



Endeavor Board Meeting Minutes: November 13, 2017
7pm in ECS Multipurpose Room

Present:

Clint White, Bill Kroll, Tracy DeMarco, Ashley Hicks, Jim Hollis, Charlie Kennedy

Absent:

Bill Borter, Kristy McClure, Kim Keith

Call to Order: (~2 minutes)

Clint White

- 7:03 p.m.
- **Mission Statement:** Endeavor Charter School will nurture and inspire motivated students to push themselves beyond the ordinary and into the extraordinary by providing a challenging curriculum that enhances traditional education with experiential opportunities.

Approval of Agenda: (~3 minutes)

Bill Kroll

- November 13, 2017 Agenda
 - Jim Hollis seconded
 - Passed unanimously

Approval of Minutes: (~3 minutes)

Bill Kroll

- October 23, 2017
 - Jim Hollis seconded
 - Passed unanimously

Foundation Board Update: (~5 minutes)

Michael Reinhardt

- Jim Hollis was appointed to the Foundation Board
- Discussion involving improvements to school
 - Discussion to improve outdoor area with 8th graders. Mark Root organizing the students
 - Student council project funding may be available
 - PAWS may have money at the end of the year
 - Annual fund may have money at the end of the year
- Ongoing issue with odors in various rooms; not able to find reason; moisture in windows
 - Exterior caulk troubles may be the problem

- Installer came in and fixed caulk

Committee Updates: (~5 minutes)

Clint White

- Communication updates to Clint White

- **Finance Committee: (~15 minutes)**

Clint White

- Endeavor Charter School Financial Policy
 - Significant changes:
 - Recurring bills
 - Use of Charter Success
- Motion to Approve Endeavor Charter School Financial Policy
 - Tabled to next meeting
- Motion to allow Blue Cross Blue Shield to be paid on-line as a recurring vendor on Financial Policy
 - Charlie Kennedy seconded
 - Passed unanimously
- October 2017 Financial update and motion to approve
 - Tabled for next meeting

- **Governance Committee (~15 minutes)**

Bill Kroll

- Tracy DeMarco and Bill Kroll attended the McGuire Woods Nonprofit Seminar on November 7, 2017
 - Notes from seminar were circulated to Board and Christi Whiteside via e-mail
 - Topics included:
 - Employment Law Issues
 - Charitable Gift Acceptance Policies
 - Cybersecurity
 - Liability for nonprofits with investment decisions
 - Tax issues
 - Recommendation to check North Carolina Secretary of State website to insure that registered agent and mailing addresses were correct
 - These items were correct for ECS, but outdated for PAWS and Boosters
 - E-mails were sent to these groups to have corrected
- Redline version of Bylaws was circulated and discussed
 - Authorizing the formation of standing and temporary committees
 - Discussion of having Vice Chairman Board position
 - Removal of ECS employees being on Board
 - Renaming Principal as “Director”
 - Method of announcing meetings to community
 - Typographical corrections
- Current items being examined:
 - Look at adding Board rules/policies, initially to formally handle:
 - Committees and
 - Board terms and officer positions

- Addendum to lease clarifying that ECS is responsible for reimbursing Foundation for any capital expenditures
- Staff handbook
- Recruitment of other Governance Committee Members

- **Student Life Committee: (~10 minutes)**

Bill Kroll

- Students being picked up late issue still being researched

- **Community Engagement Committee: (~10 minutes)**

Charlie Kennedy

- No updates

Director's Update: (~15 minutes)

Christi Whiteside

- ECS current enrollment is 510.
- An interest meeting was held last week for this year's spring musical -Lion King Jr.
- The mosaic artist began today
- Staff Leadership team has begun working on a new teacher observation tool. This will go through the staff for input over several months and will eventually come to Board for input and approval for implementation next school year. Which committee would be best to work with?
- New discipline policy being tried in grades 7-8 this quarter has been well received. We hope to adopt for full student body in January.
- Concrete was installed on the playground to surround the basketball goal and reduce risk of injuries.
- Last week our Positivity Project character strength was bravery. We brought in speakers from police, fire, and military to speak with most grade levels. We hope to expand this next year.
- Invitations have been sent to 12 stewards for the crab walk. More formal invitations are being sent to 2 witnesses. A training plan was sent to all families in Friday's email blast so everyone can get ready!
- December 11 and 12 Charter School Advisory Board meetings which will be streamed will provide information about where things stand with the 10 year renewal process.
- Walter Finnegan who I work with through Leaders Building Leaders will be able to work with us on our mission and vision if we decide to pursue that later this year.
- We are continuing to work on facility improvements including having caulk replaced on the exterior last week.
- Landscaper will be replacing plants on the hill that died soon after planting. The taller juniper died and the shorter lived. Also working with Foundation on idea to allow protection for the hose that crosses the street. The carpool traffic destroys even commercial grade hoses after only a few days.

Public Comments: (~5 minutes)

- None

Agenda for Next Meeting – December 4, 2017:

- Committee Updates
- Approve Financial Policy
- October 2017 Financial update and motion to approve
- Late pick up policy
- Endeavor Charter School Bylaws review

Closed Session:

- Clint White moved that the Board go into closed session in accordance with North Carolina statute 143-318.11 (a) (1), (6), and (8)
 - Charlie Kennedy seconded
 - Passed unanimously
- Board moved into closed session at 8:05 p.m.
- No action was taken in closed session

Open Session:

- Clint White moved that the Board go into open session
 - Charlie Kennedy seconded
 - Passed unanimously
- Board returned to open session at 8:27 p.m.

Additional Items:

- The Board would like to recognize the following volunteers for their volunteer work on Saturday to install concrete for the basketball court:
 - Michael Reinhardt
 - David Needham
 - Oscar Gonzalas
 - Nick Fink
 - Bill Kroll
 - Colin Reinhardt (Student)
 - Diego Gonzalas (Student)



- Use of Closed Session for public bodies. North Carolina Statute 143-318.11 provides 10 reasons that the Board can go into closed session. For our purposes, 3 are the most applicable:
 - (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.

We need to ensure we keep these exceptions in mind in our closed sessions.

- Clint White stated that he had updated Christi Whiteside on performance evaluation

Adjournment:

- Clint White moved to adjourn the meeting
 - Charlie Kennedy seconded
 - Passed Unanimously at 8:37 p.m.