



Endeavor Board Meeting Minutes: December 11, 2017
7pm in ECS Multipurpose Room

Present:

Clint White, Bill Kroll, Kristy McClure, Tracy DeMarco, Kim Keith, Charlie Kennedy (arrived 7:10 p.m)

Absent: Bill Borter, Ashley Hicks, Jim Hollis

Call to Order: (~2 minutes)

Clint White

- 7:06 p.m.
- **Mission Statement:** Endeavor Charter School will nurture and inspire motivated students to push themselves beyond the ordinary and into the extraordinary by providing a challenging curriculum that enhances traditional education with experiential opportunities.

Approval of Agenda: (~3 minutes)

Bill Kroll

- December 11, 2017 Agenda
 - Kim Keith seconded
 - Passed unanimously

Approval of Minutes: (~3 minutes)

Bill Kroll

- November 13, 2017
 - Tracy DeMarco seconded
 - Passed unanimously

Foundation Board Update: (~5 minutes)

Michael Reinhardt

- Last Foundation Meeting was November 2017
- Finished hanging Mosaic in Hall
- Discussion about installing an “interactive buzzer” at entrance for two way communication

Committee Updates: (~10 minutes)

Clint White

- **Finance Committee: (~15 minutes)**

Kristy McClure

- Endeavor Charter School received a waiver for the \$50,000 deposit or line of credit we had thought was required
- BB&T is considering a waiver of loan defaults based upon financial requirements dealing with benefits
- Endeavor Charter School Financial Policy
 - Draft of Financial Policy attached. Summary of significant changes:
 - Recurring bills
 - Use of Charter Success
- **Motion to Approve Endeavor Charter School Financial Policy by Kristy McClure**
 - Kim Keith seconded
 - Passed unanimously
- Reviewed November 2017 Financials
 - No comments

- **Governance Committee (~15 minutes)**

Bill Kroll

- Governance Committee meeting December 4, 2017
 - Current members are Bill Kroll, Tracy DeMarco, Christi Whiteside, Anna Gaines, and Evan Dapo
 - 30 Day Action Items are to review:
 - Staff handbook headed by Tracy DeMarco and Anna Gaines
 - Student/Parent handbook headed by Bill Kroll and Evan Dapo
 - Policies listed on ECS web page headed by Bill Kroll
 - Christi Whiteside looking at steps to revise ECS Mission Statement and draft Values Statement
- Revised Endeavor Charter School Bylaws discussion. Draft attached.
 - Removal of vice chair
 - Not being voted on, just looking for additional comments
- Amendment to lease between Foundation and ECS is on the task list
- Need to examine at Board terms

- **Student Life Committee: (~2 minutes)**

Kim Keith

- Students being picked up late issue
 - Only found one school in Pitt County that charges for late pick up
 - Most schools send letters to parents and then contact
- Bill Kroll asked if Student Life Committee could look into opening up the number of copies
 - This might be better examined by Governance Committee given a contract determines the cost of copies

- **Community Engagement Committee: (~10 minutes)**

Charlie Kennedy

- Met with Leaders Building Leaders
 - Committee is working with Christi Whiteside on survey focused on four main areas:
 - Academics

- Child Safety
- Communication
- Coaching and development of staff
- Town Hall Meeting on February 8, 2018 at 6:30 p.m. – 8:00 p.m.
- Conducting a survey of teachers' salaries
- Next Stakeholders' Meeting is January 12, 2018 at 8:15 a.m.

Director's Update: (~15 minutes)

Christi Whiteside

- North Carolina State Board of Education Policy LICN-004 changes
 - The requirements for a mentor teacher have been changed.
 - It is necessary for schools to reflect this change in their Board approved Beginning Teacher Support Program Plans.
 - Christi Whiteside has submitted these changes as well as made a few additions to ECS's previously approved plan.
 - These changes and the current plan have all been approved by DPI, but need to be approved by the ECS Board.
 - Draft of ECS Beginning Teacher Support Program Plan attached. Summary of significant changes:
 - Required statement about mentors for beginning teachers;
 - Support for Beginning Teachers includes:
 - Observes a peer a minimum of 4 times per year using the BT and Mentor Observation form
 - Meets with the appropriate Curriculum Coordinator on a weekly basis
 - Is provided an opportunity to discuss their progress on personal and school focuses in a quarterly check-in with a Curriculum Coordinator or the Director.
- **Motion to Approve Beginning Teacher Support Program Plan by Bill Kroll**
 - Charlie Kennedy seconded
 - Passed unanimously
- The 10 Year Renewal Process is coming to an end.
 - Charter School Advisory Board meetings are happening today and tomorrow.
 - We received a unanimous vote for a 10 year charter renewal.
 - The State Board of Education must now vote to approve this recommendation.
- The Digeridoo Down Under cultural arts performance took place today for all grades.
- This week ECS had special performances in grades K, 1, and 3.
- There is a middle school dance on Friday.
- The sibling lottery is on Thursday.
- The cast list has been posted for our spring musical Lion King, Jr.
- The mosaic has been installed. It was a great project!
- Christi Whiteside is in the process of completing the mid-year check ins with all staff focusing on input toward our efforts to create a new teacher observation process as well as input on their successes and efforts during 2nd quarter.
- Christi Whiteside met with Walter Finnegan last week to begin discussion about starting the mission and vision process.
 - He is willing to work with us through the spring to update our guiding statements.

- He suggested that we begin with a small group to guide the process.
- I would recommend that this be the Community Engagement Committee with the addition of the administration.
- From that guiding group the plan for incorporating the staff and wider community will be created.
- Christi Whiteside discussed 2016-17 EOC/EOG data

Public Comments: (~5 minutes)

- None

Agenda for Next Meeting – January 22, 2018:

- Committee Updates
 - Governance Committee
 - Discussion of rules to go along with Bylaws
 - Amendment to Lease between Foundation and ECS
 - Student Life Committee

Additional Items:

- Annual Fund Update:
 - 66% towards goal
 - 42% participation
 - Giving Tuesday was a big boost
 - About \$15,000 was raised
 - Brick sales were successful. About 30 bricks sold.

Lauren Manfreda

Closed Session:

- Clint White moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a)(1), (6), and (8)
 - Kristy McClure seconded
 - Passed unanimously
- Board moved into closed session at 8:17 p.m.
- No action taken during closed session

Open Session:

- Clint White moved that the Board return to open session at 8:45 p.m.
 - Charlie Kennedy seconded
 - Passed unanimously
- Board returned to open session at 8:45 p.m.

Adjournment:

- Clint White moved to adjourn the meeting

- Charlie Kennedy seconded
 - Passed unanimously
- Board meeting was adjourned at 8:46 p.m.