



**Board Meeting Minutes
Thursday March 17, 2022
In person and on Zoom**

Attendance:

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
X	Vice President	Lori D'Elia
	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
X	Hospitality	Samantha Gorman
	Cultural Arts	Allison Blatz
X	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
X	Art Show	Kate Cerullo
X	School Supplies	Colleen Icenhower
	Café Days	TBD
X	Scrip	Meredith Webster
	Social Committee	Ashley Johnson
	Field Day Committee	Lori D'Elia
X	ECS Teacher Liaison	Christi Whiteside
	Communication Committee	Meredith Webster

Preparation Items:

- Review Agenda

Action Items:

- Vote to approve February 17, 2022 meeting minutes - approved

AGENDA:

Fundraising:

- **Membership Drive-Amanda Ford**
 - o One new staff member joined
 - o __173__ Families and __61__ Staff
 - o Prize: Totes distributed to all that have signed up to date
- **Café Days- Amanda Ford**
 - o February fundraising was \$4,005.63 (down ~\$500 from January).

- o Need to promote ordering; orders can be added or modified up to **72 hours** ahead of delivery.
- o Dates blocked for Early Release, No School days, and field trips (K and 1st).
- o **AI: Move 3rd grade delivery time on 4/21 to last delivery.**
- **Spirit Night- Ashley Johnson**
 - o Dairy Queen Spirit Night made \$84.
 - o Urban Air emailed about Spirit Night May 17 or 18th.
 - o Culvers offered a Spirit night as well
- **Scrip-Meredith Webster**
 - o Next window: 4/25- 5/4 - Over \$2,000 in sales in last window
- **Yearbook- Amanda Ford**
 - o Yearbook Orders – sold 546 yearbooks! Profit looks to be around \$6000. Ordered 5% additional to have on hand
 - o 8th grade Tribute Ads – sold 57 ads!
- **School Kits – Colleen Icenhower**
 - o Kennedy School Supply Kits will be on sale online from May 13th – July 1st. Will also offer a few additional boxes at meet the teacher per grade.

Budget - Lynn VanHouten

- **Budget Update**
 - o Upcoming Field Trips:
 - 3rd Grade – 4/21 (Purchased Owl Pellets for class)
 - 8th Grade - TBD
- **Treasurer Report**

Programs and Services:

- **Lend a Paw : Natalie Newell**
 - o Next Workday: 5/15 (moved from original date of 4/24)
- **Cultural Arts Update: Allison Blatz**
 - o Living Rhythm – will perform 6-7pm during the Art Show on 3/23/22 - Commons area will be the entry.
 - o Black Box Dance Theater – 4/22/2022 for two performances during the afternoon K-5
 - o Regie Cabico Poetry Residency – April 25-28th, 7th and 8th grade students
 - o Application for the quarter 1 grant for cultural arts is due in May.
- **Art Show & Book Fair – Kate Cerullo and Lisa Fore**
 - o Art Show – Need volunteers setup/cleanup (see signup genius)
 - Virtual show is LIVE and will run through 3/25/22.
 - In-person event 3/23/22
 - Art – in gym from 6-8pm. Judges will preview & award 30 prizes.
 - Books – in lobby from 6-8pm
 - Living Rhythm - in theater from 6-7pm
 - Marco's pizza - in Commons (or outside) from 6:30-7:30pm
 - Legacy Lion contest winner will be unveiled during Art Show at 7:30pm
 - o Book Fair - Need volunteers (see signup genius)
 - Will run 3/21 - 3/25/22
 - Setup in glass entrance to gym so people can come & go easily using that parking lot; overflow areas will be covered patio area outside (Middle School books will be setup each day out there)
 - Teacher wish lists will be posted
- **Hospitality and Staff Appreciation Update: Samantha Gorman**

- o Pot of Gold Breakfast on 3/17/22 and Teacher Wishlists
- o Stock the Lounge – before track in on 4/18
- o Next Luncheon: 5/12/22 and End of Year Gifts, catered lunch
- **Parent Ambassadors: Gwen Eaton**
 - o We will want PAs to communicate upcoming events before tracking back in
- **Teacher Support Update: Carrie McCann**
 - 32 Staff have submitted for reimbursement to date (Confirmed PAWS membership)
- **Teacher Grant Update: Carrie McCann**
 - Grant recipients received their items. Ms. Bachand/Ms. Nally mirrors have not shipped yet. Ms. Hester’s will be ordered over track out.
 - **Fun Run Support: Amanda Ford**
 - PAWS will provide \$1500 to be a t-shirt sponsor for race day
- **Field Day: Lori D’Elia**
 - Field Day Date: 5/20/22
 - Planning Kick-off Meeting on 3/25/22
- **Alumni Scholarship: Carrie McCann**
 - Application Period: 4/1 – 4/29/22

Communication - Meredith Webster

- Review Consolidated School Calendar – March
- PAWS Open Positions – 3/25/22 Newsletter
- Alumni Scholarship – 4/1/22 Newsletter

Miscellaneous – Amanda Ford

- PAWS provided two LiveSchool Ice Cream Social prizes for two 7th graders and six friends on 2/28
- Carpool World - We renewed contract through thru 3/28/22. **Should we renew for Q4?**
- Planning for PAWS 2022-2023 – Current PAWS board and committee leaders should see an email from Carrie for their intent to return. Budget review for next school year will take place in early May.

Important Dates:

Mar 14th - Virtual Art Show starts

Mar 17th - Staff Appreciation Pot of Gold theme / Supply wish lists

Mar 23rd - In-person Art Show & Book Fair extended hours 6-8pm w/ Living Rhythm performance

Mar 25th - Virtual Art Show ends

Mar 30th/Apr 1st - 4th Grade performances

Apr 1st - Last Day before Track Out

Apr 19th - First Day Back

Apr 22nd - Black Box Performance

Apr 25-28th - Artist Residency (7th/8th)

Apr 27th - Stride for Pride

TBD - Coffee & Conversation for Q4

May 2nd-5th - 5th Grade Performances

May 5th - Band Concert

May 12th - Early Release

May 15th - Lend a Paw

May 19-21st - FROZEN the Musical Performance

May 12th – Staff Appreciation Meal and EOY Gifts *Tentative*

May 20th – Field Day

May 23-24th – 3rd Grade Performances

June 3rd – Middle School Dance

June 8th – 8th grade Graduation

June 9th – Last Day of School, Early Release