



Endeavor Board Meeting Agenda: February 11, 2019
7:00 PM in ECS Multipurpose Room

Present:

Board Member	Position	Term Start	Term Ending	Present
Jim Hollis Start: June 6, 2016	Treasurer	July 1, 2016	June 30, 2019	Yes
Vacant Start:		July 1, 2016	June 30, 2019	
Bill Kroll Start: May 19, 2016	Chair	July 1, 2016	June 30, 2019	Yes
Tracy DeMarco Start: June 15, 2017	Secretary	July 1, 2017	June 30, 2020	Yes
Ashley Hicks Start: June 15, 2017	Member	July 1, 2017	June 30, 2020	No
Kim Keith Start: May 25, 2017	Vice-Chair	July 1, 2017	June 30, 2020	No
Nick Cerullo Start: March 19, 2018	Member	July 1, 2018	June 30, 2021	Yes (via teleconference)
Israa Kanfoud Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes
Jon Fowler Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes

Call to Order: (~2 min)

Bill Kroll

- Bill Kroll called the meeting to order at 7:04 PM.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda: (~1 min)

Tracy DeMarco

- Tracy DeMarco moved to approve the February 11, 2019 agenda.
 - Jim Hollis seconded seconded.
 - Motion passed unanimously.

Approval of Minutes: (~1 min)

Tracy DeMarco

- The Board discussed the January 14, 2019 minutes and agreed to postpone voting until the March meeting to allow time for follow-up on a few items.

Foundation Board Update: (~5 min)

Bill Kroll

- The Foundation Board has not met since our January Board meeting, but is working to select a meeting date in March.

PAWS Update: (~5 min)

Natalie Newell

- Today was the first day of teacher appreciation week. PAWS has fun activities and treats planned for the rest of the week.
- The Art Show and Book Fair will run from February 25th to March 1st. Art can be purchased on Wednesday (27th) and Thursday (28th) evenings 6pm–8pm. PAWS has arranged for food trucks to be available at the event both nights (Mexican food on the 27th and mac and cheese on the 28th). There will also be music, face painting, snow cones, cupcakes, and water available for purchase.
- There has been a change to next year's PAWS Board officers. The president elect stepped down, and Mary Beth Robinson will take her place. PAWS will be searching for a candidate to serve in the treasurer position for the 2019-2020 school year.
- The deadline for ordering yearbooks is March 15th; they will be available for purchase at the Art Show. Each book costs \$25.
- PAWS is putting together a list of available positions for the coming school year. Once complete, Lauren Manfreda will send an email and post on Facebook.

Committee Updates:

• Finance Committee (~10 min)

Israa Kanfoud

- Bond Audit
 - Our attorneys have completed the audit response and will be sending the requested information to the IRS later this week.
- Except for expenses associated with the audit, which was unanticipated, the School is on budget for the year.
- Amendment to Credit Agreement and engagement of counsel
 - The Finance Committee has been working with BBVA to execute an amendment to the debt calculation ratio. However, Endeavor needs to engage counsel to review the amendment before executing it. McGuireWoods represented the School with respect to execution of the initial credit agreement and subsequent amendment. Accordingly, the Finance Committee would like to re-engage McGuireWoods to review the latest amendment.
 - Israa Kanfoud moved to engage McGuireWoods to represent the School with respect to review and execution of the credit agreement amendment.
 - Bill Kroll seconded.
 - Tracy DeMarco abstained.
 - Motion passed unanimously.
- Molly is actively working to prepare the budget for next year, and the Finance Committee will circulate the document for the Board's review as soon as possible.

- **Governance Committee (~10 min)**

Tracy DeMarco

- By-laws
 - The Governance Committee has been reviewing the bylaws, which have not been revised since the School first opened. The Board discussed certain amendments during the 2018-2019 school year, and the Governance Committee is working to prepare a version for the Board's review and approval in the coming months.
- Document management
 - The Governance Committee is evaluating potential options for the Board to adopt a document management platform. The Committee is leaning toward Google Docs, but needs to investigate some security and confidentiality concerns before moving forward.
- Policies and procedures
 - The Governance Committee is also working on updating the School's policies and procedures and will work to ensure that each of these are captured through the document management system.

- **Community Engagement Committee (~10 min)**

Nick Cerullo

- 2019 Parent Survey
 - The Community Engagement Committee has been working with Lauren Manfreda to prepare the 2019 parent survey. Any additional comments to the latest draft should be sent to Lauren by this Thursday, February 14, 2019.
- Nick Cerullo said that he secured two new sponsors for the School this week. The Committee continues to work with Lauren Manfreda to get the word out for fundraising.

Director's Update: (~15 min)

Christi Whiteside

- Enrollment is 506
- DOT began a paving project on Burlington Mills Road last week. We were not notified in advance, but were able to hire WFPD at the last minute to direct traffic during the paving. Our parents were very patient and appreciative of the officers.
- Moffat Pipe construction has begun.
- We are monitoring the flu outbreak at ECS. Our absence numbers have been significantly higher than usual. We are seeking ideas from the custodial company on deep cleaning we can do if it gets worse. We sent out a plea to parents to keep symptomatic kids at home following our guidelines.
- Seeking ideas from other schools about ways they enforce attendance policies.
- Next week is our public lottery.
- The following week is the art show/book fair.
- That week we also culminate our One School, One Book project.

Closed Session:

- Bill Kroll moved to go into closed session at 8:10 p.m. pursuant to N.C. Gen. Stat. § 143.318.11(a)(4).
 - Jim Hollis seconded.
 - Motion passed unanimously.

- Bill Kroll moved to go into open session at 8:43 p.m.
 - Nick Cerullo seconded.
 - Motion passed unanimously.

Adjournment:

Bill Kroll

- The Board briefly discussed whether to hold meetings on Monday or Tuesday evenings for the 2019-2020 school year.
- Bill Kroll moved to adjourn at 8:44.
 - Jim Hollis seconded
 - Motion passed unanimously.