



**Endeavor Board Meeting Minutes: August 6, 2018**  
**8:45 AM via Teleconference**  
**Dial-in Information: 804-775-1800, enter code 993 400 682 #**

**Present:**

<b>Board Member</b>	<b>Position</b>	<b>Term Start</b>	<b>Term Ending</b>	<b>Present</b>
<b>Jim Hollis</b> Start: June 6, 2016	Treasurer	July 1, 2016	June 30, 2019	Yes
<b>Charlie Kennedy</b> Start: September 6, 2013	Member	July 1, 2016	June 30, 2019	No
<b>Bill Kroll</b> Start: May 19, 2016	Chair	July 1, 2016	June 30, 2019	Yes
<b>Tracy DeMarco</b> Start: June 15, 2017	Secretary	July 1, 2017	June 30, 2020	Yes
<b>Ashley Hicks</b> Start: June 15, 2017	Member	July 1, 2017	June 30, 2020	Yes
<b>Kim Keith</b> Start: May 25, 2017	Vice-Chair	July 1, 2017	June 30, 2020	Yes
<b>Nick Cerullo</b> Start: March 19, 2018	Member	July 1, 2018	June 30, 2021	No
<b>Israa Kanfoud</b> Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes
<b>Jon Fowler</b> Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes

**Call to Order:**

**Bill Kroll**

- Bill Kroll called the meeting to order at 8:45 a.m. pursuant to N.C. Gen. Stat. § 143-318.12(b)(3).
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

**Payment of Sports Officials:**

**Jim Hollis**

- Bill Kroll explained that this emergency meeting was called to approve a procedure for the School to pay athletic officials for the Fall 2018 season. More specifically, the School is required to pay athletic officials at the close of the game he/she has officiated. However,

because the School does not know which official will be assigned to the game in advance, there is insufficient time to follow the check request procedure set forth in the ECS Financial Policy and the School is not able to generate payment in the required timeframe.

- Jim Hollis discussed this issue with Josh Burt and Molly Blanchard before the Board meeting and proposed the following procedure: Molly will electronically deposit \$1,285 (an amount sufficient to cover all athletic official fees for the Fall 2018 season) into a secure ArbiterPay account. On game days, Josh will be responsible for authorizing distribution of funds to the appropriate athletic official(s). Molly will review and reconcile statements for each of these transactions on a regular basis. Jim explained that this procedure would allow the School to maintain appropriate controls over the cash flow, while allowing flexibility to timely pay athletic officials needed to conduct the sporting events hosted by the School.
- Jim stated that, over the next few months, the Finance Committee would consider revisions to the Finance Policy to address electronic transactions like the ArbiterPay account.
- Jim Hollis moved the Board to approve the following:
  - Creation of an ArbiterPay account;
  - Deposit of \$1285 into the ArbiterPay account to cover athletic official expenses for the Fall 2018 season;
  - Authorization for Josh Burt to distribute funds from the ArbiterPay account to the appropriate athletic officials.
- Tracy DeMarco seconded.
  - Motion passed unanimously.

**Additional Items:**

- None.

**Adjournment:**

- Bill Kroll moved to adjourn the meeting at 8:54 a.m.
  - Jon Fowler seconded.
  - Motion passed unanimously.

**Bill Kroll**