

CODE OF ETHICS

The Board hereby establishes the following Code of Ethics to govern the conduct of the Board Members and employees of the District.

Section 1 - Pursuant to the provisions of section eight hundred six of the general municipal law, the Board of Education of the Ticonderoga Central School District recognizes that there are rules of ethical conduct for public officials and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this local law to promulgate these rules of ethical conduct for the members and employees of the Board of Education of the Ticonderoga Central School District. These rules shall serve as a guide for official conduct of the Members and employees of the Board of Education of Ticonderoga Central School District.

The rules of ethical conduct of this local law as adopted, shall not conflict with, but shall be in addition to any prohibition of article eighteen relating to ethical conduct and interest in contracts of school officials and employees.

Section 2 - Definitions

- a) "School official or employee" means a member of the Board of Education, school administrators, the professional teaching staff, and non-instructional employees (whether paid or unpaid).
- b) "Interest" means a pecuniary or material benefit accruing to a municipal Board Member or employee unless the context otherwise requires.

Section 3 - Standards of Conduct

Every board member or employee of Ticonderoga Central School shall be subject to and abide by the following standards of Conduct:

- a) Gifts - He/She shall not directly or indirectly solicit any gift; or accept money or receive any gift having a value of seventy-five dollars or more from one individual, family, or business entity, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be expected to influence him/her, in the performance of his/her official duties or was intended as a reward for any official action on his/her part.
- b) Confidential Information - He/she shall not disclose confidential information acquired by him/her in the course of his/her official duties or use such information to further his/her personal interest.
- c) Representation before one's own agency - He/She shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before the Board of Education of which he/she is an officer, member or employee.
- d) Representation before any agency for a contingent fee - He/She shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his/her municipality, whereby his/her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.
- e) Disclosure of interest in legislation - To the extent that he/she knows thereof, a member of the Board of Education or employee of the school district, whether paid or unpaid, who

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- participates in the discussion or gives official opinion to the Board of Education on any legislation before the Board of Education shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he/she has in such legislation.
- f) Investments in conflict with official duties - He/she shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with his/her official duties.
 - g) Private employment - He/She shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his/her official duties.
 - h) Future employment - He/She shall not, after the termination of service or employment with the Ticonderoga Central School District, appear before the Board of Education of Ticonderoga Central School in relation to any case, proceeding or application in which he/she personally participated during the period of his/her service or employment or which was under his/her active consideration.

Section 4 - Nothing herein shall be deemed to bar or prevent the timely filing by a present or former member of the board or employee of any claim, account, demand or suite against the Ticonderoga Central School, or any agency thereof on behalf of himself/herself or any member of his/her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

Section 5 – Involvement with Charitable Organizations

A board member, officer or employee may be involved as a volunteer, officer or employee in a charitable organization which has a relationship with the district. If a board member is a board member, officer or employee of the charitable organization the board member must disclose such relationships in writing to the district, and the board member must recuse himself/herself from any discussions or votes relating to the charitable organization which may come before the board. When participating in the activities of the charitable organization, the board member, officer or employee shall not disclose any confidential information learned in the course of his/her official duties or use such information to further personal interests. Additionally, the board member, officer or employee shall not make representations on behalf of the district unless specifically authorized to do so by the board.

Section 6 - Distribution of Code of Ethics

The Superintendent of Schools shall cause a copy of this Code of Ethics to be distributed to every board member and employee of the Ticonderoga Central School District. Each board member and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his/her office or employment.

Section 7 - Penalties

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.