



## LOS ALAMITOS UNIFIED SCHOOL DISTRICT

### PERSONNEL COMMISSION

10293 Bloomfield Street ♦ Los Alamitos, CA 90720

Phone: (562) 799-4700 ♦ Fax: (562) 799-4712

[www.losal.org](http://www.losal.org)

*An Equal  
Opportunity  
Employer*

#### CLASSIFIED EMPLOYMENT OPPORTUNITY

# FOOD SERVICE ASSISTANT I

#### POSITION DETAILS

- ✓ Part-time (18.75 hours per week)
- ✓ 9.5 months per year
- ✓ Vacancies at Elementary Schools

#### SALARY

\$17.78 - \$21.58 hourly

ISSUE DATE: 1/20/2023

APPLICATION DEADLINE: Open Until Filled

TENTATIVE WRITTEN EXAM: TBD

TENTATIVE ORAL EXAM: TBD

#### RECRUITMENT TYPE

**Dual Certification** - This employment opportunity is available to anyone who qualifies. A single eligibility list based on rank order will be generated from this recruitment. Current classified employees who qualify will be given seniority credit.

#### POSITION BENEFITS

**Pay increases:** The first pay increase for regular employees occurs after 6 months if the employee passes the probationary period. The second pay increase occurs after 1 year. Pay increases occur annually thereafter, until top step is reached.

#### BASIC FUNCTION

Under the direction of the Food Service Supervisor or designee, assemble, prepare, cook and serve food items for an assigned work station in a high school or middle school; maintain daily records of items sold and money received. Commitment to Los Alamitos Unified School District's mission, vision and priority goals. Excellent communication/interpersonal skills with the ability to engage and work closely with a wide range of stakeholders.

\* **Complete Job Description** available at [www.losal.org](http://www.losal.org) under Job Opportunities/Classified Job Descriptions.

#### MINIMUM QUALIFICATIONS

- ✓ Any combination equivalent to completion of the eighth grade and sufficient training and experience to demonstrate the knowledge and abilities listed on the job description.
- ✓ Must possess a valid Food Handler's Certificate required by the local Health Department.

#### APPLICATION & EXAMINATION PROCESS

##### **Application:**

\* Complete a Los Alamitos Unified School District Classified Application at [www.losal.org](http://www.losal.org) under the Job Opportunities link. Applications must be submitted electronically through [www.losal.org](http://www.losal.org) by the deadline date.

##### ***NO PAPER APPLICATIONS WILL BE ACCEPTED!***

\* Be sure your application reflects all relevant experience. Through the link listed above, you will be able to attach a supplemental resume or other supporting documents. Be sure to attach proof of required coursework and certifications.

Veterans: please attach discharge form for additional credit.

##### **Examination:**

Applications may be screened to select the most qualified candidates.

The examination will consist of:

- A - Written Exam (30% of Total Score)
- B- Structured Oral Interview (70% of Total Score)

Some classifications require you to pass a physical examination. This examination is at the district's expense and the appointment is not assured until you have passed this examination. Applicants must attain a passing score of 70% on each part of the examination in order to be placed on the eligibility list. Should a large number of candidates pass the written exam, a higher passing score than 70% may be required to progress. Application & Examination details along with information about the merit system are available on the Los Alamitos USD Personnel Commission website at [www.losal.org](http://www.losal.org) under Human Resources/Personnel Commission.

**Candidates who pass the written and panel interview will be placed on an eligibility list valid for six (6) months.**

The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.