

2022-2023 阿尔贝马勒县公立学校集体住宿声明书

多个家庭共同居住于同一间独户住宅者应填写此声明书。若您的家庭为您居住的独户住宅中唯一的住户，但并不拥有该住宅的契约、租约、或分租约，您则不需填写此声明书，而需提供其他文件以建立居住证明。

基于就读学校理由，不论在任何情况下，任何家庭皆不得拥有两个居住地。

学校有义务知道每位学生完整的居住情况，并确保其符合学校董事会政策JEC的规定。**如果学生真实的合法居住状态有变动，其家长/法定监护人/符合资格学生应立即通知学校。**

由注册学生家长/法定监护人或符合资格学生（18岁或以上）完成填写。

第一部分

家长或法定监护人姓名（或符合资格学生）：		日期：
地址：		
邮件地址若不同于上列地址：		电话：
城市：	维吉尼亚州	邮政编码：
房屋契约/租约所有人是否居住于该房屋。 <input type="checkbox"/> 是 <input type="checkbox"/> 否		表格原在完成填写

每一个住在房屋内成员的姓和名 若姓名为不明，请注明是“成人，小孩”。	出生日期 若未满22岁	若为学龄		与学生关系
		年级	学校	

第二部分 -根据麦金尼-凡托无家可归者援助法案下可提供的额外支持服务

下列信息可帮助决定符合条件

学生在该住所居住多久了？ _____ 房间数量 _____

您预计在该住址住多久？ 未知 0-6个月
 1年 超过1年

理由（选择适用选项）：

- 因经济原因而需集体住宿
- 天灾如火灾
- 新屋正在兴建中
- 驱逐
- 强制拍卖
- 搬家 其他：

- 何为构成真实的搬迁，必须视每宗个案的事实而决定。但为了让搬迁被视为是真实的，下列事实至少必须成立。除非校区总署/指定人员决定在情有可原的具体情况下，而证明放弃以下条件合理的：
 - ❖ 必须放弃原居住的住所，即住所已出售、出租、或住所已被处置，并任何家庭成员皆不可居住于该住所；
 - ❖ 全部的家庭成员都必须迁移，并将适合其具体情况的家用品和家具搬移；并
 - ❖ 该搬迁必须具永久意向。学校董事会政策 JEC
- 为了使其学生就读阿尔贝马勒县公立学校，而蓄意向学校部门提出有关学生住所虚假陈述的人员，将受制刑事起诉。当局：维吉尼亚州规则§22.1-264.1
- 若行政审查显示学生家长/法定监护人为取得入学而提供虚假陈述，其将需负责支付非居民学费。提供虚假资料即为诈骗，并每位误注册于阿尔贝马勒县公立学校的学生，将需接受适当学费费用的评估。学年度学费约为\$8,811.00起。
- 在提供虚假陈述情况下，学生将会被阿尔贝马勒县公立学校退学。
- 职员可纯粹为确定住所规定的目的，而进行家访。

第三部分- 在公证下完成填写

我已阅读并接受上述指引

家长/法定监护人或符合资格学生正体姓名： _____ 签名：_____ 电话号码：_____ 与屋主/房东关系：_____	屋主/房东正体姓名： _____ 签名：_____ 电话号码：_____
家长/法定监护人或符合资格学生公证	屋主/房东公证
市/县 _____ 维吉尼亚州：在本人面前宣誓并签名 _____ 日 _____ 月 20____， 上列签名者亲自出现在本人面前，在适当的法律形式，并依照伪证罪的规定下，宣誓上述事实据他/她所知所信均属真实。 亲笔签名并盖官方印章： 我的任命失效日 _____ 公证人 _____ 公证证件# _____ 公证印章	市/县 _____ 维吉尼亚州：在本人面前宣誓并签名 _____ 日 _____ 月 20____， 上列签名者亲自出现在本人面前，在适当的法律形式，并依照伪证罪的规定下，宣誓上述事实据他/她所知所信均属真实。 亲笔签名并盖官方印章： 我的任命失效日 _____ 公证人 _____ 公证证件# _____ 公证印章

Section IV - FOR SCHOOL USE ONLY - To be completed by Office Staff. Indicate the proofs provided with a ✓.

<p style="text-align: center; color: red;">Proof of Residence</p> <p>REQUIRED – from Homeowner/Landlord One of the following:</p> <p>____ Deed, Mortgage ____ Monthly Mortgage Statement ____ Residential Rental/Lease Agreement ____ Written Documentation from Federal Agency or designee</p> <p>Plus One of the following:</p> <p>____ Paid Albemarle County Tax Receipt ____ Utility Bill within last 30 days, Notice of Hook Up or Deposit ____ Letter from Social Worker</p>	<p style="text-align: center; color: red;">Proof of Residence</p> <p>REQUIRED – from Parent/Guardian TWO of the following:</p> <p>____ Paid Albemarle County Tax Receipt ____ Utility Bill within last 30 days, Notice of Hook Up or Deposit ____ Letter from Social Worker ____ Court Orders, Military Orders, State Agency agreement regarding the student’s residency ____ Payroll check stub issued by an employer within 30 days ____ Monthly bank statement within 30 days ____ Current automobile, health, renters insurance card or bill within 30 Days ____ Medical Report, health care provider bill within 30 days</p> <p>For exceptions based on inability to provide the documents, contact ESOL, Families In Crisis, or Student Services.</p>	<p>Should this family be considered for McKinney-Vento? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>School: _____</p> <p>Verified by: _____</p> <p>Yearly Review & Verification – Parent/Legal Guardian will provide current proofs of residency and verify that all other information on the form is current, or school staff member may verify.</p>
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Instructions for School Staff

This Shared Housing Disclosure Form is valid as long as a student remains in a given school.
However, Proof of Residency must be provided and approved each school year.

To refer students to the ACPS Families In Crisis Homeless Department, please have the parent/legal guardian fill out the **front page only** of the Shared Housing form and send via email or fax to the

ACPS Families In Crisis Department:

Email: lbrown2@k12albemarle.org

Fax: 434-244-8909

Shared Housing Disclosure Form Procedures

Shared Housing Disclosure Forms are valid as long as a student remains in a given school. When a student changes schools, new information should be requested providing new proof of residency. Parents should immediately notify the school of any changes in residency status whenever such change occurs.

Interview the parent(s)/legal guardian/eligible student:

- Can they show proof of residency, lease or mortgage? If not, is the leaseholder residing in the home and available to sign the Shared Housing form?
- Are they residing with another family/renters?
- Is the living situation temporary or short term?
- Do they need additional services?

Notary Procedures

- Any authorized notary may be used to notarize the form, not just school notaries. However, parents/guardians should be advised that using an outside notary may lead to delays if they complete the form incorrectly or provide the wrong documents. Using school notaries should be encouraged whenever possible.
- The parent/legal guardian/eligible student may sign the form at a different time than the homeowner/landlord/leaseholder.
- Note the two separate notary sections are BOTH to be filled out.
- Copies are not required of the documents that were provided.

Proof of Residency Documents

- If a school notary is asked to notarize the form, the notary needs to review all proof of residency documents from Section IV and check them off BEFORE notarizing the form.
- If an outside notary has been used to notarize the form, the school registration staff receiving the completed form must review all proof of residency documents and check off all that have been provided. For any missing or improperly provided documents, staff must make a reasonable attempt to contact the parent/legal guardian and request the missing documents.
- In the event that a parent/legal guardian informs school staff that they cannot provide some or all of the proof of residency, school staff should contact ESOL, Homeless, or Student Services. Depending on the circumstances, a partial waiver may be granted.

Custody/Residency Questions

- If the adult completing the form is NOT a parent or legal guardian of the student(s), contact ESOL, Families In Crisis Homeless, or Student Services for guidance.

Completed Shared Housing Form

- Provide a copy of the Shared Housing Form to the parent/legal guardian.
- The same Shared Housing Form may be used for enrollment at other Albemarle County Schools. Send a copy of the Shared Housing Form to other Albemarle County Schools in which students in the family will be enrolling.
- Mark in the Powerschool field that a Shared Housing Form was used.
- The original Shared Housing Form will be filed at the school where the initial notarization took place or, if the form was notarized elsewhere, the school of the first student listed on the form in Section I.