



Endeavor Board Meeting Minutes: June 3, 2019
7:00 PM in ECS Multipurpose Room

Present:

Board Member	Position	Term Start	Term Ending	Present
Jim Hollis Start: June 6, 2016	Member	July 1, 2016	June 30, 2019	Yes
Jaclyn Parks Start: April 8, 2019	Member	July 1, 2019	June 30, 2022	Yes
Bill Kroll Start: May 19, 2016	Chair	July 1, 2016	June 30, 2019	Yes
Tracy DeMarco Start: June 15, 2017	Secretary	July 1, 2017	June 30, 2020	Yes
Ashley Hicks Start: June 15, 2017	Member	July 1, 2017	June 30, 2020	Yes
Kim Keith Start: May 25, 2017	Vice-Chair	July 1, 2017	June 30, 2020	Yes
Nick Cerullo Start: March 19, 2018	Member	July 1, 2018	June 30, 2021	Yes
Israa Kanfoud Start: July 12, 2018	Treasurer	July 1, 2018	June 30, 2021	No
Jon Fowler Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	No

Call to Order: (~2 min)

Bill Kroll

- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda: (~1 min)

Tracy DeMarco

- Tracy DeMarco moved to approve the June 3, 2019 agenda.
 - Jim Hollis seconded
 - Motion passed unanimously.

Approval of Minutes: (~1 min)

Tracy DeMarco

- Tracy DeMarco moved to approve the May 13, 2019 Minutes.

- Kim Keith seconded.
- Motion passed unanimously.

Foundation Board Update: (~5 min)

Michael Reinhardt

- No update.

PAWS Update: (~5 min)

Natalie Newell

- Natalie Newell thanked the Board for its support this School year and stated that she believes the relationship between PAWS and the Board has been beneficial to both groups.
- The volunteer appreciation event at Forest Ridge Park was a success and saw a large turnout.
- PAWS will be organizing the upcoming year-end Field Day.
- With the close of the school year, PAWS is working to complete some final purchases with the excess funds in its budget. Some of these purchases include a printer for the School's laptop carts; new flag; and other items. After making those purchases, PAWS will gift any remaining money to the School to purchase supplies as needed.
- The last teracycle will take place Thursday, June 6, 2019.
- Yearbooks went out today.

Committee Updates:

● **Finance Committee (~10 min)**

Bill Kroll

- Christi Whiteside asked the Board to approve contracts for the following teachers:
 - Elizabeth Ammons (Teacher)
 - Deborah Baskins (Teacher)
 - Molly Blanchard (Finance)
 - Joshua Burt (Teacher)
 - Leslie Clark (Teacher)
 - Stacey Clemmons (Teacher)
 - Cailen Colvin (Teacher)
 - Andrea Comstock (Teacher)
 - Barbie Dalton (Teacher)
 - Alicia D'Anna (office)
 - Laura Diaz (Teacher)
 - Melissa Dougherty (Teacher)
 - Erin Einzig (Teacher Assistant)
 - Robert Ezzell (Teacher)
 - Anna Gaines (Teacher)
 - Alison Haught (Teacher)
 - Holly Heasley (EC Teacher)
 - Alison Hester (Teacher)
 - Erin Johnson (Teacher)
 - Tonia Jones (Teacher Assistant)
 - Holly Ketchum (Teacher)
 - Sarah Keune (Teacher)
 - Jim Lundholm (Technology)
 - Lauren Manfreda (Development Director)
 - Clay Marion (Teacher)
 - Maija McAdams (Teacher)

- Sarah McConnell (Teacher)
- Molly Mueller (Teacher)
- Ng Ngueyet (Teacher Assistant)
- Susan Nielsson (Teacher)
- Dina Rafferty (Teacher)
- John Raitano (Teacher)
- Lara Rice (Office/Admissions)
- Alicia Rogerson (Teacher)
- Mark Root (Teacher)
- Lashonna Smith (EC Teacher)
- Carolyn Southard (Assistant Principal)
- Allison Starkey (Teacher)
- Jennifer Tatum (Teacher)
- Christine Tompkins (Teacher)
- Juliette Tudor (Assistant Principal)
- Kate Tyler (Teacher)
- Christine Ventresco (Testing Coordinator)
- Jeanine Viola (Teacher Assistant)
- Tara Whitbread (Teacher Assistant)
- Susan White (SAP)
- Christi Whiteside (Principal)
- Amy Wilson (Teacher)
- Jess Young (Teacher Assistant)
- Bill Kroll moved to approve 2019-2020 contracts for the above-listed teachers and staff.
 - Jim Hollis seconded.
 - Motion passed unanimously.
- BK moved to approve a \$12,905.82 invoice from Cleannet of Charlotte, Inc. to wax the school floors during the summer break (including removing all furniture; stripping floors, re-waxing floors, etc.).
 - Ashley Hicks seconded.
 - Motion passed unanimously.
- Bill Kroll informed the Board that the School issued a check in the amount of \$11,410.57 to the law firm Parker Poe for work performed related to the ongoing bond audit. Because the Board already approved engagement of Parker Poe attorneys, there was no need for the Board to vote on the invoice.

- **Governance Committee (~10 min)**

Tracy DeMarco

- The Board's new document management system is now online thanks to the research and initial set-up work of Jon Fowler. All minutes, policies, etc. will be posted to the system going forward, and there is a folder for each committee to store documents as needed.
- The field trip guidelines are nearing completion and will be formalized and published after the Committee runs down a few remaining legal issues over the summer.

- **Community Engagement Committee (~10 min)**

Ashley Hicks

- The committee is in the process of sending thank you notes to donors.

Director's Update: (~15 min)**Christi Whiteside**

- EMS was called on Friday to respond to a student who fainted.
- Student Council raised \$775.50 for the Fill Your Bucket List Foundation through the homeroom reverse coin drive. They'll be featured in FYBLF information soon!
- 8th grade Student Council Members joined Mrs. Manfreda Monday afternoon to travel and personally thank some of our business sponsors.
- Summer facility work has begun. Landscaping will continue as we try to get erosion under control and improve our grass. Hall walls will be washed. All tile will be stripped and waxed. All carpet and rugs will be washed. The office halls and MPR will be repainted. Some office and the exterior will get touch up paint.
- Our 7th grade math position will be filled next year by Deborah Baskin.
- We've offered our 7/8 science position.
- Plans for 2019-2020 are well under way!
- We are working on plans for teacher workdays focusing on teacher selected topics including safety, health, difficult conversations, and specific academic focuses.
- We've improved our communication, pep rally, Positivity Project, and discipline disciplines for next year.
- We are excited to begin Cyber Civics in middle school next year.
- Worked with PAWS to form academic clubs next year. Yearbook will be a school club.

Annual Fund Update:**Lauren Manfreda**

- Lauren Manfreda reported that the 2018-2019 Annual Fund exceeded the \$150,000 goal set by the Board. While there are still a few final donations rolling in, Lauren stated that she expects the final total raised will be approximately \$160,000.
- To show appreciation for some of our community donors, Lauren took 8th grade student council officers to a number of businesses to deliver an in-person thank you and explain how community donations help the school. Some of the businesses visited include: Margot's Pizza, Gladwell Orthodontics, and Beazer Homes.

Additional Items:

- For their class gift, the 8th grade raised enough money to install a water fountain.
- The Board will be setting a date for its annual strategic planning meeting to take place in August.

Closed Session:**Bill Kroll**

- Bill Kroll moved to go into closed session pursuant to N.C. Gen. Stat. § 143.318.11(a)(6) at 8:01 p.m.
 - Nick Cerullo seconded.
 - Motion passed unanimously.
- Bill Kroll moved to go back into open session at 8:31 p.m.
 - Jon Fowler seconded.
 - Motion passed unanimously.

Adjournment:

- Bill Kroll noted that this meeting marked the end of Jim Hollis's tenure on the Board. Bill officially thanked Jim for three (3) years of service to the School.
- Bill reported that he approached Clint White about engagement on Foundation Board. Clint indicated that he may be interested and suggested that Bill ask Kristy McClure to join as well.
- Jim Hollis moved to adjourn at 8:32 p.m.
 - Nick Cerullo seconded.
 - Motion passed unanimously.