



Endeavor Board Meeting Agenda: May 18, 2021
7:00 PM in the Multi-Purpose Room and via Zoom:

<https://us02web.zoom.us/j/85926333534?pwd=UIYwTzRFdYrb0dJK28zZkoxQzgvUT09>

Present:

Board Member	Position	Committee	Term Start	Term Ending	Present
Amy Tharrington Start: 4/8/2019	Member	RDC	7/1/2019	6/30/2022	Yes
Jaclyn Parks Start: 4/8/2019	Member	RDC (Chair)	7/1/2019	6/30/2022	Yes
Bill Kroll Start: 5/19/2016	Chair	Finance	7/1/2019	6/30/2022	Yes
Chris DeRienzo Start: 2/23/2021	Member	Governance	7/1/2019	6/30/2022	Yes
Tracy DeMarco Start: 6/15/2017	Secretary	Governance (Chair)	7/1/2020	6/30/2023	Yes
Ashley Hicks Start: 6/15/2017	Member	RDC	7/1/2020	6/30/2023	Yes
Kim Keith Start: 5/25/2017	Vice-Chair	Governance	7/1/2020	6/30/2023	Yes
David Roy Start: 2/23/21	Member	Finance	7/1/2020	6/30/2023	Yes
Nick Cerullo Start: 3/19/2018	Member	RDC	7/1/2018	6/30/2021	Yes
Israa Kanfoud Start: 6/12/2018	Treasurer	Finance (Chair)	7/1/2018	6/30/2021	Yes
Dustin Embrey Start: 2/23/2021	Member	RDC	7/1/2018	6/30/2021	Yes

Call to Order:

Bill Kroll

- Bill Kroll called the meeting to order at 7:05 p.m.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda:

Tracy DeMarco

- Tracy DeMarco moved to approve the May 18, 2021 Agenda. Bill Kroll seconded, and the motion passed unanimously.

Foundation Board Update:

Bill Kroll

- Bill Kroll reported that construction of the new building is still on track for substantial completion by July 9. In conjunction with the opening of the new building, the town of Wake Forest will be widening the road at Burlington Mills and One World Way and installing a traffic light. Work on that project is expected to begin in short order.

PAWS Update:

Allison Blatz

- Allison Blatz reported that PAWS' final staff appreciation day will be Friday, May 21st. The theme will be "thanks to the teachers."
- The virtual art show will air on May 26th. PAWS received submissions from most students in grades k-5 and from students taking an art elective in grades 6-8. In lieu of an in-person event this year, PAWS will be putting together a slide show and will send the link to all families for viewing.
- June 1-4 will be the last cultural arts performance. The show aims to celebrate and educate about Asian history and culture.
- PAWS is also coordinating end of year teacher gifting.
- PAWS is still looking for café days volunteers for next year, and there is one remaining PAWS Board position left for the 2021-2022 school year: President-Elect.

Committee Updates:

• **Finance Committee**

Israa Kanfoud

- Israa Kanfoud reported that the School's budget is on track for the year.
- The Finance Committee met last week with Jay from JP Financial to plan for the LIBOR exit that will be completed sometime in the second half of this year.
- Israa also presented BCCG's invoice for the month of April. Israa reported that the amount is on target with the budget for expansion, and explained that the School has now paid approximately half of the expected expenses. In addition, the Finance Committee reached out to the BCCG project manager and confirmed that BCCG believes it is on target to complete the project within budget.
- Accordingly, Israa Kanfoud moved to approve payment of BCCG's invoice for \$1,271,639.75. Bill Kroll seconded, and the motion passed unanimously.

• **Governance Committee**

Tracy DeMarco

- Tracy DeMarco reported that the Governance Committee met before the Board meeting. The group discussed the draft Background Check Policy that will be presented for Board approval over the summer, potential creation of a School Improvement Team for the 2021-2022 school year, and a potential opening ceremony for the new building.

- **Resource Development Committee**

Jaclyn Parks

- Jaclyn Parks reported that the Resource Development Committee also met before the Board meeting. She explained that the Committee has been working with Lauren Manfreda to plan a number of fundraising and school spirit events as well as in-person events for Fall.
- The School has begun selling sponsorships for the 300 theater seats in the new ECS auditorium. Families can sponsor a seat for \$250, and a plaque with the family's name (or other designation) will be placed on the sponsored seat. Sponsoring a seat does not reserve that particular seat for any event, production or performance. Currently, seat sponsorships are limited to one per family.

Director's Update:

Christi Whiteside

- Christi Whiteside reported that the School has begun end of year assessments in a few areas and is preparing for EOGs and EOCs at all grades. So far, the staff has been pleased with student performance, especially given the challenges of this year.
- Last Thursday, ECS hosted 20 new staff members on campus for some information sharing, and ECS culture building. The new staff brought a lot of enthusiasm.
- The admin team has almost finished hiring for next year. Christi anticipates the final interviews will be this week for the two remaining teaching assistant positions.
- The admin team is continuing to work on the plans for furniture placement and shift for Summer. It is a monumental task as almost every teacher is moving rooms and every room is being painted.
- Painting of current classrooms will begin the week after school ends followed immediately by stripping and waxing floors
- The School has made a concerted effort to host some of the traditional end of year events. Last week, Mrs Manfreda worked with PAWS to pull off a fantastic mini-field day during the lunch and recess block. The kids were thrilled. Next week, the School will host "Move Up" day so current students can meet next year's teachers and hear a little about the year.
- Graduation plans are underway. The preference from students was that they graduate on campus, so ECS will be transforming the playground for graduation.

Staff Contract Approval

- Christi Whiteside asked the Board to approve teacher contracts for the 2021-2022 school year. Bill Kroll noted that resumes for new staff members were circulated to the Board two weeks ago. Tracy DeMarco explained that the Board does not usually weigh in on personnel hiring decisions, but invited the Board to comment on any of the new hires before final approval.
- Hearing no comments, **Tracy DeMarco moved to approve 2021-2022 contracts for the following individuals:**

First	Last	Position
Olivia	Alexander	K
Janelle	Brink	K
Allison	Haught	K
Lindsay	Kalmus	K
Jeanine	Viola	K TA
Elizabeth	Potter	K TA
Kristen	Weir	K TA
Sara	Daniel	K TA
Karen	Hylkema	1
Lisa	Lister	1
Alicia	Rogerson	1
Jess	Young	1
Nguyet	Ng	1 TA
Kim	Benton	1 TA
		1 TA
		1 TA
Sarah	Burman	2
Christine	Campbell	2
Erin	Johnson	2
Holly	Ketchum	2
Lauren	Braszo	3
Leslie	Clark	3
Andrea	Comstock	3
Anna	Hughes	3
Dina	Rafferty	4
John	Raitano	4
Alicia	Starkey	4
Molly	Wilder	4
Barbie	Dalton	5
Tommy	DeCarlo	5
Melissa	Dougherty	5
Maija	McAdams	5
Stacey	Clemmons	6

Michelle	Fitzpatrick	6
Anna	Gaines	6
Danielle	Mateo	6
Alyssa	Pezzella	6
Deborah	Baskin	7
Brandy	Coombs	7
Lindsay	Decker	7
Jessica	Gogerty	7
Susan	Nielsson	7
Katie	Clemmons	8
Brittni	Doyle	8
Brad	Ezzell	8
Jennifer	Schroeder	8
Kate	Tyler	8
Julia	Imbesi	K-2 EC
Holly	Heasley	3-5 EC
Cortney	Birch	6-8 EC
Christine	Nally	Music
Jenn	Tatum	Art
Caitlin	Colvin	Drama
Sandra	Huffman	Spanish
Carl	Brienzi	STEAM
Josh	Burt	PE/Athletic Director
Mark	Root	PE
Steve	Manfreda	PE/Recess
Christine	Ventresco	Literacy
Susan	White	Social Worker
Courtney	Scardecchio	Guidance Counselor
Ashley	Morris	MTSS
Sarah	Ipock	Nurse
Carolyn	Southard	Asst Director / Math CC
Julie	Tudor	Asst Director / ELA CC
Amy	Wilson	Early Learners CC
Brad	Baker-Nicholas	SS CC

Alison	Hester	Science CC
Molly	Blanchard	Office Manager
Lara	Rice	Admissions
Lauren	Manfreda	Development
Janet	VanHall	Reception
Jim	Lundholm	IT
Marina	Adams	Facilities
Christi	Whiteside	Director

- **Bill Kroll seconded, and the Motion passed unanimously.**

Additional Items:

- Bill Kroll announced that the June 15 Board meeting is cancelled. Instead, the Board will meet for a strategic planning meeting in July.

Public Comment:

- Bill Kroll opened the floor for public comment, but no attendee indicated a desire to speak.

Adjournment:

- Bill Kroll adjourned the meeting at 7:44 p.m.

Bill Kroll