



Endeavor Board Meeting Minutes: October 23, 2017
7pm in ECS Multipurpose Room

Present:

Clint White, Bill Kroll, Kristy McClure, Tracy DeMarco, Ashley Hicks, Jim Hollis, Kim Keith, Charlie Kennedy (arrived at 7:29)

Absent:

Bill Borter

Call to Order: (~2 minutes)

Clint White

- 7:07 p.m.

Approval of Minutes: (~3 minutes)

Bill Kroll

- September 18, 2017
 - Jim Hollis seconded
 - Passed unanimously

Foundation Board Update: (~5 minutes)

Clint White

- There is an open seat on the Foundation Board that needs to be filled by an ECS Board Member. It has been proposed that Jim Hollis fill this seat and his name has been submitted to the Foundation President.

Committee Updates: (~10 minutes)

Clint White

- McGuire 15th Annual Nonprofit Seminar – November 7, 2017
 - Tracy DeMarco and Bill Kroll plan on attending

- **Finance Committee:** (~15 minutes)

Kristy McClure

- Kristen Hoyle with Thomas, Judy and Tucker presentation of ECS audit
 - Audit was pleasantly smooth
 - Explanation of liabilities, the major one being the pensions for employees
 - This looks frightening but as the stock market has increased, this liability will decrease
 - All schools that are part of the State retirement system are in the same situation

- Recommendation to really review Management Discussion and Analysis
- Same firm audits both ECS and Foundation
- Questions regarding debt covenants and compliance with loan documents related to fluctuations of pension liability
 - Kristy McClure will look at options for a waiver if it is the pension liability that places ECS in default
- School has deposits that are not insured
 - Suggestion was made to look at ways to secure this money
- Suggestion that Foundation purchase capitalized items
 - Have an addendum to lease that ECS is responsible for reimbursing Foundation for any capital expenditures
- Internal control issue was found with 2017-1, three items were found that did not have proper approval. It is noted as a “significant deficiencies,” but because these were very small so it was not a “material weakness”
 - ECS will need to submit how this is being fixed
 - This issue has actually already been addressed
- Kristy McClure moved to approve the audit as presented by Kristen Hoyle
 - Charlie Kennedy seconded
 - Passed unanimously
- Financial/Accounting Policy for Board to review
 - Finance Committee has drafted a policy
 - It has been reviewed by auditor and Charter Success
 - Draft will circulated to Board for comment and approval at next meeting
- Kristy McClure moved to approve the following list of vendors that are recurring bills and per policy would not need Board approval:

Company	Description
Aflac	Insurance
Blue Cross Blue Shield	Insurance
Carolina Mutual Insurance	Insurance
Century Link	Phone
Charter Success	Financial
City of Raleigh	Water
Cleannet of Charlotte	Cleaning
Duke Energy	Power
Endeavor Foundation	Rent
Kathryn Trocinski	Contracted Services
Precision Edge Landscaping	Landscaping
Ricoh	Lease copier
Robin Veldman	Contracted Services
United Concordia	Insurance
Waste Industries	Trash

- Jim Hollis seconded
- Passed unanimously
- Looking at issue with charter renewal of \$50,000 escrow or line of credit

- \$1,000 for line of credit appears to be the way to go
- Still looking at investment strategies – Clint White
 - Finance Committee is reviewing 3 firms and will narrow this for approval of the Board
- Still trying to recruit members, especially as both Board members with finance background are close to rolling off
 - CPA or financial investment experience-Erin Johnson is a parent excited to be on the committee
 - Really need to recruit a Board Member that has financial background
- Financials are on track
 - Kristy McClure moved to approved
 - Charlie Kennedy seconded
 - Passed unanimously

- **Governance Committee (~3 minutes)**

Bill Kroll

- Governance Committee meeting October 16, 2017 was postponed
- Current items being examined:
 - Exempt/Nonexempt Employee policies and Issues
 - Board Bylaws
 - Officer positions includes a vice chair
 - Need to remove references to ECS employees being on Board
 - Look at adding Board rules/policies, initially to formally handle:
 - Committees and
 - Board terms and officer positions
 - Staff handbook
 - Recruitment of other Governance Committee Members

- **Student Life Committee: (~2 minutes)**

Kim Keith

- Nothing to report
- Donations with new letters to Endeavor Boosters appears to be successful
- Students being picked up late issue needs to be addressed

- **Community Engagement Committee: (~10 minutes)**

Charlie Kennedy

- Family Fun Fest-September 22, 2017
 - Great success
- Committee recruitment
 - Idea to bring in Development Committee
- Shareholders meeting was Friday

Director's Update: (~15 minutes)

Carolyn Southard

- 2nd quarter is off to a great start!
- Do Dads was on Saturday. It was a small turnout, but the list of projects was completed. The group is looking at ideas for better defining our overflow parking areas as a future project.

- New discipline scale has been presented as a draft to all 7th and 8th graders. These grades will pilot it this quarter. It will be presented at the next Student Life Committee meeting.
 - The discipline scale creates more consistency in consequences.
 - Helps students to understand what their poor choices might cost them.
- Utilizes fun school opportunities to leverage good choices, e.g. a student may think twice about an action if they know they will lose club time.
- 10 Year Anniversary party plans continue. They have been presented to Stakeholder groups. The full plan will be presented to the staff on Monday. We anticipate a big announcement to our community about our Guinness record after getting staff input. Our proposal has been accepted by Guinness!
- Day of Social Studied is Friday. Each hall is focusing on a continent. We are still seeking pictures of our students and staff around the world to use in a display.
- We have reached out to our athletic conference schools to see if any would be interested in forming an arts conference for competitions, shared professional development, etc. One is interested, so we are moving forward in hopes of growing the interest.
- Christine Ventresco began her medical leave today. Kristen Weir will be her long-term substitute. She will be working through plans Mrs. Ventresco left, input from classroom teachers, and oversight by Julie Tudor.
- We have a visit scheduled for tomorrow with the folks who built our school. There is a dampness in a classroom that we cannot figure out.
- Fall sports ended strong!
 - Tennis had their best record ever
 - Girls Cross Country won the conference
 - Boys Cross County came in third
 - Boys Soccer won the regular season and the tournament championships
- First quarter pep rally was last Friday. Two changes this year –
 - A student from each grade or each self-contained class was selected for exemplifying one of the character strengths we focused on this year.
 - All award winners will be listed in each grade levels next newsletter. We got feedback last year that parents would like to have more specific information about tags their children might be earning and we hope this will fill that need.
- Changes to 2018-19 calendar are being looked at
 - Workday in December is being switched to April to provide a break
- Social Media group came in and ECS was on the news
 - Parent presentation seemed to have been better than the students
- The Rock has our name on it
- Issue with dead trees; will check with contractors

Public Comments: (~5 minutes)

- None

Agenda for Next Meeting – November 13, 2017:

- Committee Updates
 - Financial policy
 - Late pick up issue
 - Trip distances

- Bylaws for Board
- Addendum to lease that ECS is responsible for reimbursing Foundation for any capital expenditures

Additional Items:

- Leader Building Leaders workshop for board education was mentioned to see if there is interest

Closed Session:

- Clint White moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a) (6)
 - Ashley Hicks seconded
 - Passed unanimously
- Board moved into closed session at 8:19 p.m.
- No action was taken in closed session

Open Session:

- Board returned to open session at 9:32 p.m.

Adjournment:

- Clint White moved to adjourn the meeting
 - Jim Hollis seconded the motion
 - Passed unanimously at 9:32 p.m.