



Endeavor Board Meeting Minutes: April 15, 2013

Call to Order:

Lisa Springle called to order a joint meeting of the ECS Board of Directors and the ECS Foundation at 7:10 pm in Endeavor's multi-purpose room.

Present:

Lisa Springle, Steve McAdams, Lisa Bolton, Bill Borter, Margaret Holder, Christian Nechyba, Andy Kristianson (arrived at 8:50 pm)

Facility Design and Construction Update:

Amy Luciani introduced Frank Highley and Nick Lash from JD Beam and HH Architecture. Rapid progress was being made on architectural designs and interior design. A meeting on 4/19 would seek approval on final interior designs. Ms. Luciani reported that the project was on schedule, but that plumbing, electrical, and mechanical subcontractor bids needed to be reviewed and approved. Al Bass, whose granddaughter attends Endeavor, would be present for peer review.

Frank Highley from JD Beam reviewed the process for subcontracting. Five bids from HVAC subcontractors were received. Three bids from plumbing subcontractors were reviewed. Carolina Commercial had the overall low HVAC bid, but this was for individual wall units, which are noisy and not recommended by JD Beam. The Waco bid was for one split system for each classroom (an individual ground mounted unit outside and inside) that was individually controlled. This concept was what was originally budgeted. The Newcomb bid was for one outdoor unit for every 4-5 indoor units. The Newcomb bid tempered outside air as it came in to meet the code requirement for bringing fresh air into the building, which was efficient and clean. Mr. Bass recommended the Newcomb proposal, which would save about 20% on operating costs. Bill Borter remarked that Magellan had done a study to estimate ongoing operating costs of their facility. Frank Higley would obtain an estimate from Newcomb on how much it would cost to run their proposed system for one year to approximate cost savings. Three electrical bids were reviewed. The Waco and Code quotes were similar, and Frank Highley stated that both were well known and well qualified. Waco chose a 120/208 volt system, and Code chose a 480 volt system, which would both work, but a 480 volt might make more sense if the building became much bigger. There would not be a significant difference in operating costs. The 480 volt system would require several transformers, and there was not much extra room in the building for these.

Site Plan Update:

Cindy Schwarzkopf from Stewart was introduced. She stated that the site plan had been submitted to the town of Wake Forest on March 28, and that comments were expected this week. The land disturbance permit was expected in May, so that construction could hopefully start in June. Frank Highley had five different site plan estimates. About \$80,000 of the budgeted \$200,000 would be needed, and about \$120,000 would remain as a DOT allowance for issues outstanding.

DOT Update:

Amy Luciani reviewed that NC DOT had to sign off on the site plan. David Clodgo reviewed that there had been an initial recommendation to put 400 ft of dual left lanes on Burlington Mills Road. Now, cars going south on Capital Boulevard would be required to U-turn and take a right onto Burlington Mills Road. DOT recommended that the school build a left turn from Capital Boulevard northbound as another off site improvement. This issue would not hold up the permit if not resolved, but DOT would have to sign off on the certificate of occupancy later. Jeff Bandini recommended challenging the DOT requirement because he did not believe that DOT had the right to require off site improvements. Andy Kristianson would work with Jeff Bandini to draft a letter to NC DOT based on this legal opinion.

Project Financials Update:

Amy Luciani provided an update on project financials. June 4 is the final approval date for the loan. Upcoming expenses were reviewed. The total amount needed before loan closure was about \$200,000. We could meet these obligations without a bridge loan from BB&T. The loan amount was \$8,370,000.

ECS Foundation Vote:

Lisa Springle moved that the ECS Foundation recommend the bid received from Newcomb to the ECS Board as the mechanical contractor for the school's HVAC system effective 4/22/2013. Kim Kroll seconded the motion. Steve McAdams, David Clodgo, Kim Kroll, Lisa Springle, and Andy Kristianson (proxy vote cast by Lisa Springle) voted in favor of the motion. The motion was unanimously approved.

ECS Board Vote:

Christian Nechyba moved to accept the ECS Foundation's recommendation to accept Newcomb's bid as the mechanical contractor for the school's HVAC system effective 4/22/2013. Lisa Springle seconded the motion. The motion was unanimously approved. Margaret Holder cast a proxy vote in favor for Andy Kristianson. Lisa Springle cast a proxy vote in favor for Kevin Myers.

ECS Foundation Vote:

Lisa Springle moved that the ECS Foundation recommend the bid received from J & D for the sprinkler contract, the bid received from Waco for the plumbing contract, and the bid received from Waco for the electrical contract effective 4/16/2013. The motion was seconded by Kim Kroll. Steve McAdams, David Clodgo, Kim Kroll, Lisa

Springle, and Andy Kristianson (proxy vote cast by Lisa Springle) voted in favor of the motion. The motion was unanimously approved.

ECS School Vote:

Christian Nechyba moved to approve the ECS foundation's recommendations to accept the bid received from J & D for the sprinkler contract, the bid received from Waco for the plumbing contract, and the bid received from Waco for the electrical contract effective 4/16/2013. Lisa Springle seconded the motion. The motion was unanimously approved. Margaret Holder cast a proxy vote in favor for Andy Kristianson. Lisa Springle cast a proxy vote in favor for Kevin Myers.

Amy Luciani recommended creating a financial threshold for what kind of change orders would require board approval. Margaret Holder would work to recommend a threshold to the board and present this at the next board meeting. Site work contractor approval would be deferred until specific bids had been received and reviewed. Andy Kristianson had requested that the modular rental company send an updated contract, but had not yet received this.

Treasurer Report:

Bill Borter reported that Steve McAdams would outline a preliminary budget for the upcoming school year this month, and this would be reviewed in May. An amended bonus proposal would be submitted for board consideration by the end of the year. Margaret Holder reported a current bank balance of \$1,012,788.19.

Director's Update:

Steve McAdams reported that the dance was great success. A large donation was recently received from an ECS family, and was much appreciated. The sixth grade Space Camp field trip would leave tomorrow. The school wide day of writing last week had been very successful.

Foundation Update:

David Clodgo reported that Wayne Fenton had identified some grant opportunities, and would work on these. The board expressed its appreciation for his help.

Closed Personnel Session:

Christian Nechyba moved that the board go into closed session to discuss personnel topics, in accordance with statutes 143.318.11 (a) (4) and 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved. The board went into closed session at 9:45 pm. Christian Nechyba moved to return to open session at 10:02 pm. Margaret Holder seconded the motion. The board returned to open session at 10:02 pm.

Adjournment:

The meeting was adjourned at 10:03 pm.