



Los Alamitos Unified School District

10293 Bloomfield Street, Los Alamitos, California 90720
562-799-4700

SECONDARY SUMMER SCHOOL ADMINISTRATOR OPENINGS

Work Sites: To Be Determined

MIDDLE SCHOOL SUMMER SCHOOL PRINCIPAL – One Position

Salary: \$6,082.40 (20 Days) + \$1,000 set-up

Summer School Dates: June 20 – July 14; (teacher planning days June 14 & 15)

DUTIES AND RESPONSIBILITIES

Responsible for the implementation of the Middle School Summer School Program, which includes pre-planning, preparation, hiring and assigning staff; selection of instructional materials; assessment, including pre- and post-testing in intervention classes; student assignments; developing a schedule including classes in Special Education and core academic classes; and daily supervision, including student discipline, school safety, special education, and direct emergency procedures; other duties as assigned.

(K-8) SUMMER SCHOOL ASSISTANT PRINCIPAL - SPECIAL EDUCATION – One Position*

Salary: \$5,601.14 (20 Days)

Summer School Dates: June 20 – July 14; (teacher planning days June 14 & 15)

DUTIES AND RESPONSIBILITIES

Responsible for the assisting the Summer School Principal in the implementation of the elementary and middle school special education programs.

(K-8) SUMMER SCHOOL COUNSELOR - – One Position*

Salary: \$4,849.60 (20 Days)

Summer School Dates: June 20 – July 14; (teacher planning days June 14 & 15)

DUTIES AND RESPONSIBILITIES

Responsible for the assisting the Summer School Principals, at elementary and middle school, in the implementation of summer school and providing counseling support for students.

HIGH SCHOOL SUMMER SCHOOL PRINCIPAL – One Position

Salary: \$8,113.68 (24 Days) + \$1,800 set-up

Summer School Dates: June 20 – July 25; (teachers will be paid 6 hours on a timecard in lieu of a planning day; no school on July 3 and 4)

DUTIES AND RESPONSIBILITIES

Responsible for the implementation of the 9-12 Summer School Program, which includes pre-planning, preparation, hiring and assigning staff; selection of instructional materials; assessment, including pre- and post-testing in intervention classes; student assignments; developing a schedule including classes in Special Education and core academic classes; and daily supervision, including student discipline, school safety, and direct emergency procedures, other duties as assigned.

(9-12) SUMMER SCHOOL COUNSELOR – One Position

Salary: \$5,819.52 (24 Days)

Summer School Dates: June 20 – July 25; (teachers will be paid 6 hours on a timecard in lieu of a planning day; no school on July 3 and 4)

DUTIES AND RESPONSIBILITIES

Responsible for assisting the high school summer school principal in the implementation of summer school, providing counseling support for students, and guidance work in AERIES.

* Same position as listed on the Elementary Summer School Administrator Openings Flyer

NOTE: July 4 is an unpaid holiday.

APPLICATION PROCEDURE: Open to internal administrators & teachers with an Administrative Credential.

Interested staff members should submit a letter of interest and qualifications to Human Resources.

DEADLINE: Friday, February 10, 2023, 4:00 p.m., or until filled

Equal Opportunity Employer/Non-discrimination Policy:

The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.