



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa county, Oklahoma **January 23, 2023**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on items or recommendations appearing under the Action portion of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at:

<https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>

No later than noon on the day of the board meeting. Paper forms are available from the Board Clerk before the beginning of each meeting and will be accepted up to 6:25 PM on the day of the meeting.

Persons desiring to address the Board concerning items not on the agenda must submit a Citizens' Comment form available at this [link](#) or from the Clerk of the Board, at least seven days prior to each meeting.

A. OPENING EXERCISES

- A.1. Remind those wishing to address the Board, sign with the clerk -5 minute limit.
- A.2. Call to order and confirm that a quorum of the Board is present.
- A.3. Flag salute

B. SUPERINTENDENT'S CORRECTION TO AGENDA

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

D. APPROVAL OF MINUTES

Approve the minutes of the December 12, 2022 regular meeting of the board.

E. CONSENT AGENDA

F. PUBLIC COMMENT ON ACTION AGENDA

G. ACTION AGENDA - Motion and vote on each recommendation

H. RECEIVE PUBLIC COMMENT from or regarding the individuals who applied for appointment by the board of education to fill the upcoming board election district two vacancy until the regular school board elections in 2024. The applications of applicants will be uploaded to the district's webpage before 5 pm on Monday, January 23, 2023, unless the applicant has revoked their application by such time. This item does not include statements by or discussion from board members.

I. GOAL MONITORING REPORTS

Motion and vote on recommendation to accept reports

Post-Secondary Ready Graduates (Goal3)/FAFSA Completion (Interim 3.3)

J. BOARD MEMBER REPORTS

K. CITIZENS' COMMENTS

L. SUPERINTENDENTS REPORT/PRESENTATION

M. OTHER NONROUTINE ITEMS REQUIRED BOARD ACTION

- M.1. Motion, discussion and vote on motion to go into executive session to discuss certain individuals who have applied for appointment by the board of education to fill the upcoming board election district two vacancy until the regular school board elections in 2024, as authorized by Title 25, Sections 307(B)(1) and 307(B)(7) and Title 70, Section 5-118, of the Oklahoma Statutes.
- M.2. Executive session. (Room 200C)
- M.3. Motion and vote on motion to acknowledge return to open session from executive session.
- M.4. Board President's statement regarding minutes of executive session.
- M.5. Motion, discussion and vote on any motion(s) to take action regarding a desire of the board to interview one or more individuals in executive session who have applied to fill the upcoming board of education election district two vacancy until the regular school board elections in 2024 at a future date.

N. NEW BUSINESS

O. ANNOUNCEMENTS

The next regularly scheduled meeting of the Board of Education will be held on Monday, February 13, 2023 at 6:30 p.m.

P. ADJOURNMENT

E. CONSENT AGENDA - Motion and vote on recommendations

DEPUTY SUPERINTENDENT

E.1. RECOMMENDATION: Approve routine field trips.

RATIONALE:

Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

TALENT MANAGEMENT

E.2. RECOMMENDATION: Approve routine staffing items.

RATIONALE:

Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

E.3. RECOMMENDATION:

Approve position creates, deletes and updates.

RATIONALE:

Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in the applicable dept budgets.

FINANCIAL SERVICES

E.4. RECOMMENDATION:

Approve sanctioning of the following parent/teacher associations in accordance with Board Policy 5707 for the 2022-2023 fiscal year:

- Hoover Elementary PTA
- Patrick Henry Elementary PTA
- Thoreau Parent-Teacher Booster Club

RATIONALE:

Sanctioned status provides organizations exemption from the statutory controls relating to school activity funds found in the Oklahoma School Code. The Board may sanction associations and clubs that advance the educational objectives of the district and are beneficial to students under the guidelines established in Board Policy 5707. These organizations submitted required information to support their applications.

E.5. RECOMMENDATION:

Approve the January 9, 2023 to January 19, 2023 New Encumbrance and Encumbrance Changes Report.

RATIONALE:

New encumbrances and encumbrance changes reflect obligations of district funds

issued in accordance with Board Policy 5102, Financial Reports and Statements.

*Note the report listed above is a link that will take you to the full encumbrance report.

F. Public Comment On Action Agenda Items

G. ACTION AGENDA - Motion and vote on recommendations

BOND PROJECTS AND ENERGY MANAGEMENT

G.1. RECOMMENDATION:

Board to receive bids for the purchase of \$34,500,000 Combined Purpose General Obligation Bonds, Series 2023A, and motion and vote to award said bonds to the lowest bidder complying with the notice of sale and instructions to bidders.

RATIONALE:

At the December 12, 2022, meeting, the Board authorized the advertisement of bids for the District's \$34,500,000 Combined Purpose General Obligation Bonds, Series 2023A to fund the construction and renovation of school facilities (Building and Facilities Bonds Proposition No. 1 -\$21,960,000), student and classroom learning technology improvements (Student and Classroom Technology Bonds Proposition No. 2 - \$2,365,000) and acquisition of textbooks, classroom learning materials, technology infrastructure and acquiring computer hardware and software (Quality Learning Materials & Programs Bonds Proposition No. 3 - \$10,175,000). At the January 9, 2023 meeting, the Board approved the Preliminary Official Statement and authorized the distribution for the issue. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00 AM on January 23, 2023. A compilation of the bids received will be presented to the Board at the meeting for consideration and action. The action item would be accepting the lowest true interest cost (TIC) bid to purchase the Bonds.

G.2. RECOMMENDATION:

Board to consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$34,500,000 by the School District, authorized at an election duly called and held for such purpose (June 8, 2021); designating the bonds as "Combined Purpose General Obligation Bonds, Series 2023A", providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE:

The resolution authorizes the issuance of the 2023A Bonds in the amount and for the purpose so indicated and outlines key components related to the Bonds as well as providing for the levy of an annual tax to make principal and interest payments when due. The Bonds will mature on March 1, 2028, reflecting a five-year term. The appropriate action item is passing the resolution authorizing the issuance of the 2023A Bonds.

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Booker T. Washington High School/Exchange Program Students	Students: 33 Parents: 2 Staff: 3	Study Abroad Program/Europe – Lucerne, Cinque Terre, French Riviera, and Barcelona	March 12- 22, 2023	3	No cost to the district. Funding will be provided by parents/students.

SUPPORTING INFORMATION

CONSENT ITEM E.2

ROUTINE STAFFING

ELECTIONS

Name	Effective Date	Contract Amount	Position	Grade or Degree & Step
Henderson, Mikkel	01-17-23	\$ 12.36	Bus Driver	MT-7
Hill, Lisa	01-09-23	\$ 41,000.00	Teacher	M-0
Mendez, Victoria	01-17-23	\$ 17.06	Family Support Specialist	CA-15
Meza Sedano, Manuel	01-04-23	\$ 12.46	Evening Custodian	MT-3
Mobarezpoor, Omid	12-19-22	\$ 36,000.00	Refugee Navigator	BG-3
Munoz, Alexandra	01-09-23	\$ 41,250.00	Teacher	B-3
Nabb, Charles	01-16-23	\$ 13.90	Campus Security Officer	TS-5
Nicolao, Morgan	01-25-23	\$ 50,000.00	Prog Mgr - Integrated & Expanded Learning	BG-6
Tucker, Cynthia	01-03-23	\$ 50,894.00	Speech Pathologist	M-17
Webb, Dana	01-03-23	\$ 9.82	Teacher Assistant	IS-3
Wise, Micah	01-09-23	\$ 30,000.00	Apprentice	NS
Yang, Nina	01-03-23	\$ 10.26	Health Assistant	CA-4

ADJUSTMENTS

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree & Step
Childers, Parker	01-23-23	\$ 63,500.00	Dean	Assistant Principal	EG-6
Christman, Melisa	11-08-22	\$ 85,000.00	Operations Manager	Director of Academics Operations	BG-10
Domond, Wilner	01-04-23	\$ 16.06	Para Teacher	ED Paraprofessional	IS-10
Fox, Colleen	01-24-23	\$ 52,750.00	Case Mgr - Strong Tomorrows	Prog Developer-Strong Tomorrows	BG-6
Graefe, Jeffery	12-01-22	\$ 43,500.00	Apprentice	Teacher	D-0
Hulbert, Christine	12-11-22	\$ 46,232.00	Teacher	Teacher	NBM-9
McCann, Issac	01-23-23	\$ 63,500.00	Dean	Assistant Principal	EG-6
Parks, Andrea	01-03-23	\$ 69,098.00	Interim Principal	Assistant Principal	EG-4
Richard, Caitlin	01-24-23	\$ 102,500.00	Dir of Grants & Special Projects	Director of Budget	BG-12
Schmitz, Kathleen	01-24-23	\$ 115,934.00	Director of Budget	Admin on Special Assignment	BG-12
Smith, Tayla	12-01-22	\$ 41,000.00	Apprentice	Counselor	M-0
Winnie, Kelsey	12-01-22	\$ 40,000.00	Apprentice	Teacher	B-0

SEPARATIONS

Name	Effective Date	Position	Name	Effective Date	Position
Amos, Mary	12-16-22	Autism Paraprofessional	Luster, Arielle	01-03-23	School Clerk
Blanco, Monica	12-16-22	Teacher Assistant	Messimore, Ruth	12-20-22	Teacher
Bonner, Brianna	12-16-22	Teacher	Meyer, Sallie	02-01-23	Teacher
Bradley, James	02-01-23	Principal	Mikulenka, Presley	01-04-23	Teacher
Chaney, Larry	01-27-23	Transportation Supervisor	Mitchell, Deanna	01-03-23	Health Assistant
Choudhary, Saba	11-04-22	Assistant Cafeteria Manager	Mondragon, Jackeline	12-16-22	School Clerk
Cody, Heather	01-03-23	Expanded Learning Coordinator	Page, Ginger	01-06-23	Principal
Cooke, Makenzy	01-03-23	Autism Paraprofessional	Peace, Michelle	01-03-23	Teacher Assistant
Cooper, Mary	12-16-22	Half Time Teacher	Potts, Molly	01-03-23	Senior Financial Analyst
Dunham, Lynn	12-19-22	Teacher	Rhine, Robert	11-25-22	Transportation Craftsperson
Flores, Jennifer	01-20-23	District Language Specialist	Saravia, Lina	01-06-23	Teacher
Howard-Brown, Tymber	12-16-22	Teacher	Stennett, Loretta	01-03-23	Zone Manager
Jones, Travis	12-16-22	Teacher	Suggs, Kristen	12-19-22	Teacher
Kintin, Erben	01-06-23	Evening Custodian	Vivar, Maya	01-13-23	Teacher Assistant
Knighten, Safiya	12-19-22	Teacher	Wadley, Laura	01-03-23	Teacher
Lawrence, Morgan	12-21-22	Teacher	Warren, Katherine	01-26-23	Half Time Teacher
Leifheit, Madison	01-13-23	Para Teacher	Winchell, Jessica	12-16-22	Nurse

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Transportation – 11-0000-2720-501210-000-000000-609-03-003

Pay Dwan Beard and Ashley Corona, support employees, a stipend of \$2.15 per hour worked (not to exceed \$7,800) for extra duties associated with accounts receivable management of all transportation contract revenues and field trip revenues while working directly with schools, athletics and outside groups, July 1, 2022- June 30, 2023.

Transportation - 11-0000-2720-501210-000-000000-615-03-003

Pay Ming Johnson, support employee, a stipend of \$1.00 per hour worked for extra duties associated with building A inventory and supply distribution, December 1, 2022 to June 30, 2023.

Transportation - 11-0000-2720-501210-000-000000-801-03-003

Pay Timothy Borens, bus driver, a stipend of \$2.00 per hour worked for driving a McKinney Vento van for the homeless, November 1, 2022 to June 30, 2023.

General Counsel – 11-0000-2340-5-121-000-000000-615-09-006

Pay Sarah Agee a stipend of \$1,000/month for administrative, contract, and litigation/record support responsibilities for the general counsel team during the time period of January 2023 through April 2023, prorated as appropriate.

Post-Secondary Readiness Dual & Concurrent Enrollment Support - 11-4120-2199-501800-390-000000-414-05-064-4120

Pay Ryan Noshay, manager of college and career programs, a stipend of \$500 per month (not to exceed \$3000) for additional responsibilities supporting postsecondary access to dual and concurrent enrollment effective January 1, 2023, to June 30, 2023.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct employee name on adjustment December 12, 2022 page 21

ADJUSTMENTS	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree & Step
Sack, Jennifer	08-05-22	\$ 47,019.00	Counselor	Counselor	M30-10

SUPPORTING INFORMATION

CONSENT ITEM E.3

POSITION CREATIONS/DELETIONS

CREATES

Position	Salary/Grade	Duties
Administrative Specialist - Wilson / Teaching & Learning Annual Budget Impact: \$ 30,867 min. - \$ 41,621 max. Funding Source: 11-0000-2212-501210-000-000000-xxx-06-070- Replacing Receptionist Book Center Position	CA-12 \$14.84/hr. to \$20.01/hr. 12 Months	Responsible for all administrative functions relative to the Teaching and Learning department and Wilson Teaching & Learning Academy; responsible for duties which encompass curriculum and professional learning, fostering culturally proficient practices, achieving equitable student outcomes through administrative support to the department; and assisting the manager(s) and executive director(s) of Teaching and Learning and Educator Effectiveness & Professional Learning as needed. Management of front office functions; greet and direct incoming & exiting patrons; oversee custodial schedule; maintain professional growth database; and oversee Wilson Teaching & Learning Academy room reservation system.
Teaching and Learning Project Manager, Academic Programming- Wilson / Teaching & Learning Annual Budget Impact: \$ 35,568 min. - \$53,000 max. Funding Source: 11-0000-2212-xxxxxx-000-000000-xxx-06-070-	BG-4 12 Months	Provide leadership and support in the evaluation, development, and implementation of Teaching & Learning initiatives, as well as ongoing support to coordinate day-to-day activities related to Teaching & Learning priorities including project management, summer programming, talent management, leadership development, and communications.
Administrative Assistant IV - Enrollment Center / Exceptional Student Support Services Annual Budget Impact: \$ 61,734 min. - \$ 83,242 max. 2 Positions Funding Source: 11-xxxx-xxxx-xxxxxx-239-000000-xxx-05-066-xxxx	CA-12 \$14.84/hr. to \$20.01/hr. 12 Months	Ensure the daily operation, record retrieval and data integrity on systems utilized by the Special Education Department. Compose and edit correspondence, memoranda, and forms required of the department; maintain records, filing systems and computer databases, as required; communicate with parents, patrons, and other district personnel in a positive and professional manner.
Training and Safety Manager - Transportation Annual Budget Impact: \$47,476 min. - \$66,700 max. Funding Source: 11-0000-2720-501210-000-000000-513-03-003-	BG-6 12 Months	The Safety and Training Manager was established for the purposes of planning, directing, coordinating, training, and performing functions pertaining to the operation of the District Transportation program; these functions include Training, Incident/Accident Investigation, and Safety compliance. The position is responsible for meeting training scheduling demands; assisting drivers in the performance of their job functions; and resolving and/or recommending solutions to incidents, safety complaints and/or accidents.
Workers Compensation Paralegal & Administrator - ECS / General Counsel Annual Budget Impact: \$39,600 min. - \$59,400 max. Funding Source: 11-0000-2340-501210-000-000000-609-09-006-	BG-5 12 Months	Assist workers compensation attorney with claim support, including communications with attorneys, district staff, adjustors and health care providers, pleadings, trial preparations, legal research, reports, and other legal documents. Assist workers compensation attorney with file management duties.

DELETES

Position	Salary/Grade	Duties
Receptionist - Book Center Clerk - Wilson / Teaching & Learning Annual Budget Impact: \$ 22,256 min. - \$ 29,640 max. Funding Source: 11-0000-2212-501210-000-000000-609-06-070- Effective 1/24/2023	CA-5 \$10.70/hr. to \$14.25/hr. 12 Months	Greets and directs incoming & exiting patrons; management of front office functions; organize front office and reception areas; maintain professional growth database; oversee Wilson Teaching & Learning Academy room reservations; oversee Wilson Teaching & Learning academy custodial needs
SPED Data Monitor - Enrollment Center / Exceptional Student Support Services Annual Budget Impact: \$ 25,646 min. - \$34,237 max. Funding Source: 11-0000-2212-501210-239-000000-615-06-066- Effective 1/24/2023	CA-8 \$12.33/hr. to \$16.46/hr. 12 Months	Ensure the daily operation, record retrieval and data integrity on systems utilized by the Special Education Department. Ensure data is transmitted across all systems in a timely and efficient process.
Psych Team Assistant - Enrollment Center / Exceptional Student Support Services Annual Budget Impact: \$ 30,867 min. - \$41,621 max. Funding Source: 11-6210-2544-501210-239-105000-609-05-066-6210 Effective 1/24/2023	CA-12 \$14.84/hr. to \$20.01/hr. 12 Months	Assist the psychologist team; compose and edit correspondence, memoranda, and forms required of the department; maintain department records and filing systems and computer databases, as required; communicate with parents, patrons, and district personnel in a positive, professional manner.

POSITION TITLE CHANGES:

Previous Title	Positions	New Title
Academic Content Manager - Science	1 Position (100023507)	Academic Content Manager - STEM