

# Setting Up a Journal Alert in EBSCO

You can set up an e-mail alert to automatically notify you each time a new issue of a selected journal title, indexed in EBSCO, is available. To create a journal alert, you will need to create an account in EBSCO, which is independent of using your library barcode.

1. Select an [EBSCO database](#).

Online Databases By Subject

General/All Subjects	
Academic Search Ultimate (EBSCO) Click here for remote access	English and Liberal Arts +
Access World News (NewsBank) Click here for remote access	Fashion +
Britannica ACADEMIC Click here for remote access	Hospitality and Tourism +
Britannica ImageQuest Click here for remote access	Human Services +
Credo Reference Click here for remote access	Information Technology +
eBook Collection (EBSCO) Click here for remote access	Legal Studies +
GALE ACADEMIC ONEFILE	Nursing +
	Psychology, Sociology, and Social Science +
	Religion and Philosophy +


2. If you are off-campus (or using a laptop on-campus), make sure to select “Click here for remote access.” You will be prompted to enter your “Patron ID” (library barcode).

EBSCO EBSCO Support Site

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Sign In

Please contact your library administrator to obtain a Patron ID

 Sign in with Google

Or

Patron ID

Sign In

**Important User Information:** Remote access to EBSCO's databases is permitted to patrons of subscribing institutions accessing from remote locations for personal non-commercial

3. Select "Publications" at the top of the screen.

EBSCOhost Searching: Academic Search Ultimate Choose Databases

New Search Publications Subject Terms Cited References Images More Sign In Folder Preferences Languages Help

Select a Field (optional) Search

AND Select a Field (optional) Clear

AND Select a Field (optional) + -

Basic Search Advanced Search Search History

Search Options

Search Modes and Expanders

Search modes

Boolean/Phrase

Find all my search terms

Find any of my search terms

SmartText Searching [Hint](#)

Apply related words

Also search within the full text of the articles

Apply equivalent subjects

Reset

4. To locate a publication, enter the journal title in the "Browsing" field and click "Browse."

EBSCOhost Searching: Academic Search Ultimate Choose Databases

New Search Publications Subject Terms Cited References Images More Sign In Folder Preferences Languages Help

Select a Field (optional) Search

Basic Search Advanced Search Search History

Publications

Browsing: Academic Search Ultimate -- Publications

new frontiers in chemistry Browse

Alphabetical  By Subject & Description  Match Any Words

Page: Previous Next < A B C D E F G H I J K L M N O P Q R S T U V W X Y Z >

Mark Items for Search Add

New Frontiers In Chemistry

Bibliographic Records: 01/01/2005 To Present

Full Text: 01/01/2005 To Present

PDF Full Text

If you are interested in receiving articles in full-text, choose titles with a PDF icon. Also, check that the date range ends in "Present." Make sure that there are no "embargoes," which will delay accessibility.

5. Click on the link for the journal.

EBSCOhost Searching: Academic Search Ultimate Choose Databases

New Search Publications Subject Terms Cited References Images More Sign In Folder Preferences Languages Help

Select a Field (optional) Search

Basic Search Advanced Search Search History

Publications

Browsing: Academic Search Ultimate -- Publications

new frontiers in chemistry Browse

Alphabetical  By Subject & Description  Match Any Words

Page: Previous Next < A B C D E F G H I J K L M N O P Q R S T U V W X Y Z >

Mark Items for Search Add

New Frontiers In Chemistry

Bibliographic Records: 01/01/2005 To Present

Full Text: 01/01/2005 To Present

PDF Full Text

6. Then, choose the “Share” button on the right-hand side of the screen.

The screenshot shows the EBSCO Academic Search Ultimate interface. The top navigation bar includes links for New Search, Publications, Subject Terms, Cited References, Images, More, Sign In, Folder, Preferences, Languages, and Help. The main content area displays publication details for "New Frontiers in Chemistry". On the right-hand side, there is a "Share" button with a dropdown arrow, which is highlighted by a red arrow pointing to it.

7. Select the “E-mail Alert” link.

The screenshot shows the EBSCO Academic Search Ultimate interface. The top navigation bar is the same as in the previous screenshot. The main content area displays publication details for "New Frontiers in Chemistry". On the right-hand side, there is a "Share" button with a dropdown arrow. A red arrow points to the "E-mail Alert" link within the dropdown menu.

8. Click on “Sign In” and enter your EBSCO User Name and Password. *You will have to create an account if you do not already have one.*

The screenshot shows the EBSCO Academic Search Ultimate interface. The top navigation bar is the same as in the previous screenshots. The main content area displays publication details for "New Frontiers in Chemistry". A "Create Alert" dialog box is open in the center of the screen. The dialog box has a title "Create Alert" and a subtitle "Journal Alert: 'New Frontiers in Chemistry' on 2023-01-18 05:36 PM". It contains fields for "E-mail" (with a "Sign In" link circled in red) and "General Settings" (including "Results format" set to "Brief" and "Alert on full text only" set to "No"). There are "Save Alert" and "Cancel Alert" buttons at the bottom. On the right-hand side, there is a "Share" button with a dropdown arrow. A red arrow points to the "E-mail Alert" link within the dropdown menu.

9. Once you are logged in, the confirmation screen appears. Select “Save Alert.”

The screenshot shows the 'Create Alert' confirmation screen in EBSCOhost. The page title is 'Journal Alert: "New Frontiers in Chemistry" on 2023-01-18 05:48 PM'. The 'E-mail' section shows the subject as 'EBSCO Alert: New Frontier' and the email address as 'epalerts@epnet.com'. The 'E-mail format' is set to 'HTML'. The 'E-mail contents' are set to 'Link to table of contents'. The 'General Settings' section shows the 'Results format' as 'Brief' and 'Alert on full text only' as unchecked. The 'RSS Feed' section provides a URL: <https://rs.ebscohost.com/AlertSyndicationService/Syndication.aspx?GetFeed?guid=9217003>. The 'Save Alert' button is highlighted with a red circle, and the 'Cancel Alert' button is also visible.

10. Under “Advanced Settings,” you can update the “Run Alert for” field, to select how long you would like to receive the journal alert (the default is set to one year).

The screenshot shows the 'Create Alert' confirmation screen in EBSCOhost, similar to the previous one. The 'Advanced Settings' link is highlighted with a red circle. The 'Save Alert' button is also visible. The 'E-mail' section shows the subject as 'EBSCO Alert: New Frontier' and the email address as 'epalerts@epnet.com'. The 'E-mail format' is set to 'HTML'. The 'E-mail contents' are set to 'Link to table of contents'. The 'General Settings' section shows the 'Results format' as 'Brief' and 'Alert on full text only' as unchecked. The 'RSS Feed' section provides a URL: <https://rs.ebscohost.com/AlertSyndicationService/Syndication.aspx?GetFeed?guid=9217003>.

EBSCOhost

Folder List

Enter information in the fields below. You will be notified each time a new issue is made available on EBSCOhost for the following journal:

Alert Name

Date Created 1/18/2023

Database Academic Search Ultimate

Interface EBSCOhost

Run Alert for One Year

Alert Options

Alert results format

Brief  Detailed  Bibliographic Manager

Limit EBSCOhost access to only the articles sent

Alert on full text only

Email all alerts and notices

Email only creation notice

No e-mail (RSS only)

E-mail Properties

E-mail Address (please separate e-mail addresses with a semicolon)

Hide addresses from recipients

Subject

Title

EBSCOhost Alert Notification

E-mail (From) address

EPAlerts@ebsco.com

E-mail Results format

Plain Text  HTML

Link to TOC page on EBSCOhost  Article links embedded within the e-mail message

Include in e-mail

Query

Frequency

Save Cancel

Search History

11. When you have finished making changes, click "Save." You will receive an e-mail confirming your journal alert.

*If you have any questions (or need your library barcode), e-mail the Librarians at [jmckain@fisher.edu](mailto:jmckain@fisher.edu) or [cparkoff@fisher.edu](mailto:cparkoff@fisher.edu).*