

BOARD MEETING PROCEDURES

The official copy of the agenda is posted at the entrance to the Education Center for Lompoc Unified School District, 1301 North "A" Street, Lompoc, CA 93436. The agenda is posted 72 hours in advance of a regular meeting. The agenda and attachments may also be viewed online at www.lusd.org and will be posted by 4:30 p.m. on the Friday prior to a Tuesday Board meeting. For a special Board meeting, the agenda is posted 24 hours in advance. Members of the public may comment on any item on the agenda. While persons wishing to comment are not required to pre-register, it is requested that members of the public contact Shirley Edwards (edwards.shirley@lusd.org), 805-742-3320) in advance of the meeting with the agenda item the member wishes to address. Other requests to comment will also be recognized on the day of the meeting and forms will be provided. Please state your name at the beginning of your comment. Public comments are normally limited to three minutes.

If you need accessibility accommodations, please contact Shirley Edwards (edwards.shirley@lusd.org), 805-742-3320) at least 24 hours prior to the meeting.

All Board meetings are conducted in accordance with Education Code Section 35145.5 and Board Bylaw BB 9320.

Members of the public are advised that all PAGERS, CELLULAR TELEPHONES, and any OTHER COMMUNICATION DEVICES are to be turned off upon entering the Meeting.

Topic: LUSD Board Meeting In-Person

Time: January 24, 2023 at 5:30 p.m.

This meeting will be held in-person

Lompoc Unified School District

Education Center

Board Room

1301 North A Street

Lompoc, CA 93436

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LOMPOC UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

A regular meeting of the Board of Education of the Lompoc Unified School District will be held in-person at the Education Center Board Room, 1301 North A St., Lompoc, CA on Tuesday, January 24, 2023 at 5:30 p.m. *(A Closed Session will be held at 4:45 p.m.)*

1. **CALL TO ORDER**

2. **OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS AGENDA FOR THE CLOSED SESSION (OPPORTUNITY WILL BE GRANTED LATER FOR OPEN SESSION ITEMS) - GOVERNMENT CODE SECTION 54954.3**

3. **ADJOURN TO CLOSED SESSION**
The Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly during the open session.
 - (a) **RE: Public Employee/Discipline/Dismissal/Release -**
Pursuant to Government Code Section 54957(b)(1) -
Employee #22-04-57 (RESOURCE PERSON: Mr.
Bommersbach)

 - (b) **RE: Public Employee/Discipline/Dismissal/Release -**
Pursuant to Government Code Section 54957(b)(1) -
Employee #22-12-60 (RESOURCE PERSON: Mr.
Bommersbach)

 - (c) **Conference with Legal Counsel - Anticipated
Litigation** - Significant Exposure to Litigation
Pursuant to Paragraph (2) of Subdivision (d) of
Government Code Section 54956.9. One Potential
Case. (RESOURCE PERSON: Dr. Finneran)

4. **ADJOURN TO OPEN SESSION**
 - (a) Public report of any action taken in closed session
(closed session agenda item 3 "a") which must be
reported out - Government Code Section 54957.1
(RESOURCE PERSON: Mr. Caldeira)

Motion _____ Second _____ Roll Call Vote _____

 - (b) Public report of any action taken in closed session
(closed session agenda item 3 "b") which must be
reported out - Government Code Section 54957.1
(RESOURCE PERSON: Mr. Caldeira)

Motion _____ Second _____ Roll Call Vote _____

- (c) Public report of any action taken in closed session (closed session agenda item 3 "c") which must be reported out - Government Code Section 54957.1 (RESOURCE PERSON: Mr. Caldeira)

Motion_____Second_____Roll Call Vote_____

5. **OPENING CEREMONY**

- (a) **RE: Call to Order**
- (b) **RE: Pledge of Allegiance**
- (c) **RE: Establish Quorum**
- (d) **RE: Adoption of Agenda for January 24, 2023**

Motion_____Second_____Vote_____

- (e) **RE: Approval of Minutes of the regular meeting of January 10, 2023**

Motion_____Second_____Vote_____

6. **EMPLOYEE RECOGNITION/STUDENT PRESENTATION/STUDENT AWARDS**

Employee Recognition

Classified Employee, Lorraine Juarez

Lorraine has been the best relationship builder with Fillmore students. As a Student Supervision Aide, Lorraine is counted on to be a caring, pivotal role model in the lives of students, and she, without a doubt makes a huge impact on the students' lives. Students seek out Ms. Lorraine whenever they need to connect with an adult. She listens, knows all the kids by name, and ensures they are being safe and respectful. Ms. Lorraine gets visits from past students regularly. Ms. Lorraine also goes above and beyond, attending field trips, going to past students high school graduations, pitching in at school whenever needed, and showing up to evening events. Overall, Ms. Lorraine is an amazing colleague and is a leader on the Fillmore campus. Thank you Ms. Lorraine!

Certificated Employee, Renee Medina-Miller

In Ms. Medina-Miller's class, everyone feels welcome, part of the family, and comfortable because of the environment she creates. Her students rise to the high expectations she puts forth to them. She engages students with fun, creative, thought provoking lessons and teaches them how to take risks, be independent thinkers, and be kind to each other. Ms. Medina-Miller's humor and passion develop students who love school. In addition, she is a strong instructional leader on the campus and shows deep understanding of the standards and how students can learn them. She is a mentor teacher for a few of our new teachers, as well as being a past mentor for student teachers. Her collaborative efforts and leadership develop a cohesive grade level team. She is also a pivotal leader in the Fillmore Student Study Team, Leadership, and Social Committee. Overall, Ms. Medina-Miller is an exceptional person who does amazing work for the Fillmore community. Renee, your dedication to the students is appreciated!

Student Presentation

Fillmore Elementary School would like to showcase the various activities going on at the school that make it unique. Fillmore would like to highlight their Student Council, Lego Club, Math Club, Maker Space, and Art Clubs. Students stay after school to participate in these varied offerings which cultivate a sense of pride and belonging on our campus. The impact these clubs have on campus is noticeable the minute any visitors walk onto campus. Students are taking lead roles within the school community and making connections to school that make being part of Fillmore exciting and engaging.

Student SEL Resiliency Awards

Lompoc Unified School District recognizes the importance of social-emotional learning (SEL) as a foundation to support student success at school. LUSD schools are implementing SEL instruction and interventions within the PBIS model in the five SEL Competencies: Relationship Skills, Responsible Decision Making, Social Awareness, Self-Management, and Self-Awareness. SEL has proven to improve student connectedness, increase prosocial behaviors, improve student attitudes towards school, improve mental health, develop social skills, and increase resiliency. LUSD students have demonstrated great resiliency through the SEL Competencies during the 2022-2023 school year. Each board meeting, SEL Counselors

and the LUSD Student Services Department would like to recognize one or more students from different schools in one of the five competencies. Today, students from Crestview Elementary School, La Honda STEAM Academy, Vandenberg Middle School and Maple High School will be recognized for excellence in one of the five SEL Competencies.

7. **COMMUNICATIONS**

- (a) **RE: Vandenberg Space Force Report**
- (b) **RE: Student Board Representative Report**
- (c) **RE: Superintendent's Report**
- (d) **RE: Board Member Reports**
- (e) **RE: Courtesy to Visitors** (*Please refer to the Board Meeting Procedures on page 1 for instructions on public comment. The Board may not discuss or take action on any issue not on the agenda, except to ask questions or refer matters to staff.*)

8. **REPORTS**

- (a) **RE: Presentation by School Services of California (SSC)**

Lompoc Unified School District contracted with SSC to prepare an independent review of LUSD's 2021-2022 Second Interim Budget. This review involved analyzing each significant revenue and expenditure category in the General Fund and ancillary funds. The analysis also included a review of financial projections and a comparative study that measured the District's level of funding, expenditures, and compensation compared to school districts within a fifty-mile radius. The main focus during the review was the Unrestricted General Fund.

Matt Phillips, SSC, will provide a summary presentation, including information about the 2021-2022 Second Interim Review and the Governor's January budget proposals. A copy of SSC's study has been provided to Board members. (RESOURCE PERSON: Mr. Sorum)

(b) **RE: Presentation by North County Rape Crisis & Child Protection Center (NCRCCPC)**

A representative from NCRCCPC will present background information regarding Human Trafficking Awareness. (RESOURCE PERSON: Mr. Jaramillo)

(c) **RE: Presentation of the School Plan for Student Achievement for Fillmore Elementary School**

Tina Wall, principal of Fillmore Elementary School, will present and report on her school's 2022-2023 School Plan for Student Achievement (SPSA).

Copies of the plan have been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo)

(d) **RE: Williams Act Complaint Update (ATTACHMENT A)**

In accordance with the Williams Act, a quarterly report must be made to the Board of Education of any complaints filed regarding compliance to the Williams Act. For the quarter beginning October 1, 2022 and ending December 31, 2022, there were no complaints filed. (RESOURCE PERSON: Mr. Jaramillo)

9. **CONSENT AGENDA**

(Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on an item, a request should be made to remove the item from the consent list.)

(a) **RE: Approval of Commercial Warrants**

A copy of the warrant listing has been sent to each Board member. Additional copies are available upon request. It is recommended the warrants shown on the list be approved for payment. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2

(b) **RE: Personnel Items (ATTACHMENT B)**

It is recommended the attached Personnel Items be approved. (RESOURCE PERSON: Mr. Bommersbach) BOARD GOAL #1

(c) **RE: Ratification of December 2022 Payrolls**

It is recommended the December 2022 Payrolls be ratified as follows:

Certificated	
General Fund.	\$ 4,941,244. 81
Adult Educ. Fund.	44,895.90
Classified	
General Fund.	\$1,549,597.77
Adult Educ. Fund.	21,858.92

Bond Building Fund	0.00
Deferred Maint Fund	0.00
Child Nutrition Services Fund	<u>200,026.91</u>
COMBINED TOTAL	\$6,757,624.31
Payroll Burden/Benefits	<u>2,697,950.06</u>
GRAND TOTAL	\$9,455,574.37

(RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2

(d) **RE: Certification of Authorized Signatures**

It is recommended the Board of Education delegates the employees named below to execute contracts:

Superintendent of Schools	Clara Finneran
Assistant Superintendent, Business Services	Douglas Sorum
Assistant Superintendent, Ed Services	Brian Jaramillo
Interim Assistant Superintendent, HR.	Paul Bommersbach

It is recommended the Board of Education authorizes the following employees to sign as its agent:

Payroll warrants, including payroll order, final prelists and manual/cancel warrant requests:

Superintendent of Schools	Clara Finneran
Assistant Superintendent, Business Services	Douglas Sorum
Assistant Superintendent, Ed Services	Brian Jaramillo
Interim Assistant Superintendent, HR.	Paul Bommersbach
Director of Fiscal Services	Angelica Hernandez
Manager, Payroll and Benefits	Brandi Gutierrez

Commercial warrants, including final prelists, and all forms certifying legal school district purchases or expenditures:

Superintendent of Schools	Clara Finneran
Assistant Superintendent, Business Services	Douglas Sorum
Assistant Superintendent, Ed Services	Brian Jaramillo
Interim Assistant Superintendent, HR.	Paul Bommersbach
Director of Fiscal Services	Angelica Hernandez
Manager, Purchasing & Stores.	Nilufer Jorgenson

(RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2

(e) **RE: Declaration of Surplus Property (ATTACHMENT C)**

Site administrators and District Business Services personnel have determined that the supplies and equipment listed on the noted attachment are no longer suitable for District use. It is recommended that the Board declares these items as surplus. The Purchasing Manager is thus authorized to sell or otherwise dispose of the equipment in accordance with the California Education Code, Section 17545-17547.

Copies of the surplus items have been provided to board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2

(f) **RE: Notice of Completion for Project B23-22: Ed Center Exterior Painting Project (ATTACHMENT D)**

The Purchasing Department requests approval to close out Public Works Project B23-22: ED CENTER EXTERIOR PAINTING PROJECT. Approval to close out Public Works projects is required from the Board prior to retention payment upon project completion.

The Board originally approved the Base Bid plus a 10% change order contingency funding in the total amount of \$690,400. The final project cost from ECONOMOS PAINTING is \$690,400. This includes the change order for Bus Parking and Maintenance Shop totaling \$65,770.

The funding source for this project is Maintenance Funds. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #6

(g) **RE: Approval of Contract between Lompoc Unified School District and Leadership Associates**

It is requested the Board approves a contract between LUSD and Leadership Associates to provide Superintendent advisement services from January 17, 2023 through January 17, 2024 as follows: Advisement services via regularly scheduled phone conferences with Superintendent to facilitate the transition in District leadership and availability via phone, email, and text as needed for additional communications with Superintendent.

The fiscal impact is \$12,000 and will be funded through Educator Effectiveness Grant Funds.

A copy of the contract has been provided to Board members. Additional copies are available upon request. (RESOURCE PERSONS: Board of Education) BOARD GOALS #1, #2, #3 and #4

(h) **RE: Approval of Agreement between Parent Institute of Quality Education (PIQE) and Lompoc Unified School District**

Lompoc Adult School and Career Center and Arthur Hapgood Elementary School are requesting Board

approval for an agreement between Lompoc Unified School District and Parent Institute of Quality Education (PIQE) to provide Parent Education Classes to parents and caregivers. Participants will be educated in how to navigate the school system so that they can successfully support student success. The eight-week program will serve two classes and run from March 15, 2023 through May 10, 2023.

The fiscal impact is \$12,500 for the two classes, which will serve up to 40 parents. Each additional 30 parents will cost another \$2,000, with the total project not to exceed \$15,000.

The funding sources are 10% from the First 5 Early Learning Project Grant, 10% from the California Adult Education Program (CAEP) A104 funding and 80% from Hapgood Title I funds. The term of the MOU is March 1, 2023 through May 30, 2023.

Copies of the MOU have been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOALS #1 & #2

- (i) **RE: Approval of Nonviolent Crisis Prevention Intervention (NCPI) District Trainer Services with Santa Barbara County Special Education Local Plan Area (SBCSELPA)**

The District wishes to obtain Board approval for the SBCSELPA provision of two (2) NCPI District Trainer Recertifications and one (1) new NCPI District Trainer Certification for the 2021-2022 school year.

The fiscal impact is \$6,097 and will be funded from Special Education Funds. A copy of the invoice has been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

- (j) **RE: Approval of Santa Barbara County Special Education Local Plan Area (SBCSELPA) Nonpublic (NPS) Placement**

The District wishes to obtain Board approval for NPS Placement costs for student 2037574 for the

2022-2023 school year.

The fiscal impact is \$49,353 and will be funded from Special Education Funds. A copy of the invoice has been provided (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

- (k) **RE: Approval of Santa Barbara County Special Education Local Plan Area (SBCSELPA) Board Certified Behavior Analyst (BCBA) Services**

The District wishes to obtain Board approval for BCBA services provided by SBCSELPA for the 2022-2023 school year. The contracted time will be eighty (80) hours.

The fiscal impact is \$6,815 and will be funded from Special Education Funds. A copy of the invoice has been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #3

- (l) **RE: Approval for Agreement with Santa Barbara County Special Education Local Plan Area (SBCSELPA)**

The District wishes to obtain Board approval for SBCSELPA to provide two (2) UCSB School Psychology Advanced Doctoral Research students to assist with and enhance the psychology services for LUSD students, school sites and families for the 2022-2023 school year. Each will work ten (10) hours per week.

The fiscal impact will not exceed \$22,000 and will be funded from Special Education Funds. A copy of the invoice has been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

- (m) **RE: Approval for Agreement with Santa Barbara County Special Education Local Plan Area (SBCSELPA)**

The District wishes to obtain Board approval for SBCSELPA provision of three (3) UCSB School Psychology Advanced Doctoral Research students to assist with and enhance the psychology services for LUSD students, school sites and families for the 2021-2022 school year.

The fiscal impact is \$25,956.53 and will be funded from Special Education Funds. A copy of the invoice has been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

(n) **Approval of Contract with Adams Silva and McNally LLP**

The District requests approval from the Board of Education for legal services for the 2022-2023 school year from Adams Silva and McNally LLP to provide legal expertise in specific areas of the law.

Copies of the legal contract have been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Dr. Finneran) BOARD GOAL #1

(o) **RE: Approval to Purchase InBody 270 Body Composition Analyzer**

Board approval is requested for Lompoc High School PE Department to purchase an InBody 270 Body Composition Analyzer from InBody. The analyzer tracks body fat, muscle mass, total body water and much more.

The fiscal impact is \$5,981.25 and will be funded through Site Discretionary and Site Title I Funds. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #4

(p) **RE: Approval of Overnight Trip for Cabrillo High School - Simi Valley, CA**

The Board of Education's approval is requested for Cabrillo High School's Business teacher, Michelle Townes, and her students to attend an overnight Future Business Leaders of America (FBLA) Gold Coast Section Conference and Competition in Simi Valley, CA from February 10-12, 2023. At this conference, Career Technical Student Organization/FBLA members will attend the section conference and compete in business skills events to qualify for State.

The fiscal impact will be \$2,033.84 and will be funded by Cabrillo High School's ASB for the students' lodging and CTE funds for all other costs. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #3

(q) **RE: Approval for Out Of State Travel for School Nutrition Association Annual Conference 2023 in Denver Colorado**

Board approval is requested for five (5) Child Nutrition Services staff members to travel to Denver, Colorado to attend the School Nutrition Association's Annual Conference from July 9 - 11 2023.

Attendees will be: Michelle MacKinnon, CNS Director; Karen Deming, CNS Supervisor; Heidi Townsend, CNS Administrative Assistant II; Cheri Townsend, CNWIII Site Lead Lompoc High School; and Ezequiel Madrigal, Lead Cook.

The fiscal impact will be \$10,676.22 and will be funded from the Kitchen Infrastructure and Training Grant. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #3

Motion _____ Second _____ Roll Call Vote _____

10. **ACTION**

(a) **RE: Acceptance of the 2021- 2022 Annual Financial Report**

The Lompoc Unified School District Annual Financial Report for fiscal year 2021-2022 (prepared by Eide Bailly LLP), has been received. Eide Bailly will be presenting the audit report. It is recommended the Board accepts the report for fiscal year 2021- 2022 as presented.

Copies of the report have been provided to Board members. Additional copies are available upon request. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2. (RESOURCE PERSON: Mr. Sorum) BOARD GOAL #2

Motion _____ Second _____ Roll Call Vote _____

(b) **RE: Approval of Secondary Course Offerings for 2023-2024**

Each year, administration presents the new secondary courses offered for the upcoming school year to the Board of Education for review and approval. The courses listed below are being presented by the Middle and High Schools for consideration. It is important to note that the courses will be offered for student registration, but only the courses receiving sufficient enrollment will be taught during the 2023-2024 school year.

The additions have been reviewed by Administrative and Curriculum Councils. It is recommended the Board approves the following course offerings for the 2023-2024 school year:

New Courses

Fiber Arts

Careers In Education 1

Guitar

Creative Writing

(RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

Motion _____ Second _____ Roll Call Vote _____

(c) **RE: Approval of 2024-2025 School Year Calendar (ATTACHMENT E)**

Board approval is requested for the attached proposed calendar for the 2024-2025 school year. The 2024-2025 calendar has been reviewed by administration and Lompoc Federation of Teachers (LFT) and ratified by the California School Employees Association (CSEA) Chapter 257. (RESOURCE PERSON: Mr. Bommersbach) BOARD GOAL #2

Motion _____ Second _____ Roll Call Vote _____

(d) **RE: Adoption of Resolution - AB 361 - Flexibility for Remote Open Meetings (ATTACHMENT F)**

On January 10, 2023 the Lompoc Unified School District Board of Education passed a resolution authorizing virtual board meetings for at least 30 days. If the Board wishes to continue to meet virtually after its first meeting since the passage of AB 361, it must adopt a Resolution every 30 days.

Assembly Bill 361, provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor’s Executive Orders.

It is recommended the Board adopts the attached Resolution in alignment with AB 361. (RESOURCE PERSONS: LUSD Board) BOARD GOAL #4

Motion_____Second_____Roll Call Vote_____

(e) **RE: Approval of Physical Education Exemptions for Students (ATTACHMENT G)**

Board approval is requested for District-wide Physical Education Exemptions for students 16 years of age and older that have been enrolled in grade 10 for one academic year or longer. The Governing Board of a school district or the county superintendent may grant permanent exemption from courses in PE as long as the student meets the EC Section 51241 (c) (1) (2) (3) and School Board Policy requirements for the specific student exemption offered. LUSD is seeking permanent exemption for the attached list of students who meet the criteria. (RESOURCE PERSON: Mr. Jaramillo) BOARD GOAL #1

Motion_____Second_____Roll Call Vote_____

(f) **RE: Adoption of Administrative Regulation 4000 Series -“Personnel” (ATTACHMENT H)**

An Administrative Regulation in the 4000 series, “Personnel” has been revised. It is presented to the Board for a second reading and adoption.

<u>BP/ AR/E</u>	<u>New/ Revised</u>	<u>Title</u>
AR 4161.8, 4261.8, 4361.8	Revised	Family Care and Medical Leave

(RESOURCE PERSON: Mr. Bommersbach) BOARD GOAL #5

Motion_____Second_____Roll Call Vote_____

11. **DISCUSSION**(a) **RE: Potential General Obligation Bond in 2024**

A discussion will be held regarding the feasibility and desire to move forward in pursuing a General Obligation Bond during the 2024 general election. The Board will discuss with staff the history around previous Bond attempts, and the following questions:

1. Is it feasible and does the Board wish to move forward with a bond in 2024
2. What questions do Board members have regarding this process
3. What are the next steps that need to be taken
(RESOURCE PERSONS: Board of Education) BOARD GOAL #6

12. **PROPOSED FUTURE AGENDA ITEMS**13. **FUTURE BOARD MEETINGS**

<u>Date</u>	<u>Time</u>	<u>Location</u>
February 14, 2023	5:30 p.m.	Education Center
February 28, 2023	5:30 p.m.	Education Center

14. **ADJOURNMENT**

she

A copy of the Adopted Board Goals is attached for reference.