforms for the Band. There are also vehicles for the Operations Department. Also, there is equipment in the Cafeteria's that are in need of replacing.

Mr. Driscoll will put motions on the Regular Board Agenda for the end of the month.

9. New Business

None

10. Public Comment

None

11. New Business

None

12. Adjournment

Mrs. Chandless adjourned the meeting at 7:18 PM.