



**Endeavor Board Meeting Agenda: November 19, 2018**  
**7:00 PM in ECS Multipurpose Room**

**Present:**

| <b>Board Member</b>                          | <b>Position</b> | <b>Term Start</b> | <b>Term Ending</b> | <b>Present</b> |
|--|-----------------|-------------------|--------------------|----------------|
| <b>Jim Hollis</b><br>Start: June 6, 2016     | Treasurer       | July 1, 2016      | June 30, 2019      | Yes            |
| Vacant<br>Start:                             |                 | July 1, 2016      | June 30, 2019      |                |
| <b>Bill Kroll</b><br>Start: May 19, 2016     | Chair           | July 1, 2016      | June 30, 2019      | No             |
| <b>Tracy DeMarco</b><br>Start: June 15, 2017 | Secretary       | July 1, 2017      | June 30, 2020      | Yes            |
| <b>Ashley Hicks</b><br>Start: June 15, 2017  | Member          | July 1, 2017      | June 30, 2020      | Yes            |
| <b>Kim Keith</b><br>Start: May 25, 2017      | Vice-Chair      | July 1, 2017      | June 30, 2020      | Yes            |
| <b>Nick Cerullo</b><br>Start: March 19, 2018 | Member          | July 1, 2018      | June 30, 2021      | Yes            |
| <b>Israa Kanfoud</b><br>Start: July 12, 2018 | Member          | July 1, 2018      | June 30, 2021      | Yes            |
| <b>Jon Fowler</b><br>Start: July 12, 2018    | Member          | July 1, 2018      | June 30, 2021      | Yes            |

**Call to Order: (~2 min)**

**Kim Keith**

- Kim Keith called the meeting to order at 7:05 P.M.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

**Approval of Agenda: (~1 min)**

**Tracy DeMarco**

- Tracy DeMarco moved to approve the November 19, 2018 Agenda.
  - Jon Fowler seconded.
  - Motion passed unanimously.

**Approval of Minutes: (~1 min)**

**Tracy DeMarco**

- Tracy DeMarco moved to approve the October 22, 2018 Minutes.
  - Jon Fowler seconded.
  - Motion passed unanimously.

**Foundation Board Update: (~5 min)**

**Christi Whiteside**

- The Foundation Board has engaged a technician to fix the School's intercom.
- The group reviewed its bylaws and confirmed the need to an additional ECS Board member to serve on the Foundation Board.

**PAWS Update: (~5 min)**

**Mary Beth Roberson**

- The PAWS Halloween breakfast for teachers was a success, and PAWS is now planning the teacher holiday luncheon.
- Teacher appreciation week is scheduled for February 11-13, 2019. PAWS is working on a theme relating to love. This year, the goal is to keep things simple and have families send in items for teacher appreciation once or twice during the week.
- The ECS Art show is scheduled to take place February 27-28, 2019. Each participating child will have one piece of artwork framed, and parents can choose to purchase the framed work for \$20. There is no charge for participation; instead the coordinating company take a percentage of each sale and PAWS receives the remainder as a fundraiser for the School.
- Terracycle took place on November 1<sup>st</sup>. The collection totaled 256 lbs and was the largest PAWS has ever collected. The next terracycle will take place on December 6th.

**Committee Updates:**

• **Finance Committee (~10 min)**

**Jim Hollis**

- The 2018-2019 budget is currently on track. In fact, the forecast is tracking higher than originally budgeted because fundraising has changed.

• **Governance Committee (~10 min)**

**Tracy DeMarco**

- The Governance Committee has been working on changes to the Lottery Admissions Policy. The group will be circulating a draft of revised policy before the next meeting for the Board to vote on.
- Kim Keith announced that the Field Trip Safety Guidelines are close to final. These are not policies that the Board needs to approve, just a set of guidelines to guide teachers as they select field trips. The teachers have really appreciated the opportunity to sit across a table from parents and talk through these issues. There are still a few legal and medical issues to iron out. Tracy DeMarco and Bill Kroll will analyze the legal issues. Mary Beth Roberson has offered to take a look at the medical issue from a parental perspective.

• **Community Engagement Committee (~10 min)**

**Ashley Hicks**

- The group set the following dates for teacher/staff Roundtables:
  - Afternoon on December 5, 3:45 (Ashley Hicks and Kim Keith will attend).
  - Morning on December 7, 7:45 (Bill Kroll, Ashley Hicks, and Jon Fowler will attend).

**Director's Update: (~15 min)**

**Christi Whiteside**

- **Enrollment is 405**

- Our Spanish position has been filled. Laura Diaz is a native of Peru, but comes to us from Henderson Collegiate Charter with NC certification and 7 years experience. She will start next Monday with a 3 day observation period with a sub.
- Leadership team is looking at the format of our pep rallies and ways to capitalize on our professional development time.
- Boys and Girls Basketball is underway.
- Day of National Parks was last Friday. It was a big hit with kids and teachers alike. We hosted park ranger speakers, activities focused on specific parks or park features such as geysers. We will be getting more formal feedback from staff to determine whether the theme day will be our new permanent direction for the Day of...
- The changes to our admissions policy discussed at the last Board meeting have been approved by our school law attorney and the Governance Committee. The new updated policy is below. It needs Board approval.
- We are running into a few situations where difficult divorces are creating challenges for our teachers. To address the problems we're having and to handle them equitably, we are planning to add these guidelines to the family and staff handbooks next year:

Legal custody arrangements will always be followed. In the case where no such paperwork is provided or such paperwork does not provide guidance, the following guidelines will be followed:

1. We will not hold separate conferences for the parents of a single child. Parents can both attend the same conference in person, both via skype or conference call, or one of each. If both parents cannot agree on who may appear live at a conference, then both parents must appear via skype or conference call. Holding separate conferences would certainly result in parents hearing different information based on questions asked, etc. If either parent feels unsafe, we will arrange for a police officer to be present for the conference.
2. Any communication going to either parent from the classroom, including a response to an email from one parent, will be sent to both parents.
3. Conversations with school staff should always focus on the child and not on the other parent. Staff will not engage in such conversations.
4. It shall be the intent that both parents receive equal access to communication from the school. No additional parties will be granted such communication unless agreed upon in writing by both parents.
5. Emergency pick-up contacts, other than the parents, must be agreed upon in writing by both parents.

**Closed Session:**

- Kim Keith moved to go into closed session at 7:21 p.m. pursuant to N.C. Gen. Stat. § 143.318.11(a)(4).
  - Nick Cerullo seconded.
  - Motion passed unanimously.
  
- Kim Keith moved to go into open session at 7:45 p.m.
  - Nick Cerullo seconded.
  - Motion passed unanimously.

**Adjournment:**

- Kim Keith moved to adjourn at 7:45 p.m.
- Nick Cerullo seconded.
- Motion passed unanimously.

**Kim Keith**