



**Board Meeting Minutes  
Thursday January 20, 2022  
Zoom and in Person**

**Attendance:**

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
X	Vice President	Lori D'Elia
	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
X	Hospitality	Samantha Gorman
X	Cultural Arts	Allison Blatz
X	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
X	Art Show	Kate Cerullo
	School Supplies	Colleen Icenhower
	Café Days	Marina Adams
X	Scrip	Meredith Webster
X	Social Committee	Ashley Johnson
	Field Day Committee	TBD
X	ECS Teacher Liaison	Christi Whiteside
	Communication Committee	Meredith Webster

**Preparation Items:**

- Review Agenda

**Action Items:**

- Vote to approve November 18, 2021 meeting minutes (Unable to approve at December meeting) - approved
- Vote to approve December 16, 2021 meeting minutes - approved

**AGENDA:**

**Fundraising:**

- **Membership Drive-Amanda Ford**
  - One new staff member joined Olivia Alexander. Still trying to meet the budget for the year. Will send Christi the info and she will send it to staff to remind them.
  - \_\_173\_\_ Families and \_\_57\_\_ Staff

- o Prize: Totes distributed to all that have signed up to date
- **Café Days- Amanda Ford**
  - o My Hot Lunchbox is live! Orders can be added or modified up to **72 hours** ahead of delivery. Dates blocked for Early Release, No School days, and field trips (K and 1<sup>st</sup>).
- **Spirit Night- Ashley Johnson**
  - o Spirit Night at Culver's postponed due to COVID increase.
  - o Looking into the drive through option at Dairy Queen in the meantime. 4-9pm. Feb 10th.
  - o Meredith will promote Spirit night
- **Scrip-Meredith Webster**
  - o Next ordering window: 2/21 – 3/3
  - o Will have cards for spring break.
- **School Pictures – Lisa Fore**
  - o Group pictures went home on 12/17.

### **Budget - Lynn VanHouten**

- **Budget Update**
  - o **Field Trips** – checking with Molly Blanchard for dates of any field trips requiring buses.
  - o **School Dance** – PAWS reimbursed \$419.79 for school dance
- **Treasurer Report**

### **Programs and Services:**

- **Lend a Paw : Natalie Newell**
  - o Jan. 9<sup>th</sup> was successful! Update from Christi. Good turnout. Washed down seats in the auditorium, cubbies, and took some items to the dump.
  - o Next Workday: TBD
- **Cultural Arts Update: Allison Blatz**
  - o Invoices submitted online
    - Living Rhythm – will perform 6-7pm during Art Show on 3/23/22
    - Black Box Dance Theatre – 4/22/2022 for two performances during the afternoon
    - Reggie Cabico Poetry Residency – April 25-28th, 80-100 students, working with Mr. Ezzell to finalize schedule
  - o Metal Sculpture – Allison spoke to Bob Doster in SC about creating a lion for school (Same guy who did wheel sculpture) Estimate is \$5-7k for metal wall hanging of lion with student names on 'hairs'. Having difficulties reaching Bob.
  - o Will explore other artists
  - o May apply for a summer grant to have performance in October. Committee will look into it.
- **Art Show & Book Fair – Kate Cerullo and Lisa Fore**
  - o Art Show: 3/23/22 in-person event; virtual show will begin 3/14/22. March 23 6-8 in Gym. Need 8-10 people to help with floor cover. March 14th virtual show starts. Meredith will promote this.
  - o Book Fair: Will run the same week as the art show so 3/21 - 3/25/22. In person but can order online as well. Option for parents to allow students to spend a certain amount of money during school as well. Meredith will promote.
  - o Library- school is looking at purchasing an intact library. Book donations should be to individual teachers.
- **Yearbook – Amanda Ford/Ms. Pezzella**

- o Sales will start 1/24/22?
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
  - o Stock the Lounge: signup from 1/4/22 is almost completely filled!
  - o Next Stock the Lounge: 2/1/22.
  - o next Staff appreciation will be parent lead, not catered. Breakfast. March 17th
  - o Valentines for staff TBD
- **Parent Ambassadors: Gwen Eaton**
  - o Q3 emails went out
  - o Big response for emergency substitute SOS. No more names necessary.
- **Teacher Support Update: Carrie McCann**
  - 24 Staff have submitted for reimbursement to date (Confirmed PAWS membership)
  - Grant application closed 1/10/22 and under review; grants will be awarded 1/21/22. Received 17 proposals. Decision date has been moved because of the snow day to next week. The total grant offered is \$6,000. We typically offer \$500 per teacher but may offer more for a group of 3 teachers who come as a group.
- **Field Day: Lori D'Elia**
  - 5/27/22 - This is right before memorial weekend. May have fewer kids on campus. Will try to do field day like we had it before covid.

#### **Communication - Meredith Webster**

- Review Consolidated School Calendar – February

#### **Miscellaneous – Amanda Ford**

- PAWS requested donations leftover from Christmas stocking stuffers for LiveSchool
  - o Christi Whitesides's feedback – This has been really helpful! The kids love the gift cards and free item cards from restaurants. They also love random dollar store stuff, esp balls for recess of any size and things they could give as gifts.
- Teacher Liaison to PAWS (Open) - seem to be okay without one so far. Christi Whitesite meets with Amanda as needed.
- Paws insurance renewed. Good through Dec 2022.

#### **Important Dates:**

**Jan 22<sup>nd</sup> – Open House - Canceled**

**Jan 20<sup>th</sup> – PAWS Board meeting**

**Feb 1<sup>st</sup> – Stock the Lounge**

**Feb 21<sup>st</sup> – Scrip Ordering window starts**

**Mar 3<sup>rd</sup> – Scrip Ordering window closes**

**Mar 14<sup>th</sup> – Virtual Art Show starts**

**Mar 17<sup>th</sup> – Staff Appreciation Pot of Gold theme / Supply wish lists**

**Mar 23<sup>rd</sup> – Art Show 6-8pm w/ Living Rhythm performance**

**Mar 28<sup>th</sup> – Virtual Art Show ends**

**TBD – Coffee & Conversation for Q3**