

Registration Information Englewood Early Childhood Education (ECE) at Maddox

Beginning preschool is an exciting time for your family and we want to support you through the process! Any age-eligible preschooler who lives in the Englewood School District boundaries is guaranteed a spot in the program if the enrollment process is completed before September 15. Priority for full day slots will be given to families who are at work or school.

Universal Pre Kindergarten Program (UPK)

We are excited to be part of Colorado's new Universal Pre Kindergarten Program. ***It provides eligible students with up to 15 hours of free preschool a week for the year before they enter kindergarten (4 before October 1st, 2023).*** Students with qualifying factors are eligible for an additional 15 hours of "stacked on" hours. Head Start funding can be combined with UPK funding for eligible students.

Enrollment Steps:

1. First, submit UPK application [CLICK FOR LINK HERE](#)

- *Click Englewood Early Childhood Education at Maddox as your preferred provider*
- ***UPK will match you with our school and how many hours of free preschool/week your child qualifies for***

2. Next, we will contact you to finalize enrollment by completing the following steps:

- Complete online registration. [CLICK FOR LINK HERE](#) Opens Feb 2023. *Click the REGISTER button on the right hand side and New or Returning Student to follow the instructions*
 - Be ready to upload:
 - Birth Certificate
 - Proof of residency: utility bill (water, trash, xcel) or lease/mortgage statement
 - Immunization record (or exemption form)
- Proof of Income for each of the child's Legal Guardians: W2s, tax statement or 4 current pay stubs. If your family receives SNAP benefits, please email letter of eligibility
- Complete Child/Family Form (attached)
- Complete Two Ages and Stages questionnaires about your child's learning and development [CLICK FOR LINK HERE](#). You do not need to print these.
- Email current physical exam (form attached). *Physical MUST BE submitted to attend preschool*
- Email current dental exam (form attached). *Must be submitted within 60 days of starting school*
- **If you have concerns about your preschooler's learning or development or your family lives out of district, we will schedule a Play-Based Student Observation:** This appointment will be scheduled when all paperwork is complete. The observation is used to learn about your child, give us information for class placement and learn how to best help your child succeed.
- If you live outside of Englewood Schools' boundaries, please complete choice enrollment form and return

Questions about our program or the registration process? We're available to help! Please call our office at 303-781-7585 or email ecemaddox@engschools.net

Thank you! We're looking forward to a great year of preschool!