



**Board Meeting Agenda  
Thursday May 19, 2022  
In person and Zoom**

**Attendance:**

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
X	Vice President	Lori D'Elia
	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
	Hospitality	Samantha Gorman
	Cultural Arts	Allison Blatz
	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
X	Art Show	Kate Cerullo
	School Supplies	Colleen Icenhower
	Café Days	TBD
X	Scrip	Meredith Webster
	Social Committee	Ashley Johnson
	Field Day Committee	Lori D'Elia
X	ECS Teacher Liaison	Loren Manfreda
	Communication Committee	Meredith Webster

**Preparation Items:**

- Review Agenda

**Action Items:**

- Vote to approve April 21, 2022 meeting minutes - approved

**AGENDA:**

**Fundraising:**

- **Membership Drive-Amanda Ford**
  - Two new staff joined
  - \_\_174\_\_ Families and \_\_63\_\_ Staff
- **Café Days- Amanda Ford**
  - April fundraising was \$XXX (Lynn - provide). Will keep Papa Johns, Moes, Culvers. Moving forward with My Hot Lunchbox.

- o Field Day delivery updated to one delivery:
  - 5/20 – all grades 11-11:10am
- **Scrip-Meredith Webster**
  - o Current window: 5/3 – 5/16, cards delivered 5/23 - 5/27- only 2 orders.
- **Yearbook- Amanda Ford**
  - o Yearbooks will arrive by June 3rd. We sold the most ever and will have some for sale first come first served.
- **School Kits – Colleen Icenhower**
  - o Kennedy School Supply Kits will be on sale online from May 18<sup>th</sup> – July 1<sup>st</sup>; will be announced on Friday 5/20

### Budget - Lynn VanHouten

- **Budget Update**
  - o Checks for the following were given to Molly Blanchard on 5/19:
    - Field Trip Support - \$7312
  - o Staff Luncheon on 5/12 was \$1,656 for caterer; \$55.04 other expenses
  - o Field Day Budget increased \$----? for additional rentals and ices
- **Treasurer Report**

### Programs and Services:

- **Lend a Paw : Natalie Newell**
  - o Workday: 5/15 accomplished cleanup for drama production; lowest participation to date
- **Cultural Arts Update: Allison Blatz**
  - o Black Box Dance Theatre – 4/22/2022 for two performances was huge success! Very positive feedback.
  - o Rescheduled Regie Cabico Poetry Residency for 8/29 – 9/1/22
  - o Plastics Artist: Denise Hughes – Investigating for 2022-2023
  - o Since we have the Poet Residency in Q1, we will not be submitting the Summer Grant Application for Q1 in May
- **Art Show– Kate Cerullo**
  - o Art shipped on 5/12. Have not received the art as of now.
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
  - o Luncheon on 5/12/22 (half day) was catered by Salt & Lime Cabo Grill; parents provided drinks and desserts. Staff loved the food and portions were generous!
- **Parent Ambassadors: Gwen Eaton**
  - o PAs have started communicating end of year events all PA's have reached out to parents
  - o Gifts will be presented on June 7<sup>th</sup>
- **Teacher Support Update: Carrie McCann**
  - \_42\_ Staff have submitted for reimbursement to date there is one teacher pending
- **Teacher Grant Update: Carrie McCann**
  - Ms. Hester's mulch was delivered on 4/25. She asked about using remaining \$50 of grant for garden tools so she can take her personal tools home. Looking for deals.
- Fun Run Support: Amanda Ford**
  - 6<sup>th</sup> Grade Pizza Party from Boosterthon was \$204.20
- **Field Day: Lori D'Elia**
  - Field Day Date: 5/20/22
  - Planning Committee: Lori D'Elia, Robyn Beer, Carrie McCann, Ali Walters, Jennifer Currin, Amanda Ford
  - Committee met on 5/6, 5/13, and 5/16 to plan events. Opening the gym for middle school as cool down area.
  - Signup for volunteers went out on 5/12
- **Alumni Scholarship: Carrie McCann**

- Seven applications received
- Winner of \$1,000 scholarship is **XXXX (TBD)**. Winner will be posted on website and notified on 5/20.
- **Graduation: Carrie McCann**
  - PAWS will provide \$1,000 for cupcakes, water, balloon arch photo area, and plates/forks. Will be at Richland Creek Church.
- **PAWS Board 2022-2023 Nominees: Amanda Ford**

PAWS Bylaws Article IV Section 3b. Officers shall be elected at the April or May PAWS general membership meeting. When there is one nominee for any office, that election may be held by voice vote. However, if there is more than one nominee for any office, election for that office must be by ballot.

- President: Carrie McCann (Returning) - no need to vote
- President-Elect: Lori D'Elia (Vote) - approved
- Vice President: Ali Walters (Vote) - approved
- Treasurer: Lynn VanHouten (Returning – Vote<sup>1</sup>) - approved
- Secretary: Jen Wilgus (Vote) - approved

<sup>1</sup> PAWS Bylaws Article XII Section 1 state: These Bylaws may be amended at any regular general membership meeting of PAWS by a two-thirds vote of the members present and voting (quorum having been established), provided that notice of the proposed amendment shall have been given to the general membership at least 1 week prior to the meeting at which the amendment is voted upon. **This is notice for amending Article IV Section 3c** which states “An officer shall assume his/her official duties on July 1 and ending on June 30. An officer shall serve for a term of a minimum of one (1) year, and no more than **two (2)** consecutive years in the same office.” For the office of treasurer, I propose to extend the maximum term to no more than **three (3)** consecutive years since the transition of the bank account is a tedious process and a longer term would allow for smoother transition in a year such as this when every other position is changing. **This will be voted on in our final PAWS meeting in June.**

- **PAWS Committee Updates 2022-2023**
  - Parent Ambassador: Gwen Eaton (Returning)
  - Hospitality: Mary Beth Roberson
  - Cultural Arts: **OPEN**
  - Book Fair: Abigail Filorimo
  - Picture Day: **OPEN**
  - Lend a PAW: Natalie Newell (Returning)
  - Art Show: Melody DeRienzo
  - School Supplies: Colleen Icenhower (Returning)
  - Café Days: Amanda Ford / Stephanie Foley (Returning)
  - Social Committee: **OPEN**
  - Field Day Committee: **OPEN**
  - Communication Committee: Meredith Webster
- New Board and Committee members will be invited to final PAWS meeting of year to be held on June 2<sup>nd</sup>.

**Communication - Meredith Webster**

- Review Consolidated School Calendar – June

**Miscellaneous – Amanda Ford**

- Planning for PAWS 2022-2023 –Budget review for next school year will take place in late May.

**Important Dates:**

**May 19-21<sup>st</sup> – FROZEN the Musical Performance**

**May 20<sup>th</sup> – Field Day (All grades)**

**May 23-24<sup>th</sup> – 3<sup>rd</sup> Grade Performances**

**May 25<sup>th</sup> – 8<sup>th</sup> Field Trip**

**June 2<sup>nd</sup> – Final PAWS Meeting of 2021-2022 school year**

**June 3<sup>rd</sup> – Middle School Dance, 5<sup>th</sup> Field Trip**

**June 7<sup>th</sup> – End of Year Gifts**

**June 8<sup>th</sup> – 8<sup>th</sup> grade Graduation**

**June 9<sup>th</sup> – Last Day of School**