



**Endeavor Board Meeting Agenda: December 3, 2019**  
**7:00 PM in ECS Multipurpose Room**

**Present:**

<b>Board Member</b>	<b>Position</b>	<b>Term Start</b>	<b>Term Ending</b>	<b>Present</b>
<b>Amy Tharrington</b> Start: July 1, 2016	Member	July 1, 2019	June 30, 2022	Yes
<b>Jaclyn Parks</b> Start: April 8, 2019	Member	July 1, 2019	June 30, 2022	Yes
<b>Bill Kroll</b> Start: May 19, 2016	Chair	July 1, 2019	June 30, 2022	No
<b>Tracy DeMarco</b> Start: June 15, 2017	Secretary	July 1, 2017	June 30, 2020	Yes
<b>Ashley Hicks</b> Start: June 15, 2017	Member	July 1, 2017	June 30, 2020	Yes
<b>Kim Keith</b> Start: May 25, 2017	Vice-Chair	July 1, 2017	June 30, 2020	Yes
<b>Nick Cerullo</b> Start: March 19, 2018	Member	July 1, 2018	June 30, 2021	No
<b>Israa Kanfoud</b> Start: July 12, 2018	Treasurer	July 1, 2018	June 30, 2021	Yes
<b>Jon Fowler</b> Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes

**Call to Order:**

**Kim Keith**

- Meeting was called to order at 7:00 p.m. by Kim Keith.
- Mission Statement: Endeavor Charter School's mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School's vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

**Approval of Agenda:**

**Tracy DeMarco**

- Kim Keith made a motion to approve the December 3, 2019 Agenda. Tracy DeMarco second this motion. All agreed and the motion passed unanimously.

### **Approval of Minutes:**

**Tracy DeMarco**

- Tracy DeMarco moved to approve the October 22, 2019 Minutes and the November 3, 2019 Minutes. Kim Keith seconded the motion. All approved and the motion passed unanimously.

### **Foundation Board Update:**

**Michael Reinhardt**

- Update on progress with BCCG firm plans.
  - Met with BCCG firm to discuss designs. No final cost for designs thus far. Next foundation meeting is scheduled for the week of Dec. 16th.
  - A copy of the contract has been sent and will be reviewed by both Tracy and Bill.

### **PAWS Update:**

**Mary Beth Roberson**

- Terracycle will take place Thursday, December 5th.
- The November Scrip Gift Card order helped PAWS earn just over \$200! PAWS is planning to offer gift cards for sale at the Holiday performances along with Spirit wear. An ordering window is currently open (will end on Friday) with a focus on Holiday gifts.
- Café Days ordering will open on Friday for the first part of 3rd Quarter. PAWS is excited to be partnering with The Mac House in Wakefield for a trial run. The menu will include Mac and cheese, grill cheese, side salad, chicken tenders, fresh veggies and a M&M cookie. PAWS will have a social event on Wednesday, December 11th (lunch and dinner) at The Mac House, a portion of sales will go to PAWS.
- Hospitality had a breakfast on November 6th which included a yogurt bar. The next luncheon will be Wednesday, December 11th and will have a Pasta theme. PAWS treated our staff with small pies before our Thanksgiving break and has one more surprise planned before track out.
- PAWS held its Meet and Mingle on November 6th at 2pm. There was a small crowd, but some new faces.
- The next Staff Appreciation event will be Wednesday, December 11th with a focus on Holiday gifts.

### **Committee Updates:**

- **Finance Committee (~10 min)** **Israa Kanfoud**
  - Israa Kanfoud reported that monthly financials for November have not yet been released, but are expected to be in line with expectations.
- **Governance Committee (~10 min)** **Tracy DeMarco**
  - Tracy DeMarco announced that the Board must vote on officers for the 20-21 calendar year.
    - Tracy DeMarco moved to elect Bill Kroll as President (Chair). Jon Fowler seconded the motion, and the motion passed unanimously.
    - Tracy DeMarco moved to elect Kim Keith as Vice President (Vice Chair). Jon Fowler seconded, and the motion passed unanimously.
    - Kim Keith made a motion to elect Tracy DeMarco as Secretary. Jaclyn Parks seconded, and the motion passed unanimously.
    - Tracy DeMarco moved to elect Israa Kanfoud as Treasurer. Jon Fowler seconded, and the motion passed unanimously.
- **Resource Development Committee (~10 min)** **Ashley Hicks**

- The Committee held its most recent meeting on November 21<sup>st</sup> and continued discussing potential Spring fundraising events. The groups plan to schedule small events for parents with the goal of engaging new people and attracting additional committee members.
- The Committee's next meeting is scheduled to take place on December 11<sup>th</sup> and the group plans to discuss a formal communication plan on the School's potential growth plans.

### **Director's Update:**

**Christi Whiteside**

- Day of STEAM was last week. We hosted STEM the Musical, provided by PAWS, and Research Triangle High School's Robotics Team. Grade levels created birdhouses, lego bridges, roller coasters, and glow in the dark projects among others.
- Hour of Code begins next week.
- Today was Giving Tuesday – we are hoping to receive \$15000 in donations, which will be matched by pledges from various groups and individuals.
- Math 1 had their mid-year check in today. Others will be in January.
- Our first middle school dance of the year was before Thanksgiving. We had a great turn out and students were well behaved.
- Basketball is under way.
- Tomorrow Student Council's monthly community builder is in honor of National Cookie Day. They are providing cookies for students and smarties for students with allergies.
- Our student lottery will be run through Lotterease starting this year. The biggest difference to applicants will be that while the lottery itself will only take a few minutes, the system must be validated so no results will be available for several hours. We are working on communication so applicants will understand that while they are welcome to attend our public lottery, they will not have results when it is complete unless they stay on campus for several hours.
- We are continuing our preparations for next years SLD 2020 and the Multi-Tiered System of Support required. One component we are currently reviewing is our attendance policies. Our goal is for all students to have excellent attendance records. While our policies have been sufficient for most students to have good attendance, we do not have a plan for students with excessive absences, tardies, and early releases. We are reviewing the policies of other similar schools and are finding some with clear consequences for poor attendance. The office staff and administration are currently reviewing some of these policies and modifying to meet our needs. We will get feedback from the staff and then the Board and plan to have a proposal for adoption in early spring.

### **Closed Session:**

- Kim Keith moved to go into closed session pursuant to N.C. Gen. Stat. § 143-318.11(a) at 7:22 p.m. Jon Fowler seconded, and the motion passed unanimously.
- Kim Keith moved to go into open session at 7:54 p.m. Jon Fowler seconded, and the motion passed unanimously.

### **Adjournment:**

**Kim Keith**

- Kim Keith moved to adjourn the meeting at 7:54 p.m. John Fowler seconded, and the motion passed unanimously.