



**Endeavor Board Meeting Agenda: May 14, 2018**  
**7pm in ECS Multipurpose Room**

**Present:**

<b>Board Member</b>	<b>Position</b>	<b>Term Start</b>	<b>Term Ending</b>	<b>Present</b>
<b>Kristy McClure</b> Start:	Treasurer	June 2015	June 2018	Yes
<b>Jim Hollis</b> Start: June 6, 2016	Member	June 2016	June 2019	No
<b>Charlie Kennedy</b> Start:	Member	June 2016	June 2019	No
<b>Bill Kroll</b> Start: May 19, 2016	Secretary	June 2016	June 2019	Yes
<b>Tracy DeMarco</b> Start: June 15, 2017	Member	June 2017	June 2020	Yes
<b>Ashley Hicks</b> Start: June 15, 2017	Member	June 2017	June 2020	No
<b>Kim Keith</b> Start: May 25, 2017	Member	June 2017	June 2020	Yes
<b>Clint White</b> Start:	Chair	June 2017	June 2020	Yes
<b>Nick Cerullo</b> Start: March 19, 2018	Member	June 2018	June 2021	Yes

**Call to Order:**

**Clint White**

- 7:10 p.m.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

**Approval of Agenda:**

**Bill Kroll**

- May 14, 2018 Agenda
  - Nick Cerullo seconded
  - Passed unanimously

### **Approval of Minutes:**

**Bill Kroll**

- April 23, 2018
  - Tracy DeMarco seconded
  - Passed unanimously

### **Foundation Board Update:**

**Michael Reinhardt**

- Foundation Meeting on May 7, 2018
- Facility improvements during summer track out
  - Budgeting issues being looked at
- Transferring Doo Dads to PAWS
  - Michael Reinhardt has volunteered to stay on as chair
- 8<sup>th</sup> Grade gift is a shade shelter that is 20 x 20 and fixing some benched
  - Moffat Piping has offered to donate materials and labor for shelter
  - Company out of Raleigh 906 will provide commercial type shelter
  - Just under \$1,000.00 raised. Need \$1,600.00 for 20 x 20 shelter. This is reduced from the normal price of \$2,500.00.
  - Deadline for donations is Wednesday.
  - Kim Keith: Perhaps 8<sup>th</sup> grade donations should go through Annual Fund as a restricted gift.
- ECS would like to recognize and thank Moffat Piping for its generous donation.

### **Committee Updates:**

**Clint White**

- **Treasurer Board position**
  - **Clint White nominated Bill Kroll**
  - **There were no other nominations or volunteers**
  - **Clint White moved to appoint Bill Kroll as Treasurer beginning July 1, 2018**
    - **Kristy McClure seconded**
    - **Passed unanimously**
- **Secretary Board position**
  - **Bill Kroll nominated Tracy DeMarco**
  - **There were no other nominations or volunteers**
  - **Bill Kroll moved to appoint Tracy DeMarco as Secretary beginning July 1, 2018**
    - **Kristy McClure seconded**
    - **Passes unanimously**
- **Upcoming Board meeting dates**
  - There will be a Strategic Planning meeting in June or July of 2018. This meeting will last half a day.
  - Additional dates will be proposed and posted on website.

- **Finance Committee:**

**Kristy McClure**

- Review April 2018 Financials
  - Looking at a surplus of about \$200,000.00

- Bonuses for teachers and staff
  - Took Annual Fund out so this was not an incentive
  - Christi Whiteside proposed \$1,000.00 as the base which is prorated based upon full time
  - **Kristy McClure moved to approve the \$1,000.00 bonus for teachers and staff**
    - **Kim Keith seconded**
    - **Passed unanimously**
- Salary Scale for 2018-19
  - Discussion that amended language for salary scale that was approved at last meeting is used. This language needs to go to Molly Blanchard.
  - Kristy McClure led discussion that the standard for a healthy financial statement for schools needs to target 65% of its budget to salaries. Currently ECS exceeds 65%.
    - These numbers were considered.
    - State increased percentage for retirement by 1%. This took away \$29,000.00 from being paid directly to teachers.
    - Once these numbers were taken into account, the Finance Committee recommended that the Salary Scale be increased 1.1% across the board.
    - These numbers are reflected in the Proposed Budget.
  - **Kristy McClure moved to approve Salary Scale for 2018-19 with 1.1% increase.**
    - **Kim Keith seconded**
    - **Passed unanimously**
- Budget for 2018-19
  - The Board would like to recognize the work that Molly Blanchard and Kristy McClure put into preparing the Budget.
  - Following amendments were made to Budget:
    - Add Line item for Guidance Counselor at \$20,000
    - Increased salary line item in budget to reflect Lauren Manfreda increasing work time from 4 days to 5 days
    - Increased budget item for Spring Annual Fund revenue from \$20,000 to \$36,000
    - Added \$5,000 to General Insurance
    - Added \$5,000 to Instructional Supplies
    - Capital Purchases line item being adjusted from \$0 to \$20,000
    - Building Repairs line item being adjusted from \$32,064.06 to \$52,064.06
    - Budgeted surplus of \$6,000
  - **Kristy McClure moved to pass 2018-19 Budget as Amended above**
    - **Nick Cerullo seconded**
    - **Passed unanimously**

- **Governance Committee (~15 minutes)**

**Bill Kroll**

- Student and Parent Handbook updates
  - Copies of handbooks e-mailed out to review

- Medical policy revisions discussion

- **Student Life Committee:**

**Kim Keith**

- Update on field trips study
  - Kim Keith discussed committee meeting
  - Good discussion on various viewpoints on what field trips mean to ECS
  - Reviewed current field trips and made note of how/why each trip is valuable
  - Created recommended “guiding principles” to be used when deciding on field trips
  - Next topic is field trip safety

- **Community Engagement Committee:**

**Clint White**

- Update on plaques
  - These will be delivered by end of year
- Roundtable dates May 21, 22, & 25 – Ashely, Charlie, and Clint will attend

**Director’s Update: (~15 minutes)**

**Christi Whiteside**

- Spring musical Lion King Jr. opens Wednesday with showings Wednesday through Friday. Get your tickets now!
- All sports have ended for the year. Sports Award Ceremony is next Wednesday evening.
- Final band concert is next Tuesday and band competition at Carowinds is next Friday on early release day.
- Final dance for middle school is June 1.
- EOG and EOC tests begin on May 30.
- New Family Orientation is June 4 at 1:00 and Moving into Middle School is same day at 2:00.
- Field Day is June 6.
- Day of Celebration is June 6: pep rallies, Moving Up, 8th grade walk, etc.
- Graduation is June 7 at 6:30. Board members are invited to attend.
- ECS is scheduling summer work including stripping and waxing floors, washing hall walls, refreshing playground mulch, repairing the playground fence, and replacing the rear playground gate with a double gate. There is also consideration for other landscaping improvements which may have to wait due to the heat.
- DPI is launching an improved version of Powerschool for teachers in the fall. Jim Lundholm, Molly Mueller, and Kate Tyler went to a train-the-trainer workshop last week and will train the staff in the fall.
- Admin teachers finished a 3 session Curriculum Leaders Collaborative workshop series.
- Budget for technology. Kristy McClure added that these items were approved, so pursuant to policy does not need approval by Board, but checks need to be signed by 2 authorized people.
- Calendar 2018-19 School year.
- Proposed Board Meeting Dates need to be set.
- **Board approval of Teacher Evaluation Process and Observation Form.**

- **Clint White moved to approve the Teacher Evaluation Process and Observation form.**
  - **Kristy McClure seconded.**
  - **Passed unanimously.**
- **Approval of Teacher and Staff contracts for 2018-19 school year**
  - **Clint White moved to approve contracts of teachers and staff for 2018-19 year.**
    - **Bill Kroll seconded.**
    - **Passed unanimously.**
  - **See attached list.**
- **Kristy McClure moved to approve expenditure of \$11,775.41 to strip and wax floors, payable to Cleannet of Charlotte, Inc.**
  - **Tracy DeMarco**
  - **Passes unanimously**
- Discussion of what guidance counselor will help with.
- Lauren Manfreda updated Board on:
  - Parent survey
    - 177 responses
    - largely positive
    - Number 1 way to volunteer is lunch duty
    - Fundraising issues: 111 said they had given and 39 said they would still be giving before end of year
    - High priority: Addition of gym, going to grade 12, school counselor
    - Direct pledge was choice for paying for these items
  - In planning for next year and fund raising, goals have gone from \$100,000 to \$120,000. Next year suggestion would be \$150,000.
    - About ½ should come from direct donations.
    - Participation has dropped, but average donation has increased.
  - Would like to target building this up

**Public Comments:**

- None

**Agenda for Next Meeting – Date and location TBD:**

- Presentation of future goals.
- Structure of committees

**Additional Items:**

- None

**Closed Session:**

- Clint White moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a)(1), (6), and (8)
  - Nick Cerullo seconded
  - Passed unanimously

- Board moved into closed session at 8:30 p.m.
- No action taken during closed session

**Open Session:**

- Clint White moved that the Board go into open session at 9:21 p.m.
  - Bill Kroll seconded
  - Passed unanimously
- Board returned to open session at 9:21 p.m.

**Other Matters:**

**Clint White**

- General discussion about budget process for new Board Members and ways to improve

**Adjournment:**

- Clint White moved to adjourn the meeting
  - Nick Cerullo seconded
  - Passed unanimously
- Board meeting was adjourned at 9:32 p.m.