

REGISTRATION and IMPORTANT INFORMATION

OPEN HOUSE: MARCH 11, 2023
Register for open house on website

"campers" refer to Funshine, Adventure, and Teen Leadership Camp
"students" refer to Summer Scholars and Brain Boosters.



Staff – Our staff consists of a qualified, mature, and dedicated group of professionals, teachers, camp counselors, and experienced and certified lifeguards. Students and campers will be given individual attention. Background checks are done on all employees.

Campers – The campers are grouped according to grade levels. Each group has approximately 15 campers and a minimum of two counselors. For all camp trips, the counselor to camper ratio will be 1:5 or less.

Pick-up and Drop off - Instructions for pick-up and drop off will be sent to you in June. Please use the designated areas only for the safety of your child and security control.

Extended care - Extended care is available for all campers and students who are in camp or classes from 8:30 through to 3:00 and in grades PreK - 9th grade.

Before care: 7:30 AM - 8:30 AM - **must pre-register and pay before attending.** \$12 per morning.

After care: 3:00 PM – 6:00 PM – **must pre-register and pay before attending.** Campers can be picked at 4:00 (\$12 per day) , 5:00 (\$24 per day), or 6:00 (\$36 per day) only. Campers and students will be signed in to after care if they are here at 3:15 PM. After care children will be in our "Encore" room and/or playground. Children will be brought out to the playground entrance at their pick-up time. Parents are not allowed in the building. For safety reasons all other Summer Scholar students must leave school grounds within 15 minutes of his/ her last class.

Lunch and snacks - **Please be sure the nurse is aware of all food allergies.** Hot lunch is provided for Funshine, Adventure Camp, and Teen Leadership campers, sewing, drama, and sports campers and Brain Boosters and Summer Scholar students who are enrolled in an afternoon elective. Fruit and vegetarian options will be available daily. Campers may bring their own lunches if preferred (no credits for not participating in camp lunches)

Campers will need to bring their own morning snacks. An afternoon snack will be provided for all campers before they leave at 3:00.

Summer Scholars may bring a snack or purchase a snack during their morning break (cash only). Lunch is only provided to those students staying for the afternoon enrichment classes.

Holiday – All programs will be closed on July 4, 2023 (We will be open on July 3, 2023)

COVID-19 requirements - We will be following protocols of the current CDC, NJ Health and school policies are at the time of attendance. As of right now we are not requiring masks however we do ask you to keep your child home if they are not feeling well. Campers/Students that are determined ill during the camp /school day will be asked to be picked up immediately.

Medical Information Form - It is a state regulation that the confidential online Medical Information Form be completed for each camper and student. This form will be kept with our camp nurse and trip director. Applications cannot be processed without a completed medical form. A list of immunizations from the doctor must be submitted for each student and camper before attending.

Dress Code - Campers and students should dress in casual, comfortable but appropriate clothing. Please avoid clothing that is distracting or distasteful (as determined by the Summer Programs director). **All Funshine, Adventure, Teen Leadership, and Sports campers must wear sneakers or sandals with covered toes and back straps.** Footwear and clothing must be suitable for running, jumping, and active play. If girls wear sundresses, they must wear shorts underneath them. All campers will be given a camp shirt for the season on the first week of attendance. Camp shirts must be worn on all camp trips. If a camper does not have their camp T-shirt on trip day, they will be billed for an additional shirt to wear on the trip. Additional shirts may be purchased for \$15 per shirt. Campers should **label all clothing, towels, camp shirts and swimsuits.** Wearing excessive jewelry is not recommended. The camp is not responsible for lost personal items.

Discipline - The Wardlaw+Hartridge School is a place where all children feel welcome and safe. Therefore, we reserve the right to dismiss any child from our programs who is disruptive, exhibits any behavior that intimidates or threatens the camp or school experience of any other camper/student, is destructive to school property and grounds and /or for any other reason deemed by any of the Summer Programs Directors. Please direct any issues or concerns directly to the Director or to the Summer Programs assistant. We will always make time to meet with you.

Registration - All registrations are done online at whschool.org/summer. A separate application needs to be filled out for each child. Applications are processed in the order that they are received. No application will be processed without a medical form or the appropriate fees. Registration is ongoing and continues throughout the summer if space is available. We reserve the right to cancel or combine a class if we do not have sufficient enrollment for that course. After the application has been received, approved, and processed, a confirmation will be sent by email. Registration for additional weeks of camp must be made one week in advance so we can be sure they are Covid tested before attending. If you need assistance with the online registration, please contact our summer programs office and we can assist you.

Fee Exceptions

Registration Fee Waiver- If your application, medical form, and full payment are received by **April 1**, we will waive the registration fees all programs.

Summer Scholars Early Bird Bonus - If your application, medical form, and full payment are received by **April 1**, you will receive a \$100 discount per student. Student must be registered for a credit course or at least two sessions. Please use code **EarlySS2023**. The discount will be pending until we check for approval. If not approved, you will owe the \$100 before attending the classes.

Sibling Discount - A 5% discount will be given for any sibling enrolled in the same programs. The discount will be applied to the lesser amount. The siblings must reside in the same household and be a paid for by the same parent. Birth certificates may be requested.

Refunds

See REFUND policies on the "Refund policy " page.

Payments - Payments are accepted by credit card or check. Check payments must be made three weeks before attending. Payment in full is due at time of registration. (Payment plans can be made starting in early spring with all payments due by June 1st for students and three weeks prior to the camp week for campers.)

Payments by credit card must be done online with the registration.

Payments by check can be made by mail or in person in the Summer Programs Office two weeks prior to attending. Make all checks payable to: "*The Wardlaw+Hartridge School*" and write the names of your children on the memo section of the check.

A special note to Wardlaw-Hartridge parents – please do not combine camp fees with regular school payments, as they are separate accounts.