



**Board Meeting Minutes**  
 Tuesday, November 1, 2022

**Attendance**

Present	Role	Name
X	President	Carrie McCann
	President Elect	Lori D'Elia
	Vice President	Alison Walters
	Treasurer	Lynn VanHouten
X	Secretary	Jen Wilgus
X	P. Ambassador Lead	Gwen Eaton
X	Hospitality	Mary Beth Roberson
	Cultural Arts	(Vacant)
X	Book Fair	Laney McLaughlin
X	Picture Day	Colleen Icenhower
	Lend A Paw	Natalie Newell
	Yearbook	(Vacant)
X	Art Show	Melody DeRienzo
X	School Supplies	Colleen Icenhower
X	Café Days	Amanda Ford
	Café Days	Stephanie Foley
	Social Committee	(Vacant)
	Field Day Committee	(Vacant)
X	ECS Teacher Liaison	Marjan Montamedi
X	Communications	Meredith Webster

## Action Items

Jen Wilgus

Provided September Meeting Minutes by email:

- August minutes approved by Carrie McCann and Lori D'Elia
- Provide funding through my hot lunch box for free and reduced lunch. Funds provided through donation section
- Yearbook- Could it be elective?
- Ice machine request- no decision to date.
- Date for giving tree donations? - Thanksgiving
- Take a Child Outside Week September 24-30- Ideas to get kids outside
- Budget - Add line item for donation in budget- Approved Carrie McCann and Lori D'Elia
- Fundraising: Goal 75% of membership; Cafe Days - Schedule larger meeting; School Supply Kits- should get 8%- Around \$1600; Book Fair-Art Show - tentative end of March; Hospitality- 12/7 Breakfast and Gifts; Teacher Support/ Lend A Paw/ Cultural Arts: No new updates

## Budget

Lynn VanHouten

- Treasurer Report emailed. Did not review budget during 01-Nov-2022 meeting.
- The Proposal for the New Line Item for STEAM not discussed.

## Communications

Meredith Webster

- Shared Calendar. See Important Dates below

## Fundraising and Services

- Membership Carrie McCann
  - Family Members: **161** paid, Staff Members: **66** paid
  - Discussed adding membership flyer in Tuesday Folders. Fun fest too dark for membership table.
- Spirit Wear Carrie McCann
  - Adding hats and blankets.
- School Supply Kits Colleen Icenhower
  - Check received from Kennedy. Moving forward with Kennedy again next year.
- School Pictures Colleen Icenhower
  - Individual photos sent out. Class photos on the way. Retake photos scheduled 11/8.

## Programs and Support

- Teacher Support Lori D'Elia (Carrie McCann)

Teacher Reimbursements (up to \$100): **21**  
Teacher Grants (up to \$500): Funded **15** requests
- Hospitality Mary Beth Roberson
  - Salad Bar Luncheon completed. Next events planned: 12/7 breakfast and 1/23 luncheon.
  - Stock the Lounge has not had best participation this year and items are disappearing quickly.

- Café Days Amanda Ford
  - October 2022 data – good month for a short month. \$1,550 fundraising dollars and \$141 donation dollars. Marcos will help with free and reduced lunches.
  
- Book Fair Laney McLaughlin
  - Planning for March 13-17 PAWS Book Fair in progress.
  
- Art Show Melody DeRienzo
  - Planning for the March 15 PAWS Art Show / Book Fair Night in progress.
  
- Parent Ambassadors Gwen Eaton
  - Grade Level Fun Fest Baskets ready for Fun Fest 11/4. PAs will solicit end of year teacher gifts after Fun Fest.
  
- Cultural Arts Carrie McCann
  - Two performances planned. See Important Dates below.
  - January 24 PAWS Cultural Arts: Donna Washington Storytelling
  - February 27 PAWS Cultural Arts: Bright Star Touring Theatre
  
- Lend A Paw Natalie Newell (Carrie McCann)
  - Next Lend A Paw Dates: 1/8 and 4/16/2023.
  
- Yearbook Carrie McCann
  - Yearbook contract to be signed next week.

### Important Dates:

#### 2022

November 4	ECS Fun Fest
November 8	PAWS Picture Day Makeup
November 11	Veterans Day - No School
November 15	ECS Board Meeting
November 16	PAWS Family Tech Talk Zoom Event (7 p.m.)
November 20	PAWS Spirit Day: Texas Roadhouse (11 a.m. - 8:30 p.m.)
November 23-25	Thanksgiving Break - No School
November 29	ECS Giving Tuesday
December 5	PAWS Meeting
December 6	ECS Board Meeting
December 7	PAWS Staff Breakfast / Early Release Day
December 19	Last Day of School Before Winter Break

#### 2023

January 3	PAWS Staff Lunch / PAWS Spirit Night (Tentative)
January 4	First Day Back to School After Winter Break
January 8	PAWS Lend A Paw
January 9	PAWS Meeting
January 16	Martin Luther King Day - No School
January 17	ECS Board Meeting
January 24	PAWS Cultural Arts: Donna Washington Storytelling

February 3	Early Release Day
February 6	PAWS Meeting
February 20	Presidents' Day - No School
February 21	ECS Board Meeting
February 27	PAWS Cultural Arts: Bright Star Touring Theatre
March 6	PAWS Meeting
March 7	PAWS Staff Breakfast / PAWS Spirit Night (Tentative) / Early Release Day
March 13-17	PAWS Book Fair
March 15	PAWS Art Show / Book Fair Night
March 21	ECS Board Meeting
April 3-14	Spring Break
April 11	PAWS Staff Lunch
April 16	PAWS Lend A Paw
April 18	ECS Board Meeting
April 28	ECS Fun Run / Color Run
May 1	PAWS Meeting
May 11	PAWS Spirit Night (Tentative) / Early Release
May 16	ECS Board Meeting
May 19	PAWS Field Day
May 29	Memorial Day - No School
June 8	ECS 8th Grade Graduation
June 9	Last Day of School / Early Release