



Endeavor Board Meeting Minutes: October 22, 2019
7:00 PM in ECS Multipurpose Room

Present:

Board Member	Position	Term Start	Term Ending	Present
Amy Tharrington Start: July 1, 2016	Member	July 1, 2019	June 30, 2022	No
Jaclyn Parks Start: April 8, 2019	Member	July 1, 2019	June 30, 2022	Yes
Bill Kroll Start: May 19, 2016	Chair	July 1, 2019	June 30, 2022	Yes
Tracy DeMarco Start: June 15, 2017	Secretary	July 1, 2017	June 30, 2020	Yes
Ashley Hicks Start: June 15, 2017	Member	July 1, 2017	June 30, 2020	Yes
Kim Keith Start: May 25, 2017	Vice-Chair	July 1, 2017	June 30, 2020	Yes
Nick Cerullo Start: March 19, 2018	Member	July 1, 2018	June 30, 2021	Yes
Israa Kanfoud Start: July 12, 2018	Treasurer	July 1, 2018	June 30, 2021	Yes
Jon Fowler Start: July 12, 2018	Member	July 1, 2018	June 30, 2021	Yes

Call to Order: (~2 min)

Bill Kroll

- Bill Kroll called the meeting to order at 7:03 p.m.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda: (~1 min)

Tracy DeMarco

- Tracy DeMarco moved to approve the October 22, 2019 agenda.
 - Nick Cerullo seconded.
 - Motion passed unanimously.

Approval of Minutes: (~1 min)

Tracy DeMarco

- Tracy DeMarco moved to approve the September 24, 2019 minutes.
 - Kim Keith seconded.
 - Motion passed unanimously.

Foundation Board Update: (~5 min)

Michael Reinhardt

- The Foundation Board last met on Sunday, October 20th.
- The Board, along with various members of the ECS Board and School representatives, has been holding initial meetings with architects and design/build firms to explore the possibility of expanding the School's facilities based on feedback received from the community.
 - To date, the group has met with two architectural firms and one design/build firm:
 - ADGP Architects (specializes in retrofitting buildings, including Raleigh Charter School's current facility);
 - BC Construction Group (national design/build firm; would oversee entire project, from architectural/engineering to final construction);
 - HH Architecture (firm that designed ECS's current building).
 - All three organization have experience working with charter schools.
- After meeting with the three firms, the group identified three major takeaways:
 - Leaning toward engaging a design/build firm rather than just an architect to spearhead any potential project. A design-build firm offers more in-house services and oversees—from both a cost and performance perspective—the architects, land developer, civil engineer, construction professionals, etc.
 - A 2022 completion date is very manageable.
 - A 2021 completion date is also obtainable.
- Next steps
 - Over next 3 weeks, the Foundation Board will pinpoint 2-3 contract groups and bring them in for a final formal presentation.
 - Need to select target completion date.
 - Move forward with financial planning for any potential project.

PAWS Update: (~5 min)

Mary Beth Roberson

- Lunch Blitz formally ended last week, but PAWS will continue to promote it to get to 100% participation.
- Box Tops for Education. Physical Box Tops are being discontinued, but the program will continue through a mobile app whereby customers can scan receipts to earn credit for their school. PAWS is encouraging community members to download the app so that the group can continue to earn funding through the program.
- Picture makeup day will take place this Thursday, October 24th.
- Lend-a-Paw will take place on Sunday from 2-5; will track volunteer hours for Disney Point of Lights program.
- Scrip ordering will take place November 5-12, and the theme for the month is Black Friday shopping. The program allows the ECS community to make money for PAWS as they shop for the holidays.
- The PAWS Hospitality Committee is in the process of stocking teacher lounge.
- The next Meet and Mingle will take place on November 6th.

Committee Updates:

- **Finance Committee (~10 min)**

Israa Kanfoud

- Several ECS and Foundation Board members, including Israa Kanfoud, Bill Kroll, Kim Keith, Tracy DeMarco, and Michael Reinhardt, participated in a call with Michael Juby and Robert Hobson who are both certified financial advisors with First Tryon. The call focused on services Mr. Juby and Mr. Hobson could provide to help ECS navigate the financial options available to the school and Foundation in the event of a potential facilities expansion. Mr. Juby and Mr. Hobson would be able to advise on the loan and bond issue process in a fiduciary capacity.
 - Monthly financials are on target for the year.
 - The School's audit report was clean; there were no findings or actions that need to be addressed. The School's debt coverage ratio is 1.55, which is well above the minimum required by BBVA.
 - **Israa Kanfoud moved to approve the audit report.**
 - **Jon Fowler seconded.**
 - **Motion passed unanimously.**
- **Governance Committee (~10 min)** **Tracy DeMarco**
 - Tracy DeMarco reported that a subset of the Board and Foundation Board recently met with Mary Nash Rusher and Kristin Kirby of McGuireWoods regarding a potential bond issuance to finance the planned School expansion. Mary Nash and Kristin provided good background on the process and what the Board needs to do to move forward and prepare a plan of action.
 - Mary Nash advised that both the School Board and the Foundation Board approve a Reimbursement Resolution that would allow it to roll any expenses incurred during the exploratory phase of any facilities expansion into financing of the ultimate project. Mary Nash provided the Board with a draft Resolution to approve.
 - **Tracy DeMarco moved to approve the Reimbursement Resolution.**
 - **Jon Fowler seconded.**
 - **Motion passed unanimously.**
- **Resource Development Committee (~10 min)** **Nick Cerullo**
 - Nick Cerullo reported that Fall Fun Fest was a big success.
 - The School raised \$27,262 which is a 25% increase over profit from last year.
 - The Board acknowledged that the event's extreme success was due in large part to the excellent, tireless work of Lauren Manfreda, and the Board thanked Lauren for her continued dedication to the School.

Director's Update: (~15 min)

Christi Whiteside

- Fall sports season has ended....
- Lend a Paw is this Sunday. Weather permitting we will spread pine straw on the soccer hill, rebuild one of the garden boxes for science classes, and complete many indoor cleaning and maintenance tasks. Volunteers are still welcome!
- Lend a Paw is also seeking a professional artist to volunteer to paint a sensory trail for us on the sidewalk by the K-2 building. Is the Board and Foundation ok with painting on the building?

- Our new kindergarten TA joined us when we tracked in. Elizabeth Potter is working with Mrs. Haught, and they are off to a great start.
- The administration, special education teachers, SAP Coordinator, and reading specialist are working diligently to prepare for changes coming for 2020-2021 regarding the way students can be identified as having a learning disability.
- We have subscribed to the Lotterease system for on-line admissions lotter starting this spring. The sibling lottery will remain a separate lottery pull, but it will be moved to the same day as the public lottery for consistency.
- We have started the first NC Check Ins for the year and used Ipads for some of them for the first time. They were a mess yesterday, but worked well today. We are troubleshooting the problem.
- The staff team is continuing to prepare for the launch of the Say Anything - Anonymous Reporting System in November. More details to come!

Closed Session:

- Bill Kroll moved to go into closed session pursuant to N.C. Gen. Stat. § 143-318.11(a) at 7:24.
 - Jon Fowler seconded.
 - Motion passed unanimously.
- Bill Kroll moved to go into open session at 8:09.
 - Kim Keith seconded.
 - Motion passed unanimously.

Adjournment:

- Bill Kroll moved to adjourn at 8:10 p.m.
 - Jon Fowler seconded.
 - Motion passed unanimously.

Bill Kroll